

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75**

MINUTES OF THE BOARD OF EDUCATION of Mundelein Elementary School District 75 held on the eighteenth day of April 2023, at 7:00 p.m.

MEMBERS OF THE BOARD OF EDUCATION PRESENT:

PRESENT: Kevin Holly, President
Ray Rose, Vice President
Kristie Fingerhut, Secretary
Eric Billittier
Al Hitzke
Emily Karl

ABSENT: Freddy Gallegos

D75 ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
T. Rancak, Chief School Business Official
Jamie DiCarlo, Assistant Superintendent of Student Services
Sarah Cacciatore, Assistant Superintendent of Teaching and Learning
Shane McCreery, Chief of Staff
Ryan Zak, Director of Linguistic Programs
Peter Gill, Director of Public Information
Stephanie Drake, Principal, Washington Early Learning Center
Tanya Fergus, Principal, Mechanics Grove

CALL TO ORDER

Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose were present for the April 18, 2023 regular board meeting.

All in favor by voice vote: 6-0

CITIZENS' COMMENTS

No citizen comments.

BOE COMMENTS

Board members discussed number ten of the standard and principles from school board policy #2:280-E Exhibit, board member code of conduct. Discussion was held on the topic.

DISTRICT 75 REPORT

FY 2023-2024 Draft Tentative Budget

T. Rancak, chief school business official, reviewed several areas from the FY2023-2024 tentative draft budget. Discussion was held on the topic.

Sleep Study Update

Sarah Cacciatore, assistant superintendent of teaching and learning and Stephanie Drake, principal, Washington Early Learning Center, reviewed the sleep study. Ms. Drake reviewed several areas that included, academics, discipline and attendance. She also shared information in the topic areas related to fatigue and hunger, transportation, start time, and the RecConnect before and after school program. Discussion was held on the topics.

Assistant Principal Proposal

Shane McCreery, chief of staff and Dr. Cacciatore, reviewed the recommendation to add an assistant principal for Washington School. They reviewed the role and responsibilities of the position. Discussion was held on the topic.

Final 2022-2023 School Calendar

Dr. Kevin Myers, superintendent, reviewed the final updated 2022-2023 school calendar. The update reflects the recent revisions. The Regional Office of Education and Illinois State Board of Education must approve the final amended calendar. The school calendar has been updated to include the removal of the emergency days.

PRESS Plus #111, First Reading

Dr. Myers and Mr. McCreery reviewed PRESS #111 policy recommendations made by the Illinois Association of School Boards. He shared which policies include language and edit updates. Discussion was held on the topic.

Annual Review of Safety Drills

Dr. Myers reviewed the recommendation to approve the safety and drill plans for the school buildings. The school buildings are required to hold three fire drills, a bus evacuation drill, a law enforcement drill, severe weather, an active shooter drill and shelter-in place drill.

COMMITTEE and REPRESENTATIVE APPOINTMENTS

Board Policy

Committee member Fingerhut reviewed a suggestion on how the board should proceed with reviewing the board policy sections. Discussion was held on providing the new board member a PRESS policy binder.

Finance Advisory

Committee member Rose shared an update from the committee meeting.

Shared Services

Committee member Billittier shared an update from the committee meeting.

Strategic Planning

Committee member Rose shared the administrative team will meet to finalize the action steps. A strategic plan will be presented at the May board meeting.

STEAM Foundation

Committee member Fingerhut shared the many activities that the STEAM foundation is hosting.

SEDOL

Committee member Billittier shared an update from the SEDOL meeting.

Community Outreach/Village Liaison

No report.

CONSENT AGENDA

It was moved by Board Member Holly, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District 75 approve the consent agenda of April 18, 2023, which included:

- March 14, 2023 Regular Board Meeting Minutes
- Bill List
- Annual Renewal List/FOIA Request(s)

- Treasurer's Report
- Approval of Personnel Report
 - Certified Staff - Employment: Theresa Mugerditchian, Amanda Garcia
 - Certified Staff – Granting of Tenure Status: Evelyn Chavez, Tracy Eifert, Carmen Flores, Jennifer Hablewitz, Elizabeth Jablonski, Glenda Juarez, Brian Longly
 - Classified Staff - Employment: Raquel Perez, Tyler Winkleman
 - Classified Staff – Increase in Pay: Elizabeth Mule
 - Resignation: Allison Nave, John Potter, Marybethe McArthur
 - Retirement: Stephanie Drake

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose

NAY: None

BOARD ACTION ITEMS

FY 2023-2024 Draft Tentative Budget

It was moved by Board Member Holly, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 approve the FY 2023-2024 Draft Tentative Budget as presented.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose

NAY: None

Assistant Principal Proposal

It was moved by Board Member Holly, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 approve the Assistant Principal proposal as presented.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose

NAY: None

Final 2022-2023 School Calendar

It was moved by Board Member Holly, seconded by Board Member Fingerhut, that the Board of Education of Mundelein Elementary School District 75 approve the final 2022-2023 school calendar as presented.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose

NAY: None

Annual Review of Safety Drills

It was moved by Board Member Holly, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District 75 approve Carl Sandburg, Mechanics Grove, Washington and Lincoln school required safety and drill plans as presented.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose

NAY: None

EXECUTIVE SESSION

It was moved by Board Member Holly, seconded by Board Member Fingerhut, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of

specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

OPEN SESSION

The Board reconvened to Open Session at 8:54 p.m.

CALL TO ORDER

Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose were present for the April 18, 2023 regular board meeting.

All in favor by voice vote: 6-0

ACTION

Executive Session Minutes

It was moved by Board Member Holly, seconded by Board Member Fingerhut, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the executive session minutes for March 14, 2023.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose

NAY: None

President's Prerogative

Board president Holly thanked the board for a wonderful fourteen years while serving on the board.

ADJOURNMENT

It was moved by Board Member Holly, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose adjourn the meeting of April 18, 2023 at 8:57 p.m.

Motion approved by voice vote: 6-0.

Respectfully submitted,

KEVIN HOLLY, PRESIDENT
DISTRICT 75, BOARD OF EDUCATION

KRISTIE FINGERHUT, SECRETARY
DISTRICT 75, BOARD OF EDUCATION