

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75**

MINUTES OF THE BOARD OF EDUCATION of Mundelein Elementary School District 75 held on the twenty-second day of April 2025, at 6:30 p.m.

MEMBERS OF THE BOARD OF EDUCATION DISTRICT 75:

PRESENT: Kristie Fingerhut, President
Ray Rose, Vice President
Eric Billittier, Secretary
Georgina Aguirre
Marcela Duran

ABSENT: Al Hitzke
Emily Karl

D75 ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
Dr. Sarah Cacciatore, Deputy Superintendent
Jamie DiCarlo, Assistant Superintendent of Student Services
Stacey Gorman, Assistant Superintendent of Teaching and Learning
Cathy Johnson, Assistant Superintendent of Finance and Operations
Shane McCreery, Assistant Superintendent of Human Resources and Legal
Peter Gill, Director of Public Relations
Jill Unger, Director of Teaching and Learning

D120 ADMINISTRATOR:

Dr. Anthony Kroll, Assistant Superintendent of Specialized Programs

GUEST: Luis Fuentes, Community Member

CALL TO ORDER

Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Billittier, Duran, Fingerhut, and Rose were present for the April 22, 2025, regular board meeting.

All in favor by voice vote: 5-0

CITIZENS' COMMENTS

No citizen comments.

BOE COMMENTS

They also discussed number nine of the standard and principles from school board policy #2:280-E Exhibit, board member code of conduct. Discussion was held on the topic.

Confirm Lake County Clerk Canvass of Votes from the April 1, 2025 Non-Partisan Election and Proclaim Winners

It was moved by Board member Billittier, seconded by Board member Fingerhut, that the Board of Education of Mundelein Elementary School District 75 approve the final abstract of votes for the April 1, 2025, consolidated election as canvassed by the Lake County Clerk.

- Raymond Rose
- Marcela Duran
- Eric Billittier
- Alvin Hitzke

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, and Rose

NAY: None

Appointment of President and Secretary Pro-Tem for Reorganization

It was moved by Board member Fingerhut, seconded by Board member Billittier, that the Board of Education of Mundelein Elementary School District 75 appoint Board member Aguirre to serve as President, Pro-Tem and Recording Secretary Ortiz to serve as secretary Pro-Tem.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, and Rose

NAY: None

Adjournment of the Board Sine Die

It was moved by Board member Fingerhut, seconded by Board member Billittier, that the Board of Education of Mundelein Elementary School District 75 adjourned sine die.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, and Rose

NAY: None

Administration of the Oath of Office

Shane McCreery, chief of staff, administered the oath of office to board members Raymond Rose, Marcela Duran, Eric Billittier, and Alvin Hitzke.

REORGANIZATION

President Pro Tem Aguirre stated nominations were now in order for the Office of President. Any member of the Board could nominate any other member for this office.

Marcela Duran nominated Kristie Fingerhut for the Office of President. No other nominations were received. Kristie Fingerhut was named to the Office of President by unanimous vote.

President Fingerhut stated nominations were now in order for the Office of Vice President. Any member of the Board could nominate any other member for this office.

Georgi Aguirre nominated Ray Rose for the Office of Vice-President. No other nominations were received. Ray Rose was named to the Office of Vice-President by unanimous vote.

President Fingerhut stated nominations were now in order for the Office of Secretary. Any member of the Board could nominate any other member for this office.

Kristie Fingerhut nominated Eric Billittier for the Office of Secretary. No other nominations were received. Eric Billittier was named to the Office of Secretary by unanimous vote.

DISTRICT 75 REPORT

The Renaming of the Multipurpose Room

Luis Fuentes, community member, shared his recommendation to rename the multipurpose room to honor retired principal, Mark Pilut, for his outstanding years of service. He shared his experiences and the commitment that Mr. Pilut always had to foster a positive and supportive environment to all the students and staff throughout the years. He also shared his many achievements and expressed his deepest appreciation for his unwavering dedication to Carl Sandburg Middle School mission by Living the Tiger Code.

Audit Financial Review (AFR)

Betsy Allen, Miller Cooper, CPA, reviewed the FY24 annual audit results from the annual financial report (AFR). Overall, the district received a solid audit report for the fiscal year 2023-24. The auditor also shared that it is a corporate procedure to advise districts to develop or enhance their data security risk management plan. Discussion was held on the topic.

2025-2026 Preliminary Budget Assumptions

Cathy Johnson, assistant superintendent of finance and operations, reviewed the 2025-2026 preliminary budget assumptions. A recommendation for approval of the budget will be made at a regularly scheduled board meeting. Discussion was held on the topic.

FY 2025-26 Tentative Budget

Ms. Johnson reviewed the recommendation to approve FY2025-2026 tentative budget. A Public Hearing will be held on June 17, 2025. Discussion was held on the topic.

Math Resource Update

Jill Unger, director of teaching and instruction, shared the math curriculum review process that was conducted with various stakeholders. She reviewed the program that aligned closely with the district's math content and practice standards. She shared the recommendation will support the diverse learning needs and also provide linguistic development. Discussion was held on the topic.

Job Description

Shane McCreery, assistant superintendent of human resources and legal, reviewed the job description for the instruction and assessment coordinator. Discussion was held on the topic.

Annual Review of Safety Drills

Dr. Myers, superintendent, reviewed that each school year, school districts are required to review their safety and drill plans. The district is required to hold fire drills, a bus evacuation drill, a law enforcement drill, severe weather, an active shooter drill and shelter-in place drill. Carl Sandburg Middle School, Mechanics Grove Elementary School, Washington Early Learning Center and Lincoln Early Childhood Center have completed all the required safety and drill plans.

Proposed School Calendars

Dr. Anthony Kroll, Mundelein High School District 120, assistant superintendent of specialized programs, shared that the construction firms requested a longer summer break to facilitate more construction work at the high school. After reviewing the recommendation with District 120's board meeting, the board members requested that he also share the proposed school calendars for school year(s) 2026-2027, 2027-2028, and 2028-2029 with District 120. Discussion was held on the impact to the Pre-K to 8th students and families. The board requested that he meet with the calendar committee members to review the recommendation.

Establishment of Dates, Place and Time for Regular Meetings

Dr. Myers, superintendent, shared the Mundelein Elementary Board of Education must approve and set the dates and location(s) for its regular meetings. Regular meetings of the Board of Education are held at 6:00 p.m. of every month, unless otherwise specified.

Special Education District of Lake County (SEDOL) Withdrawal

Dr. Myers reviewed the recommendation to approve the notice of withdrawal from Special Education District of Lake County (SEDOL). He reviewed the district has to petition for withdrawal with the SEDOL governing board no less than twelve (12) months prior to the requested effective date. The effective date would be July 1, 2026. Discussion was held on the topic.

2025-2026 Organizational Chart

Dr. Myers reviewed the proposed organizational chart for the 2025-2026 school year, which is modeled after a unit district structure. He emphasized the goal of the reorganization is to promote greater collaboration, increase efficiency and accountability, and ensure long-term alignment between D75 and D120. A request was made to amend two areas in the organization chart. Discussion was held on the topic.

COMMITTEE UPDATES

Board Policy

The board members reviewed section eight and nine of the school board policies.

Finance Advisory

No update.

Shared Services

Committee member Billittier reviewed the work the Shared Services Committee is doing to align the superintendent's goals with the priorities of each district and to coordinate the events that each district would like the new superintendent to attend.

Community Outreach

No update.

REPRESENTATIVE UPDATES

STEAM Foundation

Committee member Fingerhut shared the results of the Pizza Throwdown event.

SEDOL

No update.

Village Liaison

Several reminders were shared related to community activities.

CONSENT AGENDA

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 approve the consent agenda of March 18, 2025, which included:

- March 18, 2025, Regular Board Minutes
- Bill List
- Annual Renewal List/FOIA

- Financial Report
- Approval of Personnel Report
 - Certified Staff – Employment: Yolanda Escalante, Melanie Pangalilingan, Eliana Wright
 - Certified Staff – Internship: Sarah Andra
 - Change In Assignments: 2025-2026 School Year: Karla Clark, Cassandra Lopez
 - Certified Staff – Granting of Tenure Status: Sheila Anderson, Claudia Burgardt-Brownlie, Veronica Cruz, Sarah Duprey-Rasner, Phillip Farino, Matthew Fink, Kathryn Frank, Stephanie Freed, Stephanie Fritz, Tracy Fuentes, Brittany Hinkle, Heather Hoftiezer, Anthony Mure, Carol Rabaja, Alyssa Schumer, Judith Tapia, Dominique Traveseras, Germaine Whitney, Maria (Cristina) Youtsey
 - Leave of Absence: Alyssa Schumer
 - Resignations: Beth Hartig, Carol Rajaja

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, and Rose

NAY: None

BOARD ACTION ITEMS

The Renaming of the Multipurpose Room

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 approve the renaming of the Multipurpose Room as the Mark Pilut Room at CSMS, as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut and Rose

NAY: None

Audit Financial Review (AFR)

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 approve the Audit and Annual Financial Report (AFR), as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut and Rose

NAY: None

2025-2026 Preliminary Budget Assumptions

It was moved by Board Member Fingerhut, seconded by Board Member Aguirre, that the Board of Education of Mundelein Elementary School District 75 approve the proposed guidelines and assumptions relative to the preparation of the 2025-26 fiscal year budget.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut and Rose

NAY: None

FY2025-2026 Tentative Budget

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 adopt the FY2025-2026 Tentative Budget, as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut and Rose
NAY: None

Math Resource

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 approve Eureka Squared & Number Corner, as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut and Rose
NAY: None

Job Description

It was moved by Board Member Fingerhut, seconded by Board Member Aguirre, that the Board of Education of Mundelein Elementary School District 75 approve the Instruction & Assessment Coordinator job description, as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut and Rose
NAY: None

Annual Review of Safety Drills

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 approve Carl Sandburg Middle School, Mechanics Grove Elementary School, Washington Early Learning Center and Lincoln Early Childhood Center, required safety and drill plans, as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut and Rose
NAY: None

Establishment of Dates, Place and Time for Regular Meetings

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 adopt the establishment of regular meetings of the Board of Education be held at 470 North Lake Street, Mundelein, Illinois, at 6:00 p.m. as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut and Rose
NAY: None

Resolution Notice of Withdrawal from Special Education District of Lake County (SEDOL)

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 adopt the resolution notice of withdrawal from Special Education District of Lake County (SEDOL), as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut and Rose
NAY: None

2025-2026 Organizational Chart

It was moved by Board Member Fingerhut, seconded by Board Member Duran, that the Board of Education of Mundelein Elementary School District 75 approve the 2025-2026 organizational chart, as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut and Rose

NAY: None

EXECUTIVE SESSION

It was moved by Board Member Fingerhut, seconded by Board Member Duran, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

OPEN SESSION

The Board reconvened to Open Session at 9:51 p.m.

CALL TO ORDER

Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Billittier, Duran, Fingerhut, and Rose were present for the April 22, 2025 regular board meeting.

All in favor by voice vote: 5-0

ADJOURNMENT

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Billittier, Duran, Fingerhut and Rose adjourned the meeting of April 22, 2025, at 10:01 p.m.

Motion approved by voice vote: 5-0.

Respectfully submitted,

KRISTIE FINGERHUT, PRESIDENT
DISTRICT 75, BOARD OF EDUCATION

ERIC BILLITTIER, SECRETARY
DISTRICT 75, BOARD OF EDUCATION