

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75**

**MINUTES OF THE BOARD OF EDUCATION of Mundelein Elementary School District 75 held on the twenty-third day of August 2022, at 7:02 p.m.**

**MEMBERS OF THE BOARD OF EDUCATION PRESENT:**

**PRESENT:** Kevin Holly, President  
Kristie Fingerhut, Secretary  
Eric Billittier  
Freddy Gallegos  
Emily Karl

**ABSENT:** Ray Rose, Vice President  
Al Hitzke

**MEMBER OF ADMINISTRATION PRESENT:**

Dr. Kevin Myers, Superintendent  
Shane McCreery, Chief of Staff  
Jamie DiCarlo, Assistant Superintendent of Student Services  
Sarah Cacciatore, Assistant Superintendent of Teaching and Learning  
Dave Zaremba, Director of Buildings and Grounds  
Ryan Zak, Director of Linguistics  
Peter Gill, Director of Public Information

**CALL TO ORDER**

Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Gallegos, Holly, and Karl were present for the August 23, 2022 regular board meeting.

All in favor by voice vote: 5-0

**CITIZENS' COMMENTS**

No citizen comments.

**BOE COMMENTS**

Board members shared that Bratfest will be held on September 9, 2022. They also shared the opening day welcoming events.

**DISTRICT 75 REPORT**

**Summer Projects Update**

Dave Zaremba, director of building and maintenance, shared an update on the many projects that the facilities and maintenance department has completed throughout the school year and summer. Discussion was held on the topic.

Board president Holly shared a message from a community member, thanking Dave Zaremba for his support to their event.

**Job Description Update**

Shane McCreery, chief of staff, reviewed the updates and edits made to the business office clerk job description. Discussion was held on the topic.

New Equity Policy, Second and Final Reading

Dr. Myers thanked the board and the equity committee members for their commitment to developing district policy 7:25, racial and ethnic equity. He shared the process the committee, community and staff members took to develop the new board policy. Discussion was held on the topic.

Estimated Expense Approval

Dr. Kevin Myers, superintendent, reviewed the estimated expense cost for seven board members to attend the 2022 IASB Joint Annual Conference. In addition, some board members will also attend pre-conference meetings.

Recommendation for a Special Board Meeting

Dr. Myers reviewed the recommendation for the board to consider holding a special board meeting on Tuesday, November 8, 2022 for the purpose of reviewing the shared services.

**COMMITTEE and REPRESENTATIVE APPOINTMENTS**

Board Policy

Board policy and the finance advisory committee members held discussion on section #4 which includes the fiscal & business and operations school board policies. Discussion was held on the topic.

Finance Advisory

Committee members shared the committee has been reviewing options to build an auditorium at Carl Sandburg Middle School.

Shared Services

Next meeting will be held on September 13, 2022.

School Boarding – Code of Conduct

Board members discussed number two of the standard and principles from school board policy #2:280-E Exhibit, board member code of conduct. Discussion was held on the topic.

STEAM Foundation

Committee member Fingerhut shared the many activities the STEAM foundation is participating in. The foundation continues to look for volunteers.

SEDOL

Next meeting will be held on August 23, 2022.

Community Outreach/Village Liaison

No update.

Equity Committee

Committee members shared the update in the district report.

**CONSENT AGENDA**

It was moved by Board Member Holly, seconded by Board Member Gallegos, that the Board of Education of Mundelein Elementary School District 75 approve the consent agenda of August 23, 2022, which included:

- July 26, 2022 Regular Board Meeting Minutes

- Bill List
- Annual Renewal List/FOIA Request(s)
- Treasurer's Report
- Personnel Report
  - Certified Staff - Employment: Alana Fisher, Claudia Burgardt-Brownlie
  - Change in Assignment: Luis Dordelly, Lisa Katzenberger, Ashley Rivera, Karla Clark
  - Classified Staff - Employment: Vanessa Mendoza, Mireya Villegas, Priyanka Parmar
  - Classified Staff – Increase in FTE: Veronica Huerta
  - Certified Staff Leave of Absence: Heather Condon
  - Resignation: Eva Kennicott, Laura Tazioli, Gail Kersten, Suvarthavani Jonnlagadda, Farida Matias, Maxine Rapplean, Diego Perez, Sirenya Navarretti

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Gallegos, Holly, and Karl

NAY: None

### **BOARD ACTION ITEMS**

#### **Job Description Update**

It was moved by Board Member Holly, seconded by Board Member Fingerhut, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the Business Office Clerk job description as presented.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Gallegos, Holly, and Karl

NAY: None

#### **New Equity Policy, Second and Final Reading**

It was moved by Board Member Holly, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the second and final reading for the new equity policy as presented.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Gallegos, Holly, and Karl

NAY: None

#### **Estimated Expense Approval – 2022 IASB Joint Annual Conference**

It was moved by Board Member Holly, seconded by Board Member Gallegos, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the estimated total cost seven board members to attend the 2022 Joint Annual Conference and two board member to attend pre-conference sessions for approximately \$6,900, excluding mileage expense.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Gallegos, Holly, and Karl

NAY: None

#### **Recommendation for a Special Board Meeting**

It was moved by Board Member Holly, seconded by Board Member Fingerhut, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve a Special Board meeting on Tuesday, November 8, 2022 at 6:30 pm, at the East District Office to review the purpose of our Shared Services.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Gallegos, Holly, and Karl

NAY: None

### **EXECUTIVE SESSION**

It was moved by Board Member Holly, seconded by Board Member Karl, that the Board adjourn for the discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

### **OPEN SESSION**

The Board reconvened to Open Session at 8:59 p.m.

### **CALL TO ORDER**

Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Gallegos, Holly, and Karl were present for the August 23, 2022 regular board meeting.

All in favor by voice vote: 5-0

### **ACTION**

#### **Executive Session Minutes**

It was moved by Board Member Holly, seconded by Board Member Fingerhut, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the executive session minutes for July 26, 2022.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Gallegos, Holly, and Karl

NAY: None

#### **President's Prerogative**

Discussion was held on how to navigate the RevTrak system. A board member shared that parents have stated that they find the system difficult to navigate when trying to make a payment. .

### **ADJOURNMENT**

It was moved by Board Member Holly, seconded by Board Member Fingerhut, that the Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Gallegos, Holly, and Karl, adjourn the meeting of August 23, 2022 at 9:09 p.m.

Motion approved by voice vote: 5-0.

Respectfully submitted,

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KEVIN HOLLY, PRESIDENT  
DISTRICT 75, BOARD OF EDUCATION

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KRISTIE FINGERHUT, SECRETARY  
DISTRICT 75, BOARD OF EDUCATION

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APPROVED