

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75**

MINUTES OF THE BOARD OF EDUCATION of Mundelein Elementary School District 75 held on the twenty-fifth day of February 2023, at 7:00 p.m.

MEMBERS OF THE BOARD OF EDUCATION PRESENT:

PRESENT: Kevin Holly, President
Ray Rose, Vice President
Kristie Fingerhut, Secretary
Eric Billittier
Emily Karl

ABSENT: Al Hitzke
Freddy Gallegos

D75 ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
Shane McCreery, Chief of Staff
Jamie DiCarlo, Assistant Superintendent of Student Services
Sarah Cacciatore, Assistant Superintendent of Teaching and Learning
Jill Unger, Teaching and Learning Coordinator
Ryan Zak, Director of Linguistic Programs
Peter Gill, Director of Public Information
Laura Ehas, Student Services Coordinator
Cindy Sementa, Student Services Coordinator
Mark Pilut, Principal, Carl Sandburg Middle School
Tanya Fergus, Principal, Mechanics Grove Elementary School
Stephanie Drake, Principal, Washington Early Learning Center

GUESTS: Lisa Yaffe, D120 Board of Education Member
Kevin Quinn, D120 Director of Maintenance and Facilities

CALL TO ORDER

Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Holly, Karl and Rose were present for the February 21, 2023 regular board meeting.

All in favor by voice vote: 5-0

CITIZENS' COMMENTS

No citizen comments.

BOE COMMENTS

Board president Holly congratulated the staff members and students from the musical program Newsies Jr. at CSMS.

Board members discussed number eight of the standard and principles from school board policy #2:280-E Exhibit, board member code of conduct. Discussion was held on the topic.

DISTRICT 75 REPORT

Mid-Year Review Update

Stephanie Drake, Tanya Fergus, and Mark Pilut, principals, from Carl Sandburg Middle School, Mechanics Grove Elementary School and Washington Early Learning Center, shared their celebrations and ideas for support and improvement. Each principal reviewed the various instruction models and the use of data to support the ongoing learning.

Laura Ehas and Cindy Sementa, student services coordinators, reviewed the Fall to Winter data from the district wide goals for English and Spanish reading; and Math. Discussion was held on the topic.

Mundelein HS D120 Referendum Update

Dr. Kevin Myers, superintendent and Lisa Yaffe and Kevin Quinn, District 120 Finance and Facilities committee members, provided an overview on the projects and the financials of the referendum.

Job Description Update

Shane McCreery, chief of staff, reviewed the recommendation for the new job description for the shared services administrative assistant, facilities/maintenance/construction. Discussion was held on the topic.

COMMITTEE and REPRESENTATIVE APPOINTMENTS

Board Policy

Committee member Fingerhut recommended the board members resume with a general overview of the PRESS policies sections that been reviewed. Then commence with section eight of the board policies at the next regularly scheduled board meeting.

Finance Advisory

Committee member Rose shared the committee reviewed the budget that will presented at the next regularly scheduled board meeting.

Shared Services

No updates.

Strategic Planning

Committee member Rose shared the committee's next step has been to develop the action steps with the administrative team and address the goals.

STEAM Foundation

Committee member Fingerhut shared the next meeting will be on February 22, 2023 to review the various activities that the foundation is considering.

SEDOL

Committee member Billittier shared that SEDOL approved the purchase of Fairhaven School to Diamond Lake School District 76. Discussion was held on the topic.

Community Outreach/Village Liaison

Committee member Rose shared he attended the Mayor's State of Village meeting. He agreed to send the information to the board members.

CONSENT AGENDA

It was moved by Board Member Holly, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 approve the consent agenda of February 21, 2023, which included:

- January 24, 2023 Regular Board Meeting Minutes
- Bill List
- Annual Renewal List/FOIA Request(s)
- Approval of Personnel Report
 - Classified Staff - Employment: Jamie Kaley, JoAnn Blennerhassett
 - Change in FTE Status: Mary Olson, Laura Cramer
 - Resignation: Amy Bytnar-Vechionne, Julianna Spina, Rebecca Griffone, Priscilla Pasillas

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Karl, Rose and Holly

NAY: None

BOARD ACTION ITEMS

Approval of Job Description

It was moved by Board Member Holly, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 approve the following job description as presented.

- Administrative Assistant: Facilities/Maintenance/Construction

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Karl, Rose and Holly

NAY: None

President's Prerogative

Board members were reminded the consolidated election is April 4, 2023. A special board meeting would be held to reseal the board.

ADJOURNMENT

It was moved by Board Member Holly, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Holly, Karl and Rose adjourn the meeting of February 21, 2023 at 9:15 p.m.

Motion approved by voice vote: 5-0.

Respectfully submitted,

KEVIN HOLLY, PRESIDENT
DISTRICT 75, BOARD OF EDUCATION

KRISTIE FINGERHUT, SECRETARY
DISTRICT 75, BOARD OF EDUCATION