

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75**

**MINUTES OF THE BOARD OF EDUCATION of Mundelein Elementary School District 75 held on the twenty-first day of June 2022, at 7:03 p.m.**

**MEMBERS OF THE BOARD OF EDUCATION PRESENT:**

**PRESENT:** Kevin Holly, President  
Ray Rose, Vice President  
Kristie Fingerhut, Secretary  
Eric Billittier  
Al Hitzke  
Emily Karl

**ABSENT:** Freddy Gallegos

**D75 ADMINISTRATORS:**

Dr. Kevin Myers, Superintendent  
Shane McCreery, Chief of Staff  
T. Rancak, Chief Business School Official  
Sarah Cacciatore, Assistant Superintendent of Teaching and Learning  
David Zarembo, Director of Maintenance and Facilities  
Peter Gill, Director of Public Information  
Ryan Zak, Director of Linguistics  
Laura Ehas, Student Services Coordinator  
Cindy Sementa, Student Services Coordinator  
Jill Unger, Teaching and Learning Coordinator  
Mark Pilut, Principal, Carl Sandburg Middle School  
Tanya Fergus, Principal, Mechanics Grove School  
Stephanie Drake, Principal, Washington School

**CALL TO ORDER**

Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Hitzke, Holly, Karl, and Rose were present for the June 21, 2022 regular board meeting.

All in favor by voice vote: 6-0

**CITIZENS' COMMENTS**

No citizen comments.

**BOE COMMENTS**

No board member comments.

**DISTRICT 75 REPORT**

**FY23 Budget for Adoption & Resolutions**

T. Rancak, chief business school official, reviewed the recommendation to adopt the budget. Discussion was held on the topic.

Shared Service Positions

Ms. Rancak reviewed the recommendation to hire a licensed commercial electrician, an executive assistant to the chief of staff and a receptionist for the East District Office.

Federal Grant Application Process – Discussion

Dr. Sarah Cacciatore, assistant superintendent of teaching and learning, reviewed the consolidated district plan for the district. She shared how the grant funds are utilized by the district.

2022-2023 School Calendar Update

Dr. Cacciatore reviewed the final 2022-2023 school calendar. The school calendar has been modified to include November 8, 2022 as a non-attendance day and the last day of the school year as been updated.

End of Year Review Update

The D75 administrators from the business office, buildings and grounds, human resources, student services, teaching and learning, ASPIRE Education academy, principal's office, and the public relation departments provided an end of the year review on the progress that the district has made since the beginning of the school year. Discussion was held on the topic.

2022-2023 Board Meeting Topics

Dr. Myers, superintendent, reviewed the recommendation for the 2022-2023 academic topics. He shared that the topics are subject to change if the board members request information on another topic.

PRESS Policy #109, First Reading

Dr. Myers and Committee member Fingerhut reviewed that the following policies were presented by IASB's full maintenance policy update service, PRESS Plus. This service provides our District policies with changes IASB is recommending indicated by underlining and strikethroughs. Suggested additions are underlined and suggested deletions are struck through. New policies are indicated as such, as are deleted policies. Various options in language may be indicated as well. A second and final reading will be presented to the board at the next board meeting.

New Equity Policy, First Reading

Committee member Fingerhut reviewed the edits made to the draft equity policy. A second and final reading will present at a next regularly scheduled board meeting. Discussion was held on the topic.

**COMMITTEE and REPRESENTATIVE APPOINTMENTS**

Board Policy

Section four includes policies that the Finance Advisory committee will be reviewing at their next scheduled meeting. An update will be provided at the next regularly scheduled board meeting.

Finance Advisory

The next scheduled meeting will be July 11, 2022.

School Boarding

Dr. Myers shared documents that were provided to board member Karl during her onboarding meeting.

STEAM Foundation

Committee member Fingerhut shared the STEAM foundation is seeking new members. She shared the foundation would like to begin hosting fundraisers in the next school year.

SEDOL

The meeting was rescheduled to June 29, 2022.

Community Outreach/Village Liaison

No update.

Equity Committee

The topic was reviewed in the district report.

**CONSENT AGENDA**

It was moved by Board Member Holly, seconded by Board Member Fingerhut, that the Board of Education of Mundelein Elementary School District 75 approve the consent agenda of June 21, 2022, which included:

- May 17, 2022 Regular Board Meeting Minutes
- Bill List
- Treasurer's Report
- Annual Renewal List/FOIA Request(s)
- Personnel Report
  - Certified Staff - Employment: Tracy Fuentes, Sheena Canoy
  - Classified Staff - Employment: Vickie Czapla, Maya Allen-Gonzalez, Joey Schaer
  - Coach/Club Employment: Rosamond Hunter
  - Change in Assignment: Litsa Kubiak
  - Resignation: Jenna Moccio, Janet McMahan, Jennifer Moulton, Dania Galvan, Elba Roques, Katelyn Meyer
  - Classified Staff - Employment: Jessica Martinez
  - Retirement: Janice Clow
  - Rescind Employment: Darnisha Herring

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose

NAY: None

**BOARD ACTION ITEMS**

FY23 Budget for Adoption & Resolutions

It was moved by Board Member Rose, seconded by Board Member Holly, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to adopt the resolutions and the FY23 budget as presented.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose

NAY: None

Shared Services Positions

It was moved by Board Member Holly, seconded by Board Member Fingerhut, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the Shared Services positions as presented.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose

NAY: None

**Approval of Federal Grant Application**

It was moved by Board Member Holly, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the Consolidated District Plan for the FY2022-2023 as presented.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose

NAY: None

**2022-2023 School Calendar Update**

It was moved by Board Member Holly, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve 2022-2023 School Calendar as presented.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose

NAY: None

**EXECUTIVE SESSION**

It was moved by Board Member Holly, seconded by Board Member Hitzke, that the Board adjourn for the discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

**OPEN SESSION**

The Board reconvened to Open Session at 10:12 p.m.

**CALL TO ORDER**

Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose were present for the June 21, 2022 regular board meeting.

All in favor by voice vote: 6-0

**ACTION**

**FY23 Administrator Compensation Recommendation**

It was moved by Board Member Holly, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the Administrator compensation increase for FY23 as presented.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose

NAY: None

FY23 ESP Compensation Recommendation

It was moved by Board Member Holly, seconded by Board Member Fingerhut, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the Education Support Personnel compensation increase for FY23 as presented.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose

NAY: None

Executive Session Minutes

It was moved by Board Member Holly, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the executive session minutes for May 17, 2022.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Holly, Karl and Rose

NAY: None

President's Prerogative

Board president inquired if board members would like to add any future board agenda topics. Board members held discussion on the current practice of video recording the board meetings. Board members agreed to continue the practice.

ADJOURNMENT

It was moved by Board Member Holly, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Hitzke, Holly, Karl, and Rose adjourn the meeting of June 21, 2022 at 10:30 p.m.

Motion approved by voice vote: 6-0.

Respectfully submitted,

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KEVIN HOLLY, PRESIDENT  
DISTRICT 75, BOARD OF EDUCATION

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KRISTIE FINGERHUT, SECRETARY  
DISTRICT 75, BOARD OF EDUCATION