

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75**

MINUTES OF THE BOARD OF EDUCATION of Mundelein Elementary School District 75 held on the twelfth day of March, at 6:33 p.m.

MEMBERS OF THE BOARD OF EDUCATION PRESENT:

PRESENT: Kristie Fingerhut, President
Ray Rose, Vice-President
Eric Billittier, Secretary
Georgina Aguirre
Marcela Duran
Al Hitzke

ABSENT: Emily Karl

D75 ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
Dr. Sarah Cacciatore, Deputy Superintendent
Shane McCreery, Assistant Superintendent of Human Resources and Legal
Jamie DiCarlo, Assistant Superintendent of Student Services
Cathy Johnson, Assistant Superintendent of Finance and Operations
Stacey Gorman, Assistant Superintendent of Teaching and Learning
Jill Unger, Director of Teaching and Learning
Peter Gill, Director of Public Information
Mark Pilut, Principal, Carl Sandburg Middle School
Tanya Fergus, Principal, Mechanics Grove Elementary School
Stephanie Drake, Principal, Washington Early Learning Center
Sunny Morley, Assistant Principal, Washington Early Learning Center
Cindy Sementa, Student Services Coordinator
Ashley Buchman, Certified Staff Member
Nancy Hanson, Certified Staff Member
Michael Crowe, Certified Staff Member
Kristin Kincaid, Certified Staff Member

CALL TO ORDER

Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose were present for the March 12, 2024 regular board meeting.

All in favor by voice vote: 6-0

CITIZENS' COMMENTS

No citizen comments.

The 7th and 8th grade Volleyball athletic program was celebrated for achieving 1st and 2nd place at Conference. Dr. Myers thanked the parents for their support of the program.

BOE COMMENTS

Board members discussed number nine of the standard and principles from school board policy #2:280-E Exhibit, board member code of conduct. Discussion was held on the topic.

DISTRICT 75 REPORT

2023 Audit Report

Ms. Johnson reviewed the results from the Audit and Annual Financial Report (AFR). She reviewed the areas from the financial statements that noted two deficiencies from the audit. Overall, the district received a solid audit report for the fiscal year 2022-23. Discussion was held on the topic.

2024-2025 Staffing Plan

Shane McCreery, assistant superintendent of human resources and legal, reviewed the staffing plan for SY2024-2025. He reviewed the assessment & allocation process, student enrollment & FTE adjustments by building and the proposed changes needed for the upcoming school year. Discussion was held on the topic.

Washington SIP Plan

Stephanie Drake, principal, Washington Early Learning Center, reviewed the timeline for the SIP plan. She shared the SIP team members studied the root cause and completed a data analysis. The data analysis revealed the areas in attendance and math instruction require improvement. She shared the data will assistance with determining best practices needed to improve instruction. The school will focus on the next steps of the three goals to support student growth. Discussion was held on the topic.

Review 2024-2025 School Calendar

Dr. Myers reviewed there were no changes 2024-2025 school calendar. The Regional Office of Education and Illinois State Board of Education must approve the amended calendar.

Proposed 2025-2026 School Calendar

Dr. Myers reviewed the proposed 2025-2026 school calendar. He shared that both districts will start and end the school at the same time. With staff returning on August 11, 2025, students on August 13, 2025 and both districts end before Memorial Day. All breaks, holidays, teacher institute days, and emergency days have been aligned between the two districts. The Regional Office of Education and Illinois State Board of Education must approve the proposed calendar.

Recommendation for Special Board Meeting

Dr. Myers reviewed the recommendation for the BOE to consider holding a special board meeting on March 18, 2024 meeting. Discussion was held on the topic.

COMMITTEE UPDATES

Board Policy

Board members discussed board PRESS policies from section nineteen and twenty. Discussion was held on the topic. Section one and policy 7:290 will be reviewed at the next regular scheduled meeting.

Finance Advisory

No update.

Shared Services

Board members were asked to read Chapter 1, Greater on Their Behalf.

Community Outreach

No update.

REPRESENTATIVE UPDATES

STEAM Foundation

Committee member Fingerhut shared upcoming events the STEAM Foundation is hosting.

SEDOL

Committee member Billittier shared recent updates from the SEDOL meeting.

Village Liaison

No update.

CONSENT AGENDA

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 approve the consent agenda of March 12, 2024, which included:

- February 27, 2024 Regular Board Meeting Minutes
- Bill List
- Annual Renewal List/FOIA Request(s)
- Treasurer's Report
- Approval of Personnel Report
 - Certified Staff - Employment: Brian DeHoff
 - Retirements: Brian Olson, Alana Fisher, Randy Kempton, Jackie Murillo, Miles Adamski, Laura Gallegos, Audrey Dzhurov

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose

NAY: None

BOARD ACTION ITEMS

2023 Audit Report

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 approve the Audit and Annual Financial Report (AFR) as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose

NAY: None

2024-2025 Staffing Plan

It was moved by Board Member Fingerhut, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District 75 approve the 2024-2025 Staffing Plan as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose

NAY: None

Washington SIP Plan

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 approve the Washington Early Learning Center SIP Plan as presented.

Upon roll call, the following members voted:

March 12, 2024

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose

NAY: None

Proposed 2025-2026 School Calendar

It was moved by Board Member Fingerhut, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District 75 approve the proposed 2025-2026 school calendar as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose

NAY: None

Recommendation for Special Board Meeting

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 to approve the Special Board meeting, on Monday, March 18, 2024, at the East District Office.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose

NAY: None

EXECUTIVE SESSION

It was moved by Board Member Fingerhut, seconded by Board Member Hitzke, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

The setting of a price for sale or lease of property owned by the public body. 5ILCS 120/2(c)(6)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

OPEN SESSION

The Board reconvened to Open Session at 9:08 p.m.

CALL TO ORDER

Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose were present for the March 12, 2024 regular board meeting.

All in favor by voice vote: 6-0

ACTION

Executive Session Minutes

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the executive session minutes for February 27, 2024.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose

NAY: None

President's Prerogative

Board president Fingerhut reminded board members the Lake Division meeting is Wednesday, March 13, 2024.

ADJOURNMENT

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose adjourned the meeting of March 12, 2024 at 9:16 p.m.

Motion approved by voice vote: 6-0.

Respectfully submitted,

KRISTIE FINGERHUT, PRESIDENT
DISTRICT 75, BOARD OF EDUCATION

ERIC BILLITTIER, SECRETARY
DISTRICT 75, BOARD OF EDUCATION

amo

APPROVED