

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75**

MINUTES OF THE BOARD OF EDUCATION of Mundelein Elementary School District 75 held on the eleventh day of May 2023, at 5:06 p.m.

MEMBERS OF THE BOARD OF EDUCATION PRESENT:

PRESENT: Ray Rose, President (Pro Tem)
Eric Billittier, Secretary (Pro Tem)
Kristie Fingerhut, Secretary
Al Hitzke
Emily Karl

ABSENT: Kevin Holly, President
Freddy Gallegos
Georgina Aguirre

D75 ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
Jamie DiCarlo, Assistant Superintendent of Student Services
Sarah Cacciatore, Assistant Superintendent of Teaching and Learning
Shane McCreery, Chief of Staff

CALL TO ORDER

Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Hitzke, Karl and Rose were present for the May 11, 2023 special board meeting.

All in favor by voice vote: 5-0

CITIZENS' COMMENTS

No citizen comments.

Confirm Lake County Clerk Canvass of Votes from the April 4, 2023 Non-Partisan Election and Proclaim Winners

It was moved by Board member Rose, seconded by Board member Hitzke, that the Board of Education of Mundelein Elementary School District 75 approve the final abstract of votes for the April 4, 2023 consolidated election as canvassed by the Lake County Clerk.

- Kristie Fingerhut
- Emily Karl
- Georgina P. Mendez

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Karl and Rose

NAY: None

Appointment of President and Secretary Pro-Tem for Reorganization

It was moved by Board member Rose, seconded by Board member Fingerhut, that the Board of Education of Mundelein Elementary School District 75 appoint Board member Rose and Billittier to serve as president and secretary pro-tem.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Karl and Rose

NAY: None

Adjournment of the Board Sine Die

It was moved by Board member Rose, seconded by Board member Hitzke, that the Board of Education of Mundelein Elementary School District 75 adjourned sine die at 5:14 p.m.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Karl and Rose

NAY: None

Administration of the Oath of Office

Shane McCreery, chief of staff, administered the oath of office to board members Kristie Fingerhut and Emily Karl.

CALL TO ORDER

Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Hitzke, Karl and Rose were present.

All in favor by voice vote: 5-0

REORGANIZATION

President Pro Tem Rose stated nominations were now in order for the Office of President. Any member of the Board could nominate any other member for this office.

Eric Billittier nominated Kristie Fingerhut for the Office of President. No other nominations were received. Kristie Fingerhut was named to the Office of President by unanimous vote.

President Fingerhut stated nominations were now in order for the Office of Vice President. Any member of the Board could nominate any other member for this office.

Al Hitzke nominated Ray Rose for the Office of Vice-President. No other nominations were received. Ray Rose was named to the Office of Vice-President by unanimous vote.

President Fingerhut stated nominations were now in order for the Office of Secretary. Any member of the Board could nominate any other member for this office.

Kristie Fingerhut nominated Eric Billittier for the Office of Secretary. No other nominations were received. Eric Billittier was named to the Office of Secretary by unanimous vote.

DISTRICT 75 REPORT

Establishment of Dates, Place and Time for Regular Meetings

Dr. Myers shared the D75 Board of Education must approve and set the dates and location(s) for its regular meetings. Regular meetings of the Board of Education will be held at 6:30 p.m. as listed of every month, unless otherwise specified.

School Board Member Vacancy Process

Dr. Kevin Myers, superintendent, reviewed the school board vacancy process and timeline needed to appointment a new board member.

Student Data Information (SIS) Coordinator and Job Description(s) Update

Shane McCreery, chief of staff, reviewed the two new job descriptions and the recommendation for the Student Data Information (SIS) Coordinator position.

COMMITTEE and REPRESENTATIVE APPOINTMENTS

Board members discussed the various committee and representative appointments. It was agreed to table the topic until the next regularly scheduled meeting.

CONSENT AGENDA

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 approve the consent agenda of May 11, 2023, which included:

- Personnel Report
Summer School Employment: Valerie Bently, Arenia Amaro, Jennifer Rojo-Ramirez
Certified Staff – Granting of Tenure Status: Sabrina Schaeffges, Ashley Blennerhassett, Rachel McCauley

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Karl and Rose

NAY: None

BOARD ACTION ITEMS

Establishment of Dates, Place and Time for Regular Meetings

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 adopt the establishment of regular meetings of the Board of Education be held at 470 North Lake Street, Mundelein, Illinois, at 6:30 p.m. as presented.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Karl and Rose

NAY: None

Student Data Information (SIS) Coordinator

It was moved by Board Member Fingerhut, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District 75 approve the Student Data Information (SIS) Coordinator as presented.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Karl and Rose

NAY: None

Approval of Job Descriptions

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 approve the following job descriptions as presented.

- Student Data Information (SIS) Coordinator (New)
- Assistant Principal – Washington (New)

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Hitzke, Karl and Rose

NAY: None

ADJOURNMENT

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 adjourn the meeting of May 11, 2023 at 5:53 p.m.

Motion approved by voice vote: 5-0.

Respectfully submitted,

KRISTIE FINGERHUT, PRESIDENT
DISTRICT 75, BOARD OF EDUCATION

ERIC BILLITTIER, SECRETARY
DISTRICT 75, BOARD OF EDUCATION

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