

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75**

MINUTES OF THE BOARD OF EDUCATION of Mundelein Elementary School District 75 held on the twenty-third day of May 2023, at 7:00 p.m.

MEMBERS OF THE BOARD OF EDUCATION PRESENT:

PRESENT: Kristie Fingerhut, President
Ray Rose, Vice President
Georgina Aguirre
Al Hitzke
Emily Karl, Secretary (PRO TEM)

ABSENT: Freddy Gallegos
Eric Billittier, Secretary

D75 ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
Sarah Cacciatore, Assistant Superintendent of Teaching and Learning
Jamie DiCarlo, Assistant Superintendent of Student Services
Shane McCreery, Chief of Staff
T. Rancak, Chief School Business Official
Stephanie Drake, Principal, Washington Early Learning Center

CALL TO ORDER

Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Fingerhut, Hitzke, Karl and Rose were present for the May 23, 2023 regular board meeting.

All in favor by voice vote: 5-0

CITIZENS' COMMENTS

No citizen comments.

Administration of the Oath of Office

Shane McCreery, chief of staff, administered the oath of office to board members Georgina Aguirre.

BOE COMMENTS

Dr. Kevin Myers, superintendent and the board members, thanked Kevin Holly for his many years of service and dedication to the board, community and staff. Mr. Holly also shared his thoughts and thanked his fellow board members, staff and community members.

Jorge Cantu, Co-Director STEAM Foundation, congratulated the students that participated in the Science Explorer Program exhibit held at the East District Office.

Board members discussed and designated the committee and representative members.

Board members welcomed Ms. Aguirre to the board. Discussion was held on the monthly review of the book, The Art of School Boarding. A copy will be provided to her.

DISTRICT 75 REPORT

FY24 Budget for Adoption & Resolutions

T. Rancak, chief school business official, reviewed several areas from the FY24 budget. Discussion was held on the topic.

National School Lunch Program Bid

Ms. Rancak reviewed the recommendation to award the lowest bidder: Arbor Management, Inc. the school lunch program for a period of one (1) year, with the option to renew for four (4) additional one-year periods.

Intergovernmental Agreement with Mundelein Park District

Ms. Rancak reviewed the recommendation for the district to approve the updated intergovernmental agreement with Mundelein Park & Recreation District. The IGA will permit the park district to lease space to develop and operate a before school, non-school day, after school, and summer camp programs for students. It will also include updated transportation rates, invoicing methods currently in place, and automatic annual renewals.

Construction Management Savings

Ms. Rancak reviewed the recommendation for a stipend to be paid to the Directors of Facilities and Maintenance. She also reviewed the additional responsibilities for managing construction projects at the district. The stipend would be paid over two years for additional time worked outside of their normal work duties to operate as in-house construction managers. Discussion was held on the topic.

FY24 Administrator & ESP Compensation

Ms. Rancak reviewed the recommendation for salary increases for non-MEEA employees for FY24. Discussion was held on the topic.

Public Relations Update

Peter Gill, director of public relations, reviewed the social media channels the district utilizes to share the many activities in the community and schools.

Federal Grant Application Process

Dr. Sarah Cacciatore, assistant superintendent of student services, reviewed the consolidated district plan for the district. She shared how the grant funds are utilized by the district.

Strategic Plan

Strategic Plan committee members Rose, Karl and district administrators, Cacciatore, DiCarlo, Rancak, reviewed the recommended action items. They included student achievement, equity, partnerships and fiscal goals. Discussion was held on the topic.

2023 IASB Joint Annual Conference

Dr. Myers inquired which of the board members would be interested in attending the IASB Annual Joint Conference in Chicago that is scheduled for November 2023. Discussion was held on the topic.

PRESS Plus #111, Second and Final Reading

Dr. Myers reviewed PRESS #111 policy recommendations made by the Illinois Association of School Boards. He shared which policies include language and edit updates. Discussion was held on the topic.

School Board Member Vacancy Process

Dr. Kevin Myers, superintendent, and board members discussed the process and timeline to fill the vacated seat due to the resignation of Freddy Gallegos. Discussion was held on the term length, timeline to fill the position and when candidate interviews could begin. The school board vacancy posting would be placed on the school website and in the local newspapers for any community member interested in applying.

Declaration and Board Agreements, First Reading

Dr. Myers reviewed the declaration and board agreements. He also reviewed the Shared Services Model goals and savings to the district. Discussion was held on the topic.

COMMITTEE and REPRESENTATIVE APPOINTMENTS

Board Policy

Committee member Fingerhut reviewed how the board can proceed with reviewing the board policy sections. A calendar will be created and reviewed at the next regularly scheduled board meeting.

Finance Advisory

Committee member Rose shared the next meeting will be October 2023.

Shared Services

No update.

Strategic Planning

An update was shared in the district report.

STEAM Foundation

Committee member Fingerhut shared the many activities that the STEAM foundation has organized.

SEDOL

No update.

Village Liaison

No report.

CONSENT AGENDA

It was moved by Board Member Rose, seconded by Board Member Fingerhut, that the Board of Education of Mundelein Elementary School District 75 approve the consent agenda of May 23, 2023, which included:

- April 18, 2023 Regular Board Meeting Minutes
- May 11, 2023 Special Board Meeting Minutes

- Bill List
- Annual Renewal List/FOIA Request(s)
- Treasurer's Report
- Approval of Personnel Report

Certified Staff - Employment: Jill Arcurie, Anthony Mure

Classified Staff - Employment: David Bochniak, Jackson Grisamore

Change in Assignment: Jordan Doss

Classified Nursing Staff – Pay Adjustments: Elizabeth Mule, Cindi Pieklo, Anne Craig

Resignation: Stephanie Turner, Maria Graves (Villalobos), Hailey Goldberg, Laura Cramer

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Fingerhut, Hitzke, Karl and Rose
NAY: None

BOARD ACTION ITEMS

FY24 Budget for Adoption & Resolutions

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 adopt the resolutions and the FY24 budget as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Fingerhut, Hitzke, Karl and Rose
NAY: None

National School Lunch Program Bid

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board of Education of Mundelein Elementary School District 75 accept the bid from Arbor Management, Inc. for a period of one (1) year, with the option to renew for four (4) additional one-year periods.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Fingerhut, Hitzke, Karl and Rose
NAY: None

Intergovernmental Agreement with Mundelein Park District

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board of Education of Mundelein Elementary School District 75 approve updated Intergovernmental Agreement as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Fingerhut, Hitzke, Karl and Rose
NAY: None

Construction Management Service Contract

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board of Education of Mundelein Elementary School District 75 approve \$84,000 in stipends (over 2 years) for additional time (outside of their normal work duties) to operate as in-house construction managers, beginning with July, 2023.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Fingerhut, Hitzke, Karl and Rose
NAY: None

FY24 Administrator Compensation Recommendation

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 approve the Administrator compensation increase for FY24 as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Fingerhut, Hitzke, Karl and Rose
NAY: None

FY24 ESP Compensation Recommendation

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 approve the Education Support Personnel compensation increase for FY24 as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Fingerhut, Hitzke, Karl and Rose

NAY: None

Approval of Federal Grant Application

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 approve the Consolidated District Plan (CDP) as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Fingerhut, Hitzke, Karl and Rose

NAY: None

Strategic Plan

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 adopt the Strategic Plan as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Fingerhut, Hitzke, Karl and Rose

NAY: None

PRESS Plus #111, Second and Final Reading

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board of Education of Mundelein Elementary School District 75 approve PRESS Plus #111, Second and Final Reading, as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Fingerhut, Hitzke, Karl and Rose

NAY: None

School Board Vacancy

It was moved by Board Member Fingerhut, seconded by Board Member Aguirre, that the Board of Education of Mundelein Elementary School District 75 approve the resignation of School Board member Freddy Gallegos, effective May 23, 2023.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Fingerhut, Hitzke, Karl and Rose

NAY: None

EXECUTIVE SESSION

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

OPEN SESSION

The Board reconvened to Open Session at 9:35 p.m.

CALL TO ORDER

Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Fingerhut, Hitzke, Karl and Rose were present for the May 23, 2023 regular board meeting.

All in favor by voice vote: 5-0

ACTION

Executive Session Minutes

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the executive session minutes for April 18, 2023.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Fingerhut, Hitzke, Karl and Rose

NAY: None

President's Prerogative

Board president Fingerhut welcomed Georgina Aguirre. She shared that she will be her school board mentor.

ADJOURNMENT

The Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Fingerhut, Hitzke, Karl and Rose adjourned the meeting of May 23, 2023 at 9:44 p.m.

Motion approved by voice vote: 5-0.

Respectfully submitted,

KRISTIE FINGERHUT, PRESIDENT
DISTRICT 75, BOARD OF EDUCATION

EMILY KARL, SECRETARY (PRO TEM)
DISTRICT 75, BOARD OF EDUCATION