

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75**

**MINUTES OF THE BOARD OF EDUCATION of Mundelein Elementary School District 75 held on the eighteenth day of October 2022, at 7:02 p.m.**

**MEMBERS OF THE BOARD OF EDUCATION PRESENT:**

**PRESENT:** Ray Rose, President (Pro-Tem)  
Kristie Fingerhut, Secretary  
Eric Billittier  
Freddy Gallegos  
Al Hitzke  
Emily Karl  
Kevin Holly, President (arrived at 9:05 p.m.)

**ABSENT:** None

**MEMBER OF ADMINISTRATION PRESENT:**

Dr. Kevin Myers, Superintendent  
Shane McCreery, Chief of Staff  
T. Rancak, Chief Business School Official  
Jamie DiCarlo, Assistant Superintendent of Student Services  
Sarah Cacciatore, Assistant Superintendent of Teaching and Learning  
Ryan Zak, Director of Linguistics  
Peter Gill, Director of Public Information

**CALL TO ORDER**

Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Gallegos, Hitzke, Karl, and Rose were present for the October 18, 2022 regular board meeting.

All in favor by voice vote: 6-0

**CITIZENS' COMMENTS**

No citizen comments.

**BOE COMMENTS**

Board member Fingerhut shared she attended an event at the Mundelein High School. The Mundelein High School Choir worked and participated singing together with the 8<sup>th</sup> graders from West Oak Middle School, Carl Sandburg Middle School, and Fremont Middle School.

**DISTRICT 75 REPORT**

**CSMS Fine Arts Addition Financing/Funding Options**

T. Rancak, chief business school official, reviewed the on-going process of preparing an estimated cost for the Fine Arts addition. An update will be discussed at the November board meeting.

**Resolution Adopting the Estimated Aggregate Tax Levy for Levy Year 2022**

Mrs. Rancak reviewed that the Lake County Assessment Office provides the district estimated amount in September 2022. The final numbers will not be provided until the Spring of 2023. The tax levy is the district largest source of funding for the school district.

Resolution Authorizing the Notice of a Public Hearing for Levy Year 2022

Ms. Rancak reviewed the estimated capped aggregate tax levy for 2022. The district will publish a Truth-In-Taxation Notice for the next regularly scheduled board meeting. Discussion was held on the topic.

Job Description(s) Update

Shane McCreery, chief of staff, reviewed the new and revised job descriptions for the ten and twelve month school secretary, Administrative Assistant Business Office, Executive Assistant to the Assistant Superintendent of Teaching and Learning, East District Office Receptionist, Business Office Clerk - Level One and Two positions.

FY2023 Waiver Title Grant Schoolwide

Sarah Cacciatore, assistant superintendent of teaching and learning, reviewed that she has applied for a schoolwide waiver. The waiver will now include Washington School. The administration has recommended the waiver be approved.

Strategic Planning

Board member Rose reviewed and discussed the next steps in creating a strategic plan. A committee will work together on this process.

Resolutions Committee Report

The board members discussed the IASB resolutions that will be presented at the Joint Annual Conference.

**COMMITTEE and REPRESENTATIVE APPOINTMENTS**

Board Policy

Board policy committee members held discussion on section #6 which includes the general personnel school board policies. Discussion was held on the topic.

Finance Advisory

Finance committee members shared they reviewed policies.

Shared Services

The shared services committee member shared that they continue working on the shared service presentation. The members will meet on November 8, 2022.

School Boarding – Code of Conduct

Board members discussed number four of the standard and principles from school board policy #2:280-E Exhibit, board member code of conduct. Discussion was held on the topic.

STEAM Foundation

Committee member Fingerhut shared The Night at the Races is on November 4, 2022 at the Mundelein, Illinois Rosati's location. The foundation continues to look for volunteers.

SEDOL

No update at this time.

Community Outreach/Village Liaison

Committee member Rose shared the building located on Maple Avenue and Morris Avenue has been demolished.

Equity Committee

The topic will be removed from the agenda.

**CONSENT AGENDA**

It was moved by Board Member Rose, seconded by Board Member Fingerhut, that the Board of Education of Mundelein Elementary School District 75 approve the consent agenda of October 18, 2022, which included:

- September 20, 2022 Regular Board Meeting Minutes
- Bill List
- Annual Renewal List/FOIA Request(s)
- Personnel Report

Change in Assignment: Caitlin True, Pablo Flores

Classified Staff - Employment: Maria Morales, Julianna Spina, John Potter, Bertha Rosiles, Adrianna Navarrete, Cassandra Lopez, Kathleen Roseberg, Jennifer Marquardt, Priscilla Pasillas

Classified Staff Leave of Absence: Melissa Yonkelowitz

Resignation: Tamador Alawneh, Kathy Gouzoules

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Gallegos, Hitzke, Karl and Rose

NAY: None

**EXECUTIVE SESSION**

It was moved by Board Member Rose, seconded by Board Member Fingerhut, that the Board adjourn for discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

**OPEN SESSION**

The Board reconvened to Open Session at 9:11 p.m.

**CALL TO ORDER**

Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Gallegos, Hitzke, Holly, Karl and Rose were present for the October 18, 2022 regular board meeting.

All in favor by voice vote: 7-0

**ACTION**

Executive Session Minutes

It was moved by Board Member Rose, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the executive session minutes for September 20, 2022.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Gallegos, Hitzke, Karl and Rose

NAY: None

**BOARD ACTION ITEMS**

**Estimated Aggregate Tax Levy for Levy Year 2022**

It was moved by Board Member Rose, seconded by Board Member Gallegos, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the Resolution Authorizing the Estimate Aggregate Tax Levy.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Gallegos, Hitzke, Karl and Rose

NAY: None

**Resolution Authorizing the Notice of a Public Hearing for Levy Year 2022**

It was moved by Board Member Rose, seconded by Board Member Fingerhut, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the Resolution to publish the Notice of a Public Hearing.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Gallegos, Hitzke, Karl and Rose

NAY: None

**Approval Job Descriptions**

It was moved by Board Member Rose, seconded by Board Member Gallegos, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the new and revised job descriptions.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Gallegos, Hitzke, Karl and Rose

NAY: None

**FY2023 Waiver Title Grant Schoolwide**

It was moved by Board Member Rose, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the District to apply for Washington to receive the Schoolwide Title Grant.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Gallegos, Hitzke, Karl and Rose

NAY: None

**Resolutions Committee Report**

It was moved by Board Member Rose, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the new resolutions, amended exiting positions statement and the current position statements deletion and amendments.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Fingerhut, Gallegos, Hitzke, Karl and Rose

NAY: None

President's Prerogative

Reminder about November 8 and November 15 meetings.

**ADJOURNMENT**

It was moved by Board Member Rose, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 board members: Billittier, Fingerhut, Gallegos, Hitzke, Holly, Karl and Rose adjourn the meeting of October 18, 2022 at 9:20 p.m.

Motion approved by voice vote: 6-0.

Respectfully submitted,

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RAY ROSE, PRO-TEM  
DISTRICT 75, BOARD OF EDUCATION

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KRISTIE FINGERHUT, SECRETARY  
DISTRICT 75, BOARD OF EDUCATION

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APPROVED