

Invitation for Bid and Contract: Food Service Management Company in the School Nutrition Programs

Mundelein Elementary School District 75 & Diamond Lake School District 76

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
 2. **fax:**
(833) 256-1665 or (202) 690-7442; or
 3. **email:**
program.intake@usda.gov
- [Spanish Translations](#) of the new Nondiscrimination Statement for SNAP, SNAP-Ed, FDIPIR, and all other FNS nutrition assistance programs (e.g., CACFP, CSFP, FDD, NSLP, SFSP, WIC) are being updated. Please check the U.S. Department of Agriculture website for updates: <https://www.fns.usda.gov/cr/fns-nondiscrimination-statement>. Questions can be sent to sm.fn.crd-web@usda.gov.

This institution is an equal opportunity provider.

TABLE OF CONTENTS

SECTION 1.	Instructions To Bidders.....	5
1.01	NOTICE OF BID	5
1.02	PRE-BID MEETING/FACILITY TOUR INFORMATION	5
1.03	BID SUBMISSION	6
1.04	QUESTIONS.....	6
1.05	SCHOOL FOOD AUTHORITY.....	7
1.06	FOOD SERVICE MANAGEMENT COMPANY	7
1.07	BID CLARIFICATION OF SPECIFICATIONS/INSTRUCTIONS.....	7
1.08	LEGISLATIVE CHANGES.....	7
1.09	EXHIBITS A1 THROUGH A3 REFERENCE DATES.....	8
SECTION 2.	General Conditions	9
2.01	BID SUBMISSION AND FORMS	9
2.02	LATE BIDS.....	9
2.03	RIGHT TO REJECT ANY OR ALL BIDS, ETC.....	9
2.04	NO RELIEF FOR ERRORS OR OMISSIONS.....	9
2.05	NO DEVIATIONS OR EXCEPTIONS FROM THE SPECIFICATIONS AND CONDITIONS.....	10
2.06	LOCAL POLICY.....	10
2.07	BID WITHDRAWAL OR CHANGES.....	11
2.08	AFTER BID OPENING.....	11
2.09	CODE OF CONDUCT/ETHICS POLICY.....	11
2.10	SFAS RIGHT TO INVESTIGATE EACH BIDDER'S ABILITY TO FULFILL TERMS	11
2.11	BID ACCEPTANCE PERIOD	12
2.12	MEAL RATES AND FEES CALCULATIONS.....	12
2.13	BID BOND REQUIREMENTS.....	12
2.14	PERFORMANCE BOND REQUIREMENTS	12
2.15	DETAILED BID PROTEST PROCEDURES.....	13
2.16	ADDITIONAL ADMINISTRATIVE, CONTRACTUAL, OR LEGAL REMEDIES	13
2.17	FACILITIES AND EQUIPMENT INSPECTIONS	14
2.18	PROSPECTIVE BIDDERS IN ARREARS/DEFAULT.....	14
2.19	BID DOCUMENTS AND SUPPORTING DOCUMENTATION.....	14
2.20	ACCESS TO BID DOCUMENTS PRIOR TO CONTRACT AWARD.....	14
SECTION 3.	Scope of Services	15
SECTION 4.	School Food Authority Responsibilities.....	16
SECTION 5.	FSMC Responsibilities.....	18
SECTION 6.	Food Distribution Program.....	21
SECTION 7.	Purchases/ Buy American.....	24
SECTION 8.	Use of Facilities And Equipment.....	25
SECTION 9.	Sanitation.....	27
SECTION 10.	Emplopyees	28
SECTION 11.	Designation of program Expense	31
SECTION 12.	Fees.....	33
SECTION 13.	Revenue.....	35
SECTION 14.	Licenses, Certifications, And Taxes.....	36
SECTION 15.	Record Keeping.....	37
SECTION 16.	Terms And Termination.....	38
SECTION 17.	General Contract Terms	40
SECTION 18.	Food Specifications.....	43
SECTION 19.	Meal Pattern and Nutritional Standards	45
SECTION 20.	Insurance Requirements	49

SECTION 21.	Bidder Responsibility And Bid Responsiveness Criteria	51
SECTION 22.	Bid Summary	53
SECTION 23.	Bid Certifications and Disclosures	56
23.01	EXHIBIT 23-A - CERTIFICATE REGARDING BID RIGGING.....	56
23.02	EXHIBIT 23-B - CERTIFICATION REGARDING INDEPENDENT BID DETERMINATION.....	57
23.03	EXHIBIT 23-C - CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION-LOWER TIER COVERED TRANSACTIONS	59
23.04	EXHIBIT 23-D - CERTIFICATION REGARDING LOBBYING	60
23.05	EXHIBIT 23-E - DISCLOSURE OF LOBBYING ACTIVITIES.....	61
23.06	EXHIBIT 23-F - CERTIFICATE REGARDING COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT.....	64
23.07	EXHIBIT 23-G - CERTIFICATE REGARDING COMPLIANCE TO THE ILLINOIS DEPARTMENT OF HUMAN RIGHTS REGULATIONS.....	65
23.08	EXHIBIT 23-H - CERTIFICATE REGARDING NON-COLLUSION.....	66
23.09	EXHIBIT 23-I - CERTIFICATE REGARDING PREVAILING WAGE.....	67
23.10	EXHIBIT 23-J - CERTIFICATE REGARDING COMPLIANCE WITH SEXUAL HARASSMENT POLICY	68
23.11	EXHIBIT 23-K - CERTIFICATE REGARDING COMPLIANCE WITH EQUAL EMPLOYMENT OPPORTUNITY	69
23.12	EXHIBIT 23-L - CERTIFICATE REGARDING COMPLIANCE WITH CRIMINAL BACKGROUND INVESTIGATIONS.....	71
23.13	EXHIBIT 23-M - CERTIFICATE REGARDING COMPLIANCE WITH OSHA REGULATIONS	73
23.14	EXHIBIT 23-N - SPECIFIC FSMC INFORMATION	74
23.15	EXHIBIT 23-O – REFERENCE LIST.....	76
23.16	EXHIBIT 23-P – PROOF OF INSURABILITY	78
23.17	EXHIBIT 23-Q – HOLD HARMLESS AGREEMENT	80
SECTION 24.	School Data - MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75	82
24.01	EXHIBIT A-1: SCHOOL DATA FORM.....	82
24.02	EXHIBIT A-2: ELIGIBILITY DATA AND PROJECTED ENROLLMENTS	83
24.03	EXHIBIT A-3: MEAL SERVICE INFORMATION/DELIVERY SCHEDULE	84
24.04	EXHIBIT B-1: 21-DAY CYCLE MENU(S).....	85
24.05	EXHIBIT B-2: MEAL CHOICES AND ADDITIONAL DAILY OFFERINGS	88
24.06	EXHIBIT B-3: A LA CARTE PRICE LIST	89
24.07	EXHIBIT C: ANNUAL USDA FOODS ORDER.....	90
24.08	EXHIBIT D: PRIOR FULL SCHOOL YEAR SPONSOR CLAIMS FOR REIMBURSEMENT	92
24.09	EXHIBIT E-1: SPONSOR CLAIMS FOR REIMBURSEMENT FOR ALL MONTHS TO DATE FOR SCHOOL YEAR 2022–2023	104
24.10	EXHIBIT E-2: SITE CLAIMS FOR REIMBURSEMENT FOR OCTOBER 2022 AND NOVEMBER 2022	111
24.11	EXHIBIT F: CONTRACTOR OWNED EQUIPMENT.....	113
24.12	EXHIBIT G: STAFFING PATTERNS.....	114
24.13	EXHIBIT H-1: SCHOOL WELLNESS - POLICY 6:50.....	115
24.14	EXHIBIT H-2 - ACCESS TO ELECTRONIC NETWORKS - POLICY 6:235.....	118
24.15	EXHIBIT H-3 - ACCESS TO ELECTRONIC NETWORKS - POLICY 6:235 AP1.....	122
24.16	EXHIBIT H-4 - ACCESS TO ELECTRONIC NETWORKS - POLICY 6:235 AP2.....	126
24.17	EXHIBIT I: COLLECTIVE BARGAINING AGREEMENT	130
24.18	EXHIBIT J-1: SCHOOL DISTRICT CALENDAR 2022-2023	131
24.19	EXHIBIT J-2: SCHOOL DISTRICT CALENDAR 2023-2024	132
24.20	EXHIBIT J-3: SCHOOL DISTRICT CALENDAR 2024-2025	133
SECTION 25.	School Data – DIAMOND LAKE SCHOOL DISTRICT 76	134
25.01	EXHIBIT A-1: SCHOOL DATA FORM.....	134
25.02	EXHIBIT A-2: ELIGIBILITY DATA AND PROJECTED ENROLLMENTS	135
25.03	EXHIBIT A-3: MEAL SERVICE INFORMATION/ DELIVERY SCHEDULE.....	136
25.04	EXHIBIT B-1: 21-DAY CYCLE MENU(S).....	137
25.05	EXHIBIT B-2: MEAL CHOICES AND ADDITIONAL DAILY OFFERINGS	140
25.06	EXHIBIT B-3: A LA CARTE PRICE LIST	141
25.07	EXHIBIT C: ANNUAL USDA FOODS ORDER.....	142
25.08	EXHIBIT D: PRIOR FULL SCHOOL YEAR SPONSOR CLAIMS FOR REIMBURSEMENT	144

25.09	EXHIBIT E-1: SPONSOR CLAIMS FOR REIMBURSEMENT FOR ALL MONTHS TO DATE FOR SCHOOL YEAR 2022–2023	155
25.10	EXHIBIT E-2: SITE CLAIMS FOR REIMBURSEMENT FOR OCTOBER 2022 AND NOVEMBER 2022	165
25.11	EXHIBIT F: CONTRACTOR OWNED EQUIPMENT.....	169
25.12	EXHIBIT G: STAFFING PATTERNS.....	170
25.13	EXHIBIT H: LOCAL WELLNESS POLICY	171
25.14	EXHIBIT I: COLLECTIVE BARGAINING AGREEMENT	174
25.15	EXHIBIT J-1: SCHOOL DISTRICT CALENDAR 2022-2023	175
25.16	EXHIBIT J-2: SCHOOL DISTRICT CALENDAR 2023-2024	176
SECTION 26.	District Floor Plan Information	179
26.01	DISTRICT OFFICE FLOOR PLAN	179
26.02	CARL SANDBURG MIDDLE SCHOOL 1 ST FLOOR PLAN.....	180
26.03	CARL SANDBURG MIDDLE SCHOOL 2 ND FLOOR PLAN.....	181
26.04	MECHANICS GROVE ELEMENTARY SCHOOL FLOOR PLAN	182
26.05	WASHINGTON ELEMENTARY SCHOOL FLOOR PLAN	183
26.06	WASHINGTON ELEMENTARY SCHOOL 2016 ADDITION FLOOR PLAN	184
26.07	LINCOLN EARLY CHILDHOOD CENTER FLOOR PLAN.....	185

SECTION 1. INSTRUCTIONS TO BIDDERS

1.01 Notice of Bid

The Board of Education of Mundelein Elementary School District 75, Lake County, Illinois is inviting responsible FSMC to submit Bids to provide: Nonprofit School Food Service - Food Service Management Company.

The FSMC will provide school meal services for the following:

- School Breakfast Program/Breakfast After the Bell
- National School Lunch Program
- A la Carte
- Seamless Summer Program (applicable meal types: Breakfast/ Lunch) - TBD
- Summer Food Service Program (applicable meal types: Breakfast/ Lunch) - TBD

A more complete description of the supplies and/or services sought is provided in the remainder of the Invitation for Bid. If you are interested and able to meet these requirements, we would appreciate and welcome a Bid. This Invitation for Bid will set forth any evaluation criteria to be used in determining product or service acceptability. It may require the submission of samples, descriptive literature, technical data, references, licenses, or other information or material.

Unsolicited samples or descriptive literature however, are submitted at the FSMC's risk, may not be examined or tested, will not be deemed to vary any of the provisions of the Invitation for Bid, and may not be utilized by the FSMC to contest a decision or understanding with Mundelein Elementary School District 75.

Bids are due as listed in the Bid advertisement.

Read the following instructions carefully before submitting any Bid. Failure to follow these instructions and the rules may result in the rejection of your Bid. Mundelein Elementary School District 75 reserves the right to reject any and all Bids, to waive minor or immaterial irregularities, informalities or technicalities, to advertise for new Bids, or to request confirmation or clarification from any FSMC regarding a Bid.

1.02 Pre-Bid Meeting/Facility Tour Information

All prospective FSMCs MUST attend the Pre-Bid Meeting, which will be held on date and time listed in the Invitation for Bid. If, as a result of the Pre-Bid Meeting, it is necessary to modify these instructions or the specifications, an amendment/addendum shall be subsequently issued and made available to signed-in Pre-Bid Meeting attendees as well as, upon request, to any other interested parties. Failure to attend the Pre-Bid Meeting shall be grounds for the rejection of a Bid.

During the Pre-Bid Meeting, all prospective FSMCs should raise any questions about the solicitation or the procurement at that time. The FSMCs may not rely on any verbal responses to questions at the conference. Material issues raised at the conference that result in changes to the solicitation shall be answered solely through a solicitation addendum.

The Pre-Bid Meeting is scheduled for (a tour of the facilities will be conducted immediately after the completion of the Pre-Bid Meeting):

Wednesday, April 5, 2023 at 1:00 p.m.
Mundelein School Districts 75 & 120
District Office East
470 North Lake Street
Mundelein, Illinois 60060-1825

It is the responsibility of the FSMC to field survey all facilities prior to Bidding. Before submitting a Bid, the FSMC should visit the site and is responsible for knowing the conditions affecting the work. Failure to visit the site(s) shall not be accepted as a valid reason for any changes by the successful FSMC.

1.03 Bid Submission

Bid, including all required documentation and exhibits, are to be submitted to:

Wednesday, May 10, 2023 at 1:00 p.m.
Mundelein School Districts 75 & 120
District Office East
470 North Lake Street
Mundelein, Illinois 60060-1825

Bids should be submitted to the attention of T. Rancak, Chief Financial Officer/CSBO. Bids must be received sealed by Wednesday, May 10, 2023 at 1:00 p.m. at which time all bids will be publicly opened and read aloud. See **SECTION 2.01: Bid Submission And Forms**.

1.04 Questions

The FSMC's are responsible for examining the Invitation for Bid and any amendments/addenda issued, to become informed as to all conditions that might in any way affect the cost or performance of any work. Failure to do so will be at the sole risk of the FSMC.

Any explanation and/or inquiry desired by a FSMC regarding the meaning or interpretation of a specification contained herein must be requested in writing. Inquiries received after the following date and time will not be given consideration. The FSMC making such request will be solely responsible for its timely receipt by the SFA by:

Friday, March 31, 2023 at 3:00 p.m.

If clarification of the specifications/instructions is required, the SFA will clarify the specifications/instructions in the form of an amendment/addendum issued to all prospective Bidders. If the SFA issues any changes to this Invitation for Bid, acknowledgement of receipt of such changes must be made to the SFA in writing, signed by an individual authorized to legally bind the Bidder, and included in the Bidder's Bid package. If changes to the Invitation for Bid are not acknowledged, the SFA retains the right to reject the Bids non-responsive. No amendments/addenda will be issued within seven (7) working days of the time and date set for the Bid opening. Should the SFA determine that clarification of the specifications/instructions is

necessary within seven (7) working days of the time and date set for the Bid opening, the time and date set for the Bid opening will be delayed to allow issuing an amendment/addendum.

Amendments/addenda shall be emailed to all FSMC's, and may be faxed upon request as well. Oral answers will not be provided.

The SFA assumes no responsibility for any interpretation or representations made by any of its officers or agents unless interpretations or representations are incorporated into a formal written amendment/addendum to the solicitation.

The only method by which any requirement of this solicitation may be modified is by written amendment/addendum. All written amendments/addenda to the Invitation for Bid will be listed on the SFA website (www.district75.org). The SFA is not responsible if a FSMC does not receive amendments/addenda in time to include the information with the Bid submission.

Amendments/addenda shall be acknowledged by signature and included with the Bid submission.

If you are unable to provide a Bid, please state so on **SECTION 22: Bid Summary** in the packet and return the form, so that the SFA may know you had the opportunity to bid.

1.05 School Food Authority

Hereinafter, school food authority (SFA) shall refer to Mundelein Elementary School District 75 and Diamond Lake School District 76.

1.06 Food Service Management Company

Hereinafter, food service management company (FSMC) shall refer to the contractor awarded this Contract.

1.07 Bid Clarification of Specifications/Instructions

If clarification of the specifications/instructions is required, the SFA will clarify the specifications/instructions in the form of an addendum issued to all prospective bidders. If the SFA issues any changes to this Invitation for Bid (IFB), acknowledgement of receipt of such changes must be made to the SFA in writing, signed by an individual authorized to legally bind the bidder, and included in the bidder's bid package. If changes to the IFB are not acknowledged, the SFA retains the right to reject the bid as non-responsive. No addenda will be issued within seven (7) working days of the time and date set for the bid opening. Should the SFA determine that clarification of the specifications/instructions is necessary within seven (7) working days of the time and date set for the bid opening, the time and date set for the bid opening will be delayed to allow issuing an addendum.

1.08 Legislative Changes

The subject matter of this IFB is subject to legislative changes either by the federal or state government. If any such changes occur prior to contract award, then all bidders will have the opportunity to modify their bids to reflect such changes. If any such changes occur after a

contract award has been made, then the SFA (i) reserves the right to negotiate modifications to the Contract reflecting such legislative changes; and (ii) shall have no obligation to provide unsuccessful bidders with the opportunity to modify their bids to reflect such legislative changes.

1.09 Exhibits A1 Through A3 Reference Dates

Exhibits A1, A2, and A-3 referenced within this Invitation for Bid and Contract is based on School Year 2021-2022, unless otherwise noted.

SECTION 2. GENERAL CONDITIONS

2.01 Bid Submission And Forms

Bids shall be submitted on the forms provided with these specifications. Bids shall be in a sealed envelope properly marked with the title of the bid, date and time of opening, and delivered to:

Wednesday, May 10, 2023 at 1:00 p.m.
Mundelein School Districts 75 & 120
District Office East
470 North Lake Street
Mundelein, Illinois 60060-1825

Bids should be submitted to the attention of T. Rancak, Chief Financial Officer/CSBO on or before Wednesday, May 10, 2023 at 1:00 p.m. All certifications contained herein must be signed and submitted with the bid.

2.02 Late Bids

Bids submitted after the date and time specified will not be considered and will be returned, unopened to the appropriate bidder. Post marks or dating of documents will be given no consideration in the case of late bids.

2.03 Right to Reject Any or All Bids, Etc.

The SFA reserves the right to reject any and/or all Bids or parts thereof, to waive any irregularities or informalities in the Bidding procedures when there are sound documented reasons to do so. As such, the SFA reserves the right to do any or all of the following:

- Cancel this Bid
- Modify this Invitation for Bid in writing as needed
- Reject any or all Bids received in response to this Invitation for Bid

The SFA reserves the right to accept any Bid, either in whole or in part, and to waive any irregularities or informalities in the Bidding procedures when there are sound documented reasons to do so. The contract will be awarded, if at all, to the responsible FSMC whose Bid is lowest and meets the specifications as determined by the SFA.

Any such decision shall be considered final and not subject to recourse. Unless the SFA is advised to the contrary, it is understood that the Bid has been submitted in strict accordance with specifications. Any exceptions and explanations regarding the items listed should be delivered with the bid. Submit complete specifications for any substitute offered. In the event two Bids have submitted equal values for items listed, the in-district Bid will be given preference, everything else being equal.

2.04 No Relief for Errors Or Omissions

No claim for relief because of errors or omissions in the Bid will be considered, and the FSMC's will be held strictly to the Bids, as submitted. All Bids shall be submitted with each space properly

completed. Should a FSMC find any discrepancies in, or omissions from any of the documents, or be in doubt as their meanings, the FSMC shall submit questions in writing. See **SECTION 1.03: QUESTIONS** for more information.

2.05 No Deviations or Exceptions From the Specifications And Conditions

No deviations or exceptions from the Invitation for Bid specifications and conditions will be accepted.

2.06 Local Policy

Submission of a bid by a FSMC will be construed as an indication the FSMC bidder is fully informed of and can offer the services satisfactorily in compliance with the specifications and conditions contained herein.

All information required by the Invitation for Bid must be supplied to constitute a proper Bid. Nonconforming Bids may be rejected at the sole discretion of the SFA.

The signing of the Bid forms shall be construed as acceptance of all provisions contained herein and the FSMC is informed of all conditions and specifications contained in the Invitation for Bid.

The submission of a response shall be prima facie evidence that the FSMC has full knowledge of the scope and nature of the Invitation for Bid. Faxed and email Bids ARE NOT acceptable. All Exhibits in **SECTION 20: Insurance Requirements, SECTION 21: Bidder Responsibility And Bid Responsiveness Criteria; SECTION 22: Bid Summary; and SECTION 23: Bid Certifications and Disclosures** must be returned with the Bid. All pricing should be included in **SECTION 22: Bid Summary**.

The submission of a response shall be prima facie evidence that the FSMC certifies that it does not engage in discriminatory practices regarding employment or delivery of or access to services and programming and that it fully complies with the requirements of federal and State civil rights laws, including but not limited to: the Illinois Civil Rights Act of 2003, P.A. 93- 0425; Illinois Human Rights Act, 775 ILCS 5/1-101 et seq.; the Americans with Disabilities Act, 42 U.S.C.12101 et seq., and the Rehabilitation Act of 1973, as amended, 29 USC 701 et seq., as well as the rules and regulations promulgated there under.

The submission of a response shall be prima facie evidence that the FSMC certifies that neither it nor any of its principals (e.g. key employees) have been proposed for debarment, debarred or suspended by a Federal agency.

To the extent that the FSMC is subject to governmental orders, rules or regulations pertaining to Equal Employment Opportunity and/or to the maintenance or Non-Segregated Facilities. The submission of a response shall be prima facie evidence that the FSMC certifies that it is complying therewith, including where applicable, the submission and/or filing of Equal Employment Opportunity Compliance Reports and/or Certificates and/or filing of Certificates on Non-Segregated Facilities. Compliance with the rules and regulations of the F.E.P.C., Article III, Section 3.1, Equal Employment Opportunity clause is required.

The submission of a response shall be prima facie evidence that the FSMC, pursuant to Section 5/10-20.21(b) of the School Code, certifies that neither it, nor any of its partners, or officers or owners:

- Have been convicted in the past five (5) years of the offense of Bid-rigging under Section 33E of the Illinois Criminal Code of 1961, 720 ILCS 5/33E -1 et seq., as amended;
- Have ever been convicted of the offense of Bid-rotating under Section 33E-4 of the Illinois Criminal Code of 1961, as amended;
- Have ever been convicted of bribing or attempting to bribe an officer or an employee of the State of Illinois; or
- Have made an admission of guilt of any of the above conduct which is a matter of record.

The FSMC acknowledges that the Board of Education of the SFA may declare any contract awarded pursuant to this Bid void if any certification provided by the FSMC is found to be false. As a part of a complete Bid, all Exhibits in SECTION 20: Insurance Requirements, SECTION 21: Bidder Responsibility And Bid Responsiveness Criteria; SECTION 22: Bid Summary; and SECTION 23: Bid Certifications and Disclosures must be provided with the Bid in fully executed, original form.

2.07 Bid Withdrawal Or Changes

A written request for the withdrawal of a Bid or any part thereof may be granted if the request is received by the SFA prior to the specified time and date of the Bid opening. The FSMC may not withdraw, cancel, or modify their Bid after the specified time and date of the Bid opening, without prior written approval.

Any change may be made only by substitution of another sealed Bid if received by the SFA prior to the specified time and date of the Bid opening. The successful FSMC may not withdraw, cancel, or modify their Bid after the specified time and date of the Bid opening.

No Bid may be withdrawn for a period of ninety (90) days subsequent to the opening of the Bid without the prior written approval of the SFA.

2.08 After Bid Opening

Once opened, no bid modification allowed without written approval of the SFA.

2.09 Code Of Conduct/Ethics Policy

No gratuity allowed in connection with bid: Acceptance of gifts from FSMC's and the offering of gifts by FSMC's is prohibited. No employee of the SFA purchasing products under provisions of the contract issued as a result of this Invitation for Bid shall accept, solicit, or receive, either directly or indirectly, from any person, firm or corporation any gift or gratuity.

2.10 SFAs Right To Investigate Each Bidder's Ability To Fulfill Terms

The SFA reserves right to investigate each bidder's ability to fulfill terms: As part of the Invitation for Bid process, the SFA may make inquiries and investigations, including visiting sites or obtaining verbal or written references from the FSMC customers, to determine the ability of the firm to provide service and to fulfill the Invitation for Bid terms.

2.11 Bid Acceptance Period

All bids shall remain valid and subject to acceptance for a period of ninety (90) days after the bid opening date. Award of the Contract shall be made to the lowest responsive, responsible bidder as determined by the SFA, based on the criteria and specifications outlined in the IFB and further set forth in the Contract.

2.12 Meal Rates and Fees Calculations

The meal rates and fees bid must be calculated based on the menu(s) in SECTION 24.04: Exhibit B-1: 21-Day Cycle Menu(s) and SECTION 25.04: Exhibit B-1: 21-Day Cycle Menu(s) and on the projected annual units provided on the SECTION 22: Bid Summary form, both attached herein. Rates must be provided per unit with the exception of the *A la Carte Management Fee* which, if bid, must be a lump sum. All other estimated line item totals shall be computed by multiplying the projected annual units by the rate bid per unit. Estimated totals must be carried out to the second decimal place and must not be rounded. In any case of errors in the extension of the estimated total(s), the actual unit rates shall govern.

2.13 Bid Bond Requirements

Each Bid shall be accompanied by Bid security in the form of a Bid bond, bank draft, or certified check made payable to the SFA in an amount equal to five percent (5%) for the first year of the contract in an amount reflecting the value of the "Base Bid" for the first full year of services, issued by a properly licensed commercial surety having a "Best" rating of A- or better.

The Bid bond shall be given as a guarantee that the FSMC will supply the items in accordance with specifications and prices bid.

The provision of security is one of the factors which will be used to determine the responsibility of the FSMC. Bid deposits of unsuccessful FSMC's will be returned immediately after the contract award is issued Bid deposits will not be accepted after the scheduled Bid opening.

The successful FSMC's bond will be retained by the SFA until a contract is signed and services have commenced and been satisfactorily performed, to the SFA's satisfaction, for a period of sixty (60) days.

2.14 Performance Bond Requirements

The successful Bidder will be required to submit a performance and payment bond based on twenty percent (20%) of the value of the "Base Bid" for the first full year of services.

The performance and payment bond must be issued by a properly licensed commercial surety having a "Best" rating of A- or better. Company must be licensed in the State of Illinois and shall

show evidence of same. Bids which do not include a cost for a proper performance and payment bonds will NOT be considered.

The bond shall be signed and sealed by an authorized representative of the bonding company and an authorized office or representative of the FSMC, and a certificate of the authority of those signing the bond, if not officers, shall be attached thereto.

The bond shall guarantee the performance of the duties placed on the FSMC by the Prevailing Wage Act, if applicable, as well as all other duties undertaken by them pursuant to the contract with the Board, and shall indemnify the Board from any liability or loss resulting to the Board from any failure of the FSMC to fully perform each or all of said duties. The bond shall be deemed to cover all such duties.

The SFA will consider proposals to provide an institutional letter of credit in lieu of a performance and payment bonds. Such proposals must include disclosure of the terms of the letter of credit for review and consideration by the SFA. Under no circumstances shall the SFA be obligated to accept a letter of credit rather than proper performance and payment bonds.

2.15 Detailed Bid Protest Procedures

The SFA must adhere to applicable bidding practices established by State law and good administrative practice. All protests will be disclosed to the Illinois State Board of Education Nutrition Program Division. A protest shall comply with and be resolved according to applicable bidding practices established by State law and good administrative practice. All protest shall be in writing and shall be delivered to the address of the individual listed in **SECTION 1.04: Questions** in the Invitation for Bid. A protest of a solicitation shall be received by the named individual before the offer due date. A protest of a proposed award or of an award shall be filed within ten (10) days after the protestor knows or should have known the basis of the protest. A protest shall include:

- The name, address, and telephone number of the protestor;
- The signature of the protestor or an authorized representative of the protestor;
- Identification of the purchasing agency and the solicitation or contract number;
- A detailed statement of the legal and factual grounds of the protest including copies of relevant documents; and
- The form of relief requested.

A FSMC claiming wrongful treatment must formally notify the SFA within thirty (30) calendar days from the date of the Bid award questioned. The SFA will provide a formal response to the FSMC within fifteen (15) calendar days. A FSMC not satisfied with that response may appeal the decision to the Superintendent or Designee, provided such appeal is received within fifteen (15) calendar days after the response from the SFA. If the appeal is not filed within that period, no other SFA redress will be required.

2.16 Additional Administrative, Contractual, Or Legal Remedies

The SFA must adhere to applicable bidding practices established by State law and good administrative practice. See **SECTION 17: General Contract Terms** for more information.

2.17 Facilities and Equipment Inspections

All prospective bidders must completely inspect the facilities and equipment prior to the bid due date and prior to submitting a bid, if pre-bid meeting/ facility tour is scheduled as per **SECTION 1.02: Pre-Bid Meeting/Facility Tour Information** above. Failure to do so will not relieve the successful bidder from the necessity of furnishing and installing any material and equipment, performing any labor, or making any structural changes, without additional cost to the SFA, that may be required to carry out the intent of the resulting Contract

2.18 Prospective Bidders In Arrears/Default

No bid will be accepted from, or contract awarded to, any person, firm, or corporation that is in arrears or is in default to the SFA upon any debt or contract, or is a defaulter, as surety or otherwise, upon any obligation to said SFA, or has failed to perform faithfully any previous contract with the SFA.

2.19 Bid Documents and Supporting Documentation

All completed bids and supporting documentation submitted shall be the property of the SFA.

2.20 Access to Bid Documents Prior to Contract Award

Until a Contract is awarded, no bidder, prospective or otherwise, shall be provided access to any supporting bid documents received by the SFA. All supporting bid documents shall be held strictly confidential and shall be reviewed and evaluated solely by SFA employees. Such documents shall not be released for distribution under the Freedom of Information Act until the Contract has been awarded. Violation of this clause by any bidder, prospective or otherwise, shall result in automatic disqualification of the bidder from being awarded the Contract. Violation of this clause by an SFA may result in (1) temporary withholding of cash payments pending correction of the deficiency by the SFA or other more severe enforcement action; (2) disallowing of both, use of funds and matching credit for all or part of the cost of the activity or action not in compliance; (3) whole or partial suspension or termination of the SFA's program; (4) withholding of further awards for the program; or (5) other remedies that may be legally available. Actions that result in the violation of law will be referred to the appropriate local, State or Federal authority having jurisdiction.

SECTION 3. SCOPE OF SERVICES

- 3.1 The food service provided shall be operated and maintained as a benefit to the SFA's students, faculty, and staff.
- 3.2 The food service shall be managed to promote maximum participation in the Child Nutrition Programs.
- 3.3 The food service management company (FSMC) shall have the exclusive right to manage the Child Nutrition Programs at the sites specified on Exhibit A.
- 3.4 The FSMC shall provide the type of food service at sites as specified on SECTION 24.01: Exhibit A-1: School Data Form and SECTION 25.01: Exhibit A-1: School Data Form for approximately 174-261 annual serving days during each Term of the Contract.
- 3.5 The SFA may at any time during the Term of the Contract add or remove meal periods for programs covered by the Contract throughout the Contract Term and any Renewal Terms, unless the addition or removal of meal programs creates a material or substantive Contract change.
- 3.6 The SFA reserves the right to add or delete schools covered by the Contract throughout the Contract Term and any Renewal Terms, unless the additional or removal of schools creates a material or substantive Contract change.
- 3.7 The SFA reserves the right to maintain, add, and/or remove present food and beverage vending machines in its facilities.
- 3.8 The FSMC shall be an independent contractor and not an employee of the SFA. The employees of the FSMC shall be considered solely employees of the FSMC and shall not be considered employees or agents of the SFA in any fashion.
- 3.9 The FSMC shall conduct the food service to ensure compliance with the rules and regulations of the Illinois State Board of Education and the United States Department of Agriculture (USDA) regarding Child Nutrition Programs.
- 3.10 The SFA shall be legally and financially responsible for the conduct of the food service and shall supervise the food service to ensure compliance with the rules and regulations of the Illinois State Board of Education and the United States Department of Agriculture regarding Child Nutrition Programs.

SECTION 4. SCHOOL FOOD AUTHORITY RESPONSIBILITIES

- 4.1 The SFA shall ensure the food service is in conformance with its *Permanent Agreement* and the *Policy Statement for Free Meals, Free Milk, and Reduced-Price Meals*.
- 4.2 The SFA shall retain control of the quality, extent, and general nature of its food service and the prices to be charged for meals, milk, a la carte items, adult meals, and vending machine items, as applicable.
- 4.3 The SFA shall monitor the food service through periodic On-Site Reviews to include the inspection of meals, food preparation, storage and service areas, sanitation practices, and procedures for accurately counting and claiming meals provided that nothing in this paragraph shall be construed as to relieve the FSMC of its independent obligation to provide proper oversight and supervision of its operations or to otherwise comply with State and Federal rules and/or regulations.
- 4.4 The SFA shall approve the menus and recipes for meals and other food to be served or sold to students to ensure compliance with the rules and regulations of the Illinois State Board of Education and the United States Department of Agriculture.
- 4.5 The SFA shall inform the FSMC of any adjustments to menus and monitor implementation of adjustments.
- 4.6 The SFA shall approve all a la carte items and the prices charged for those items in advance of sale by the FSMC.
- 4.7 The SFA shall retain signatory authority on the Illinois State Board of Education *Annual School Application for Participation in Child Nutrition, Illinois Free Breakfast and Lunch, and Food Distribution Programs*; the *Policy Statement for Free Meals, Free Milk, and Reduced-Price Meals*; the *Permanent Agreement*; and the *Child Nutrition Program Monthly Claim for Reimbursement*.
- 4.8 The SFA shall establish internal controls which ensure the accuracy of meal counts prior to the submission of each *Monthly Claim for Reimbursement* including:
 - On-Site Reviews of the meal counting and claiming system,
 - Reviews of meal count data for each site, and
 - Edit checks of meal count data against the product of the eligibility data times an attendance factor.
- 4.9 The SFA shall ensure USDA Foods received for use by the SFA and made available to the FSMC are utilized within the specified Term (or any Renewal Terms) of the Contract in the SFA's food service operation for the preparation and service of meals and for other allowable uses in accordance with the Code of Federal Regulations, 7 C.F.R. Part 250.
- 4.10 The SFA shall maintain and post, in a publicly visible location, all reports on the most recent food safety inspection, and provide a copy of the food safety inspection reports to a member of the public upon request.
- 4.11 The SFA shall ensure all state and local regulations are met by the FSMC preparing or serving meals at SFA facilities.

- 4.12 The SFA shall establish and maintain an advisory board composed of parents, teachers, and students to assist in menu planning.
- 4.13 The SFA shall be responsible for receiving medical statements regarding students' disabilities and/or special dietary needs and shall ensure the FSMC complies with all special dietary accommodation requirements. Substitutions and modifications are made on a case-by-case basis and must be supported by a statement of the need for substitutes that includes the recommended alternate foods, unless otherwise exempted by the Food and Nutrition Service, USDA. In the case of a student with disabilities, the statement must be signed by a State Licensed Healthcare Professional. For students without disabilities, the substitution must be consistent with the meal pattern requirements for the meal to be reimbursable.
- 4.14 The SFA shall determine eligibility of students for meal benefits and as needed distribute and collect the letter and household applications for free and reduced-price meals or milk.
- 4.15 The SFA shall verify applications for free and reduced-price meals and conduct any appeals or hearings for eligibility determinations.
- 4.16 The SFA shall be responsible for resolution of program reviews and audit findings.
- 4.17 The SFA employed Food Service Director must ensure that the FSMC employees providing services for the school meal programs have met the required USDA Professional Standards for State and Local School Nutrition Programs Personnel final rule. Therefore, the SFA must require the FSMC to provide annual documentation showing the training hours and topics completed by the employees that meet this requirement.

SECTION 5. FSMC RESPONSIBILITIES

- 5.1 The FSMC shall always provide its services (including but not limited to ordering and delivery of all groceries, produce, bread, milk, paper supplies, etc., to all SA sites) hereunder in accordance with generally accepted standards of care and best practices in the industry.
- 5.2 A comprehensive list of all meals services offers by the SFA is provided below. The FSMC shall serve, on such days and at such times the applicable Child Nutrition Programs as requested by the SFA, and per the awarded categories in their Contract:
- Student Breakfasts, priced as a unit, which meet USDA requirements
 - Student Lunches, priced as a unit, which meet USDA requirements
 - Student Summer meals, priced as a unit, which meet USDA requirements
 - Milk, served to all children pursuant to the Special Milk Program
 - A La Carte meals based on an equivalency factor, prices as a unit, which meet USDA requirements
 - Other foods as agreed upon by the FSMC and SFA, pursuant to applicable regulatory requirements
- 5.3 The FSMC shall serve free, reduced-price, and paid meals and/or free milk to those children designated by the SFA.
- 5.4 The FSMC shall implement the collection procedures as specified by the SFA and approved by the Illinois State Board of Education.
- 5.5 The FSMC shall implement the *Offer versus Serve* provision at the food service sites specified by the SFA on SECTION 24.01: Exhibit A-1: School Data Form and SECTION 25.01: Exhibit A-1: School Data Form.
- 5.6 The FSMC shall adhere to the 21-day cycle menu(s) and portion sizes specified by the SFA on SECTION 24.04: Exhibit B-1: 21-Day Cycle Menu(s) and SECTION 25.04: Exhibit B-1: 21-Day Cycle Menu(s) for the first 21 days of meal service. Thereafter, changes in the menu(s) may be made with prior approval of the SFA who shall ensure all foods and beverages are of equivalent or better quality and variety as the foods and beverages required for the first 21 days of meal service. The meals must meet the USDA Meal Pattern as designated herein by the SFA for each Term of the Contract, if applicable. Meals must adhere to all calorie ranges and meet the nutrition standards for the Child Nutrition Programs for the age/grade groups of school children as listed in SECTION 24: School Data - MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75 and SECTION 25: School Data – DIAMOND LAKE SCHOOL DISTRICT 76.
- 5.7 The serving sizes provided by the SFA on the 21-day cycle menu(s) in SECTION 24.04: Exhibit B-1: 21-Day Cycle Menu(s) and SECTION 25.04: Exhibit B-1: 21-Day Cycle Menu(s) are, in most cases based on the required minimum serving sizes stated in Section 21. If the serving sizes for the food items indicated on the menu(s) do not meet the required average daily calorie ranges per five-day week and the nutrient standards as stated in Section 21, the FSMC must adjust the serving sizes and/or provide additional food items as necessary to meet the required calorie ranges and nutrient standards while meeting all USDA Meal Pattern requirements and without significantly altering the 21-day cycle menu(s).

- 5.8 The FSMC shall be responsible for providing meals and menus appropriate for the age of the students served and acceptable to students evidenced by a minimum of plate waste and participation levels in the Child Nutrition Programs, as applicable.
- 5.9 The FSMC shall participate in the parent, teacher, and student advisory board.
- 5.10 The FSMC shall adhere to and assist in the implementation, enforcement, and evaluation of all nutrition-related requirements in the SFA's Local Wellness Policy. The FSMC shall remain informed of increasing industry standards and assist the SFA in modifying its Local Wellness Policy to reflect the highest current nutrition-related standards. Refer to **SECTION 24.13: Exhibit H-1: School Wellness - Policy 6:50** and **SECTION 25.13: Exhibit H: Local Wellness Policy**.
- 5.11 The FSMC shall cooperate with the SFA in promoting nutrition education and coordinating the SFA's food service with classroom instruction.
- 5.12 The FSMC shall use SFA facilities for preparation of food to be served as specified on **SECTION 24.01: Exhibit A-1: School Data Form** and **SECTION 25.01: Exhibit A-1: School Data Form**.
- 5.13 The FSMC is required to make modifications or substitutions to food components of the meal pattern for students with disabilities in accordance with 7 C.F.R. § 15b when the disability restricts their diet and is permitted to make substitutions for students without disabilities when they are unable to eat regular meals because of cultural, religious, or ethical preferences. Refer to the requirements outlined in **SECTION 4: School Food Authority Responsibilities**.
- 5.14 The FSMC shall deposit daily all monies in the SFA's nonprofit food service account, following acceptable internal control procedures in accordance with SFA internal financial practices.
- 5.15 The FSMC shall comply with all local and state food safety and sanitation requirements.
- 5.16 It will be the joint responsibility of the SFA and the FSMC to protect the anonymity of all children receiving free or reduced-price meals, and methods for ensuring anonymity shall be jointly agreed upon; provided that nothing in this paragraph shall be construed to relieve the FSMC of its independent obligation to protect the anonymity of all children receiving free or reduced-price meals and to provide the required quality and extent of goods and services hereunder.
- 5.17 At the SFA's discretion, the SFA may conduct performance reviews of the FSMC's performance under the Contract. Any services performed under the Contract shall be subject to a performance review. The FSMC shall cooperate with the SFA in these reviews, which may require the FSMC to provide records of its performance. Performance reviews may be used by the SFA to determine, including without limitation, whether to enter into future contractual relationships with the FSMC, including subsequent Contract Renewal Terms, as applicable. Performance reviews may include, but are not limited to:
- Completion and performance of contractual services rendered
 - Adherence to the meal pattern and food specification requirements, including quality, variety, menu adherence, full commodity usage and utilization
 - Performance on SFA On-Site Reviews and status of required corrective action, if any
 - Performance on State and/or Federal reviews and status of required corrective action, if any

- Participation trends, including program participation compared to a la carte sales
 - Responsiveness of local staff and management to the SFA's needs, including the Advisory Board and Local Wellness Committee, as applicable
 - Responsiveness of regional management to the SFA and local staff/management
 - Oversight of daily operations
- 5.18 The FSMC shall administer training, conduct new hire orientation, manage compliance and sanitation licensure processes, promote continuous learning environment and ensure delivery of professional development for food service staff. Training shall include, but not limited to, Civil Rights, professional standards regulations, POS system, how to operate kitchen equipment, food safety and sanitation.

SECTION 6. FOOD DISTRIBUTION PROGRAM

- 6.1 Any USDA Foods and/or Department of Defense (“DOD”) received for use by the SFA and made available to the FSMC shall be utilized within the specified Term or Renewal Term of the Contract in the SFA’s food service operation for the preparation and service of meals and for other allowable uses in accordance with the Code of Federal Regulations, 7 C.F.R. Part 250.
- 6.2 The FSMC shall accept and use USDA Foods in as large a quantity as may be efficiently utilized in the National School Breakfast and Lunch Programs subject to approval of the SFA. The SFA and FSMC must order USDA Foods within the appropriate designated ISBE Food Distribution Systems in quantities sufficient to receive and credit the SFA for USDA Foods maximizing the SFA’s annual USDA Foods entitlement amount. The FSMC should have provided a minimum credit total of 85% of the SFA’s annual USDA Foods entitlement amount three (3) months prior to the annual contract end date with the expectation of 100% USDA Foods entitlement credit by the end of the annual contract term. If the SFA has not received a minimum credit total of 85% three (3) months prior to the annual contract end date the FSMC must submit a corrective action plan on how the FSMC will reach the expected 100% USDA Foods entitlement credit to the SFA by the end of the annual contract term. This corrective action plan will be submitted to ISBE for review and determination of compliance. If determined not in compliance a mandatory rebid may be required.
- 6.3 The FSMC shall manage all USDA Foods to ensure the USDA Foods are utilized in the SFA’s food service.
- 6.4 The FSMC shall utilize all USDA ground beef, ground pork, and processed end products received in the SFA’s food service. Commercially purchased foods shall not be substituted for these foods.
- 6.5 The FSMC shall utilize all other USDA Foods or substitute commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the USDA Foods as determined by the SFA, in the SFA’s food service.
- 6.6 The FSMC shall credit the SFA’s monthly bill/invoice the current market value, as issued by the Illinois State Board of Education, of all USDA Foods received during each Contract Term. The FSMC must credit the SFA for all USDA Foods received for use in the SFA’s food service each Contract Term whether the USDA Foods have been used or not. Such credit shall be issued in full prior to the expiration of each Contract Term. The FSMC may not hold deliveries to prevent receipt during the Contract Term (and any Renewal Term). USDA Foods requested and allocated for the Contract Term must be receipted in full prior to the expiration of each Contract Term.
- 6.7 Credit issued by the FSMC to the SFA for USDA Foods received during each Contract Term and used in the SFA’s food service shall be recorded on the monthly bill/invoice as a separate line item entry and shall be clearly identified and labeled. Attached to the invoice shall be a detailed list identifying each received USDA Foods item used in the SFA’s food service and each USDA Foods item credit issued for unused USDA Foods, along with the current market value as issued by the Illinois State Board of Education.
- 6.8 The current market value of USDA Foods is based on the prices issued by the Illinois State Board of Education in compliance with 7 C.F.R. § 250.58(e).

- 6.9 The SFA shall ensure the method and timing of crediting does not cause its cash resources to exceed limits established in 7 C.F.R. § 210.9(b)(2).
- 6.10 At the end of each Contract Term and upon expiration or termination of the Contract, a reconciliation shall be conducted by the SFA to ensure and verify correct and proper credit has been received for the full value of all USDA Foods received by the FSMC during each Contract Term for use in the SFA's food service.
- 6.11 The SFA shall verify receipt of USDA Foods shipments through its electronic records or by contacting the Illinois State Board of Education or processor as applicable.
- 6.12 The SFA reserves the right to conduct USDA Foods credit audits throughout each Contract Term to ensure compliance with federal regulations in accordance with 7 C.F.R. Part 210 and Part 250.
- 6.13 The FSMC may store and inventory USDA Foods together with commercial foods purchased for use in the SFA's food service. The FSMC must meet all storage and inventory management requirements outlined in 7 C.F.R. Part 250. USDA ground beef, ground pork, and processed end products shall be stored in a manner that ensures usage in the SFA's food service.
- 6.14 The FSMC must accept liability for any negligence on their part that results in any loss, damage, out of condition, or improper use of USDA Foods not yet credited to the SFA and shall credit the SFA either monthly or through a fiscal year-end reconciliation.
- 6.15 The SFA and FSMC shall consult and agree on end products to be produced from USDA Foods during each Contract Term. If the SFA and FSMC cannot agree on end products, the FSMC shall utilize the USDA Foods in the form furnished by the USDA.
- 6.16 The SFA shall have processing contracts in place when a commercial facility processes or repackages USDA Foods. The FSMC shall pay all related processing fees and costs. The SFA shall not be responsible for any costs associated with processing USDA Foods. The National Processing Agreement and the State Processing Agreement must be used as the basis for the processing agreement as determined by the Illinois State Board of Education. The terms and conditions of the processing contract must comply with 7 C.F.R. Part 250. In accordance with 7 CFR 250.51(a), the FSMC must credit the SFA for the full value of all USDA Foods received for use in the SFA's meal service in a school year or fiscal year (including both entitlement and bonus foods). This includes crediting for the value of USDA Foods contained in processed end products (per 6.19 below). Such credit shall be issued in full prior to the expiration of each Contract Term USDA Foods diverted for the Contract Term (and any Renewal Term) must be credited in full prior to the expiration of each Contract Term whether the processed end products have been used or not. Unused diverted pounds credited to the SFA by the FSMC will be removed from the SFA's processor account(s) and placed in the State of Illinois' processor account(s).
- 6.17 The FSMC shall not enter into subcontracts for further processing of USDA Foods.
- 6.18 The FSMC shall be responsible for all delivery and freight/handling costs associated with USDA Foods. The SFA shall be responsible for all storage and warehousing costs associated with USDA Foods. Estimated annual delivery, freight/handling costs will be \$5.90 per case ordered for 2022-2023. Please see **SECTION 24.07: Exhibit C: Annual USDA Foods Order** and **SECTION 25.07: Exhibit C: Annual USDA Foods Order**.

- 6.19 If the SFA is responsible for all storage and warehouse costs associated with USDA Foods as designated in 6.18 above, then the SFA shall provide reimbursement to the FSMC for USDA Foods that are lost, damaged, or become out-of-condition due to the SFA's own negligence and for which the FSMC has already credited the SFA.
- 6.20 ***In the event the Illinois State Board of Education pays the delivery fees of the USDA foods, this monthly cost savings must be returned to the SFA as a line item credit on the applicable monthly invoice.***
- 6.21 If the FSMC acts as an intermediary between a processor and the SFA, the FSMC shall credit the SFA for the value of USDA Foods contained in the processed end products at the USDA Foods processing agreement value unless the processor is providing such credit directly to the SFA. Such credit shall be issued to the SFA on the monthly bill/invoice as a separate line item entry and shall be clearly identified and labeled.
- 6.22 The FSMC shall have records maintained and available to substantiate the receipt, use, storage, and inventory of USDA Foods. The FSMC must submit to the SFA monthly inventory reports showing all transactions for processed and/or non-processed USDA Foods.
- 6.23 The SFA, Illinois State Board of Education, Comptroller General, and U.S. Department of Agriculture, or their duly authorized representatives, may perform on-site reviews of the FSMC's food service operation, including the review of records, to ensure compliance with the requirements of the Contract and federal regulations (7 C.F.R. Part 210 and Part 250).
- 6.24 The FSMC must return all unused USDA ground beef products, ground pork products, and processed end products to the SFA upon termination, expiration, or non-renewal of the Contract.
- 6.25 At the discretion of the SFA, the FSMC may be required to return other unused USDA Foods to the SFA upon termination, expiration, or non-renewal of the Contract.
- 6.26 The SFA shall retain title to all USDA Foods provided to the FSMC for use in the SFA's food service.
- 6.27 The bid rate per meal must be calculated as if no USDA Foods were available.

SECTION 7. PURCHASES/ BUY AMERICAN

- 7.1 The FSMC shall retain title of all purchased food and nonfood items.
- 7.2 The FSMC shall purchase, to the maximum extent practicable, domestic commodities or products which are either an agricultural commodity produced in the United States or a food product processed in the United States substantially using agricultural commodities produced in the United States (U.S.).
- 7.3 The FSMC shall not substitute commercially purchased foods for USDA ground beef, ground pork, and processed end products received.
- 7.4 The FSMC may substitute commercially purchased foods for all other USDA Foods received. All commercially purchased food substitutes must be of the same generic identity as the USDA Foods received, of U.S. origin, and of equal or better quality than the USDA Foods as determined by the SFA.
- 7.5 The SFA shall ensure commercially purchased foods used in place of USDA Foods received are of the same generic identity as the USDA Foods received, of U.S. origin, and of equal or better quality than the USDA Foods as determined by the SFA.
- 7.6 The FSMC shall certify the percentage of U.S. content in the products supplied to the SFA.
- 7.7 The SFA reserves the right to review FSMC purchase records to ensure compliance with the *Buy American* provision in 7 C.F.R. Part 210.21(d).
- 7.8 The FSMC shall provide Nutrition Facts labels and any other documentation requested by the SFA to ensure compliance with U.S. content requirements.
- 7.9 For the duration of the Contract and all subsequent renewal Terms, as applicable, the FSMC shall purchase foods and beverages that are equivalent or better in quality and variety as those items required in the 21-day cycle menu, per the requirements outlined in SECTION 24.04: Exhibit B-1: 21-Day Cycle Menu(s) and SECTION 25.04: Exhibit B-1: 21-Day Cycle Menu(s), and the food specifications contained herein.

SECTION 8. USE OF FACILITIES AND EQUIPMENT

- 8.1 The SFA shall make available without any cost or charge to the FSMC, the areas and premises agreeable to both parties in which the FSMC shall render its services.
- 8.2 The SFA shall furnish and install any equipment and make any structural changes needed to comply with federal, state, and local laws, ordinances, rules, and regulations.
- 8.3 All equipment owned by the current contractor is listed in Exhibit F. The FSMC awarded the Contract shall be responsible for providing and installing, as applicable, all equipment as designated in Exhibit F, if necessary, for the provision of the contractual services required by the Contract.
- 8.4 The FSMC shall not use the SFA's facilities to produce food, meals, or services for other organizations or otherwise use the facilities of the SFA for any reason other than those specifically provided for in the Contract without the express written consent of the SFA.
- 8.5 The FSMC and SFA shall inventory the equipment and supplies owned by the SFA at the beginning of the school year and the end of the school year, including but not limited to flatware, trays, chinaware, glassware, and kitchen utensils. The FSMC will be responsible for correcting any discrepancies and any equipment repairs that are not the result of normal wear and tear within 30 days of the end-of-the-school-year inventory.
- 8.6 The SFA shall repair and service equipment except when damages result from the use of less-than-reasonable care by the FSMC employees or agents as determined by the SFA. When damage results from less-than-reasonable care on the part of any FSMC employees or agents, it will be the FSMCs responsibility to repair and service the damaged equipment, incurring all applicable fees and costs, within a reasonable timeframe to ensure no disruption in service.
- 8.7 The FSMC shall provide, at no cost to the SFA, complete maintenance, repair, and replacement services for all FSMC-owned property and equipment.
- 8.8 The SFA reserves the right, at its sole discretion, to use its facilities to sell or dispense any food or beverage before or after regularly scheduled lunch or breakfast periods provided such use does not interfere with the operation of the Child Nutrition Programs.
- 8.9 The SFA shall return facilities and equipment to the FSMC in the same condition as received when the SFA uses the facilities for extra-curricular activities.
- 8.10 The FSMC shall maintain the inventory of expendable equipment necessary for the food service and at the inventory level as specified by the SFA.
- 8.11 The SFA shall be legally responsible for any losses of USDA Foods which may arise due to equipment malfunction or loss of electrical power not within the control of the FSMC.
- 8.12 The FSMC and/or its employees or agents shall not remove equipment or property of the SFA from the SFA's premises including, but not limited to, food preparation and/or serving equipment without the permission of the SFA.

- 8.13 The FSMC shall provide written notification to the SFA of any equipment belonging to the FSMC within ten days of its placement on SFA premises.
- 8.14 The SFA shall not be legally responsible for loss or damage to equipment and/or vehicles owned by the FSMC and located on SFA premises.
- 8.15 The SFA shall provide sanitary toilet facilities for the FSMC employees.
- 8.16 The SFA shall have access, with or without notice to the FSMC, to all SFA facilities used by the FSMC for inspection and audit purposes.
- 8.17 The FSMC shall surrender all SFA owned equipment and furnishings in good repair and condition to the SFA upon termination of the Contract, reasonable wear and tear excepted. An inventory file must be presented to the SFA with proof of purchase that the items were in fact purchased by the FSMC. If the FSMC cannot provide an inventory and receipt of purchase, the items will stay as property of the SFA.
- 8.18 The SFA must give prior approval and have final authority for the purchase of equipment used for the storage, preparation, serving, and/or delivery of school meals.
- 8.19 The FSMC shall retain title to all FSMC-owned property and equipment when placed in service.
- 8.20 Upon expiration or termination of the Contract, it shall be the FSMC's responsibility to remove all FSMC-owned property and equipment within a timely manner and without damage to SFA facilities.
- 8.21 The SFA shall retain title to all SFA-owned property and equipment when placed in service. If the property and/or equipment is amortized through the FSMC and the Contract expires or is terminated, the SFA can return the property to the FSMC for full release of the unpaid balance or continue to make payments in accordance with amortization schedules.
- 8.22 The FSMC is responsible and liable for any physical, personal, property damages caused by any subcontractors or staff used by the FSMC for the purposes of this Contract.

SECTION 9. SANITATION

- 9.1 The FSMC shall place garbage and trash in containers as specified by the SFA and place them in designated areas.
- 9.2 The SFA shall remove all garbage and trash from the designated areas.
- 9.3 The FSMC shall clean the kitchen area including, but not limited to, sinks, counters, tables, chairs, flatware, and utensils.
- 9.4 The FSMC shall operate and care for all equipment and food service areas in a clean, safe, and healthy condition in accordance with standards acceptable to the SFA and comply with all applicable laws, ordinances, regulations, and rules of federal, state, and local authorities.
- 9.5 The SFA shall clean grease traps, walls, floors, light fixtures, window coverings, and ducts and hoods above the filter line.
- 9.6 The SFA shall provide pest control services as needed.
- 9.7 The SFA shall clean the dining/cafeteria area, including tables, chairs, and floors after the meal service.
- 9.8 The SFA, the Illinois State Board of Education, and the U.S. Department of Agriculture reserve the right to inspect the FSMC's preparation and storage facilities and transporting vehicles prior to award of Contract and without notice at any time during each Contract Term (or any Renewal Terms as applicable), including the right to be present during preparation and delivery of meals.
- 9.9 The FSMC must provide meals when requested for periodic inspection by the local or state health department or an independent agency to determine the bacterial levels in the meals served.

SECTION 10. EMPLOYEES

- 10.1 The FSMC shall comply with all wage and hours of employment regulations of federal, state and local law.
- 10.2 The FSMC must comply with the State of Illinois Minimum Wage Law – 820 ILCS 105/1-15 and pursuant to Public Act 101-0001 during the Term of the Contract or any Renewal Term.

The FSMC must: (i) pay its employees no less than the hourly minimum wage as determined by the State of Illinois (“**Minimum Wage**”) for work performed under the Contract; and (ii) require any subcontractors, sublicensees, or subtenants, to pay their employees no less than the Minimum Wage for work performed under the Contract.

The Minimum Wage must be paid to 1) All employees regularly performing work on property owned or controlled by the SFA or at an SFA jobsite and 2) All employees whose regular work entails performing a service for the SFA under the Contract.

For the purposes of this Contract, and any applicable contract renewal, beginning on January 1, 2023 and every January 1 thereafter up until 2025, the Minimum Wage shall increase by \$1.00 per hour.

The Minimum Wage is required to be paid to employees whose work is performed as outlined in SECTION 24.12: Exhibit G: Staffing Patterns and SECTION 25.12: Exhibit G: Staffing Patterns and SECTION 10.9 during the Term of the Contract or any Renewal Term.

The term ‘employee’ as used herein does not include persons subject to subsection 4(a)(2), subsection 4(a)(3), subsection 4(d), subsection 4(e), or Section 6 of the Illinois Minimum Wage Law, 820 ILCS 105/1 et seq., in force as of the date of the Contract or as amended. Nevertheless, the Minimum Wage is required to be paid to those workers described in subsections 4(a)(2)(A) and 4(a)(2)(B) of the Illinois Minimum Wage Law.

- 10.3 The FSMC shall pay all FSMC employees in accordance with the Fair Labor Standards Act and any other applicable statutes.
- 10.4 The FSMC and SFA recognize that one of the most important elements of a successful food service program is the staff employed to administer the food service program. The FSMC shall be responsible for the employment of all staff necessary for the safe, timely, and efficient distribution of meals to students and members of the SFA staff.
- 10.5 The FSMC shall instruct its employees to abide by the policies, rules, and regulations, with respect to use of SFA premises, as established by the SFA and furnished in writing to the FSMC.
- 10.6 The FSMC shall provide the SFA with a list of its personnel policies and employee handbook.
- 10.7 The FSMC shall ensure, at its own expense, required fingerprint-based criminal history records checks are conducted on all FSMC employees assigned to the SFA and results are provided to the SFA per *The School Code of Illinois*, 105 ILCS 5/10-21.9. Furthermore, the FSMC is not permitted to employ on the premises of the SFA any employee who has been convicted of an offense as described in 105 ILCS 5/21-23a.

- 10.8 For each FSMC employee, the FSMC shall perform periodic checks of the Statewide Sex Offender Database, as authorized by the Sex Offender Community Notification Law (730 ILCS § 152/101 *et seq.*), and the Statewide Child Murderer and Violent Offender Against Youth Database, as authorized by the Child Murderer and Violent Offender Against Youth Community Notification Law (730 ILCS § 154/75–105). All results must be provided to the SFA.
- 10.9 The SFA shall submit to the FSMC a current schedule of employees, positions, assigned locations, hours of work, wages and benefits (as applicable) on SECTION 24.12: Exhibit G: Staffing Patterns and SECTION 25.12: Exhibit G: Staffing Patterns which must be used for bidding calculation purposes at a minimum initial Contract Term cost to the FSMC of \$245,909.
- 10.10 Illinois Fixed Minimum Wage Billback: Supplemental billing related to the Illinois Mandated Fixed Minimum wage **will** be allowable during any applicable Renewal Term if deemed allowable by the Illinois State Board of Education Nutrition Department (ISBE) and complies with the ISBE guidelines and instructions. The allowable supplemental billing must be included as a separate line item on the monthly invoice based on true and accurate labor data that aligns with SECTION 24.12: Exhibit G: Staffing Patterns and SECTION 25.12: Exhibit G: Staffing Patterns attached.
- 10.11 The FSMC shall maintain the same minimum level of employee positions, hours, wages, and benefits as stipulated on SECTION 24.12: Exhibit G: Staffing Patterns and SECTION 25.12: Exhibit G: Staffing Patterns throughout the entire Contract Term, and each subsequent Contract Term, as applicable, unless a reduction in the required levels is authorized by the SFA. The FSMC shall provide the SFA with written notice of any increases in employee positions, hours, wages, and benefits.
- 10.12 In the event a reduction in employee positions, hours, wages, and/or benefits occurs and such reduction is authorized by the SFA, the FSMC shall credit the SFA's monthly bill/invoice for the exact dollar amount related to the cost of the labor reduction as indicated on SECTION 24.12: Exhibit G: Staffing Patterns and SECTION 25.12: Exhibit G: Staffing Patterns for the remainder of the Contract Term and all subsequent Contract Terms, as applicable, including the value of any subsequent and future increases in employee wages and benefits. Such credits shall be termed a Labor Reduction Fee.
- 10.13 The FSMC must ensure that the employees' hours listed on SECTION 24.12: Exhibit G: Staffing Patterns and SECTION 25.12: Exhibit G: Staffing Patterns are not used for catering or special functions.
- 10.14 The FSMC shall ensure that all individuals performing services on the FSMC's behalf in or for schools shall be free from communicable diseases, including tuberculosis, and administered a tuberculosis screening test if they have a documented positive tuberculosis screening test result or otherwise meet the requirements for tuberculosis screening as set forth in the Illinois Department of Public Health's rules (77 Ill. Adm. Code 696.140), prior to performing any such services in or for schools, and shall ensure that all such individuals comply with all requirements established by the Illinois Department of Public Health.
- 10.15 Upon written request of the SFA, the FSMC will remove any FSMC employee who violates health requirements or conducts himself/herself in a manner which is detrimental to the physical,

mental, or moral well-being of students or staff, or otherwise violates SFA policies, procedures, and practices.

- 10.16 In the event of the removal or suspension of any employee, the FSMC shall immediately restructure its staff without disruption in service.
- 10.17 All food service personnel assigned to each school shall be instructed on the use of all emergency valves, switches, and fire and safety devices in the kitchen and cafeteria areas.
- 10.18 The use of student workers or students enrolled in vocational classes in the food service shall be mutually agreed upon.
- 10.19 The FSMC shall provide daily, on-site supervisory personnel dedicated solely to the SFA, for the overall food service. The SFA retains final approval authority for the FSMC's local management position(s).
- 10.20 The FSMC shall conduct civil rights training for all food service employees, including front-line staff, on an annual basis. Civil rights training must include:
 - Collection and use of data,
 - Effective public notification systems,
 - Complaint procedures,
 - Compliance review techniques,
 - Resolution of noncompliance,
 - Requirements for reasonable accommodation of persons with disabilities,
 - Requirements for language assistance,
 - Conflict resolution, and
 - Customer service.
- 10.21 FSMC employees providing services for the school meal programs must have the required USDA Professional Standards for State and Local School Nutrition Programs Personnel annual training. Therefore, the FSMC is required to provide documentation showing the training hours and topics completed by the employees.

SECTION 11. DESIGNATION OF PROGRAM EXPENSE

11.1 The FSMC guarantees to the SFA that the bid meal rates and fees for each reimbursable school meal and a la carte equivalent shall include the expenses designated under Column I. The FSMC shall be responsible for negotiating/paying all employees' fringe benefits, employee expenses, and accrued vacation and sick pay for staff on their payroll.

11.2 The SFA shall pay those expenses designated under Column II.

	<u>FSMC Column I</u>	<u>SFA Column II</u>
LABOR		
Payroll, Managers, and/or Supervisors	<u>X</u>	<u> </u>
Payroll, Full-, and Part-Time Workers	<u>X</u>	<u> </u>
Payroll,		
Cashiers	<u>X</u>	<u> </u>
Drivers	<u> </u>	<u>X</u>

EMPLOYEE BENEFITS/COSTS—TO BE PAID BY PARTY DESIGNATED AS EMPLOYER. MAY INCLUDE, BUT NOT LIMITED TO:

- Life Insurance, Medical/Dental Insurance
- Retirement Plans, Social Security
- Vacation, Sick Leave, Holiday Pay
- Uniforms, Tuition Reimbursement
- Labor Relations
- Unemployment Compensation, Workers Compensation
- Processing and Payment of Payroll

FOOD		
Food Products	<u>X</u>	<u> </u>
USDA Foods Delivery	<u>X</u>	<u> </u>
USDA Foods Freight/Handling Costs	<u>X</u>	<u> </u>
Food Storage/Warehouse	<u>X</u>	<u> </u>

OTHER EXPENSES

Accounting		
Bank Charges	<u> </u>	<u>X</u>
Data Processing	<u>X</u>	<u> </u>
Record Keeping	<u>X</u>	<u> </u>
Processing and Payment of Invoices	<u>X</u>	<u> </u>
Equipment—Major		
Original Purchase	<u>X</u>	<u> </u>
Routine Maintenance	<u>X</u>	<u> </u>
Major Repairs	<u>X</u>	<u> </u>
Replacement	<u>X</u>	<u> </u>
Equipment—Expendable (Trays, tableware, glassware, utensils)		
Original Purchase	<u>X</u>	<u> </u>
Replacement	<u>X</u>	<u> </u>
Cleaning/Janitorial Supplies	<u>X</u>	<u> </u>

Insurance		
Liability Insurance	<u>X</u>	<u> </u>
Insurance on Supplies/Inventory	<u>X</u>	<u> </u>
Laundry and Linen	<u>X</u>	<u> </u>
Office Materials	<u>X</u>	<u> </u>
Paper/Disposable Supplies	<u>X</u>	<u> </u>
Pest Control	<u> </u>	<u>X</u>
Postage	<u>X</u>	<u> </u>
Printing	<u>X</u>	<u> </u>
Product Testing	<u>X</u>	<u> </u>
Promotional Materials	<u>X</u>	<u> </u>
Taxes and License	<u>X</u>	<u> </u>
Telephone		
Local	<u> </u>	<u>X</u>
Long Distance	<u> </u>	<u>X</u>
Tickets/Tokens	<u> </u>	<u>X</u>
Training	<u>X</u>	<u> </u>
Transportation	<u>X</u>	<u> </u>
Trash Removal		
From Kitchen	<u> </u>	<u>X</u>
From School Premises	<u> </u>	<u>X</u>
Travel		
Required	<u>X</u>	<u> </u>
Requested	<u>X</u>	<u> </u>
Vehicles	<u>N/A</u>	<u>N/A</u>

SECTION 12. FEES

- 12.1 All bids must be calculated based on the menu(s) in SECTION 24.04: Exhibit B-1: 21-Day Cycle Menu(s) and SECTION 25.04: Exhibit B-1: 21-Day Cycle Menu(s) and on the projected annual units provided on the *Bid Summary* form, both attached herein. All bids shall be submitted using the *Bid Summary* form. All rates must be written in ink or typed in the blank space(s) provided and the estimated totals must be carried out to the second decimal place and must not be rounded.
- 12.2 The bid rate(s) must be calculated net of applicable discounts, rebates, and credits received by the FSMC and must not include the use of USDA Foods or any alternate pricing structure.
- 12.3 The FSMC shall receive a fixed meal rate for each reimbursable meal served:
- School Breakfast served in the School Breakfast Program/ Breakfast after the Bell
 - School Lunch served in the National School Lunch Program
 - A la Carte Equivalent
 - One-Half pint of milk served in the Special Milk Program
 - Breakfast served in the Summer Food Service Program
 - Lunch served in the Summer Food Service Program
- 12.4 The SFA shall pay the FSMC the fixed meal rate(s) and fixed management fee(s) within 30 days of submission of an invoice and for each monthly period of program operation.
- 12.5 The FSMC shall receive no payment for meals that are spoiled or unwholesome at the time of serving, that do not meet the detailed specifications for each food component or menu item in accordance with 7 C.F.R. Part 210, or that do not otherwise meet the requirements of the Contract.
- 12.6 For the purposes of this Contract, a la carte shall be inclusive of all foods and beverages sold to students that do not constitute a component of a reimbursable meal plus all foods and beverages sold to adults during any and all meal services provided within the scope of this Contract.

The FSMC and SFA shall determine a la carte meal equivalents by the following calculation method:

Dividing all a la carte revenue by the a la carte equivalency factor. This factor is determined by taking the sum of the Federal and State free lunch reimbursement rates plus the value of USDA entitlement and bonus donated foods, Planned Assistance Level (PAL), established in July 2022. The a la carte equivalency factor to be utilized for the initial 2023–2024 Contract Term is 4.88

In Contract renewal Terms, the a la carte equivalency factor will be changed annually to reflect the change in the sum of the reimbursement rates and PAL as stated above. The rates used will be those established in July of the preceding fiscal year and be published annually by the Illinois State Board of Education Nutrition Department. This will remain in effect until the subsequent Contract renewal Term, if applicable.

- 12.7 The FSMC shall credit the SFA's monthly bill/invoice the current market value of all USDA Foods as designated herein. Credit issued by the FSMC to the SFA for USDA Foods received during each Contract Term and used in the SFA's food service shall be recorded on the monthly bill/invoice as

a separate line item entry and shall be clearly identified and labeled. Attached to the invoice shall be a detailed list identifying each received USDA Foods item used in the SFA's food service and each USDA Foods item credit issued for unused USDA Foods, along with the current market value as issued by the Illinois State Board of Education. Prior to the expiration of each Contract Term, the SFA shall be credited in full for all USDA Foods received.

- 12.8 The SFA shall ensure the method and timing of crediting does not cause its cash resources to exceed the limits established in 7 C.F.R. § 210.9(b)(2).
- 12.9 The FSMC must submit all invoices pertaining to the SFA nonprofit food service within 30 days of the last day of each month or the final day of the program.
- 12.10 The FSMC shall submit separate billing for special functions conducted outside of the nonprofit school food service account.
- 12.11 The fixed meal rate for meals must be calculated as if no USDA Foods were available.
- 12.12 The FSMC shall invoice each SFA (Mundelein Elementary School District 75 and Diamond Lake School District 76) directly for the meals specific to their operation as per the terms outlined in section 12 at the rates listed in the Awarded Contract.

SECTION 13. REVENUE

- 13.1 The SFA shall receive all revenue from the food service.
- 13.2 The food service revenue shall be used only for the SFA's nonprofit food service.
- 13.3 The food service revenue shall flow through the SFA's chart of accounts.
- 13.4 All goods, services, or monies received as the result of any equipment or USDA Foods rebate shall be credited to the SFA's nonprofit food service account.
- 13.5 If reimbursement is denied as a direct result of the failure of the FSMC to comply with the provisions of this Contract, the FSMC shall assume responsibility for the amount denied.

SECTION 14. LICENSES, CERTIFICATIONS, AND TAXES

- 14.1 Throughout the Term of the Contract and each renewal Term, the FSMC shall obtain and maintain all applicable licenses, permits, and health certifications required by federal, state, and local law. The approximate prior annual cost for licenses/permits was \$1,500.
- 14.2 The FSMC shall have state or local health certification for any facility outside the SFA in which it proposes to prepare meals, if applicable, and must maintain this health certification for each Contract Term.
- 14.3 The FSMC and all affiliates shall collect and remit Illinois Use Tax on all sales of tangible personal property in the State of Illinois in accordance with Section 10-20.21(b) of the School Code (105 ILCS 5/10-20.21 [b]) and the Illinois Use Tax Act (35 ILCS 105/1 *et seq.*). The FSMC certifies that it is not barred from bidding or entering into this Contract under Section 10-20.21(b) of the School Code and that the SFA may declare this Contract void if this certification is false.

SECTION 15. RECORD KEEPING

- 15.1 The FSMC shall maintain such records as the SFA will need to meet monthly reporting responsibilities and will report claim information, including daily meal counts, to the SFA promptly at the end of each month.
- 15.2 The FSMC shall have records maintained and available to demonstrate compliance with the requirements relating to USDA Foods. Such records shall include the following:
- 15.2.1 The receipt, use, storage, and inventory of USDA Foods;
- 15.2.2 Monthly inventory reports showing all transactions for processed and non-processed USDA Foods; and
- 15.2.3 Documentation of credits issued to the SFA for USDA Foods received.
- 15.3 All records relating to the Contract, including subsequent renewal Terms, if applicable, are property of the SFA and shall be maintained in original and/ or electronic form on SFA premises for the duration of the Contract. At any time during the Contract, the SFA reserves the right to require the FSMC to surrender all records relating to the Contract to the SFA within 30 days of such request. Such records shall include, but are not limited to:
- All data, materials, and products created by the FSMC on behalf of the SFA and in furtherance of the Services;
 - Production records, including quantities and amounts of food used in preparation of each meal and food component of menus;
 - Standardized recipes and yield from recipes as deemed necessary per the requirements of the USDA meal requirements;
 - Processed product nutritional analysis;
 - Nutritional content of individual food items and meals;
 - Bills charged to the SFA for meals prepared under this Contract including the credit of USDA Foods where applicable;
 - Inventory records;
 - Food and bid specifications; and
 - All documents and records as noted in this *Invitation for Bid and Contract*.
- 15.4 Upon expiration or termination of the Contract, the FSMC shall surrender all records as noted above, relating to the initial Contract and all subsequent renewal Terms, if applicable, to the SFA within 30 days of the Contract expiration or termination.
- 15.5 The SFA shall retain all records relating to the initial Contract and all subsequent Contract renewal Terms for a period of three years either from the date the final Contract renewal Term has expired, receipt of final payment under the Contract is recorded, or after the SFA submits the final *Monthly Claim for Reimbursement* for the final fiscal year of the Contract, whichever occurs last.
- 15.6 All records must be available for the period of time specified above for the purpose of making audits, examinations, excerpts, and transcriptions by representatives of the SFA, the Illinois State Board of Education, the United States Department of Agriculture, and the Auditor General, and other governmental entities with monitoring authority at any reasonable time and place. If audit findings have not been resolved, the records shall be retained beyond the specified period as long as required for the resolution of the issues raised by the audit.

SECTION 16. TERMS AND TERMINATION

- 16.1 This Contract is effective for a one-year period commencing July 1, 2023 or upon written acceptance of the Contract, whichever occurs last, through June 30, 2024 (the "Term"), with options to renew yearly not to exceed four additional years (each a renewal "Term").
- 16.2 Renewal of this Contract is contingent upon the fulfillment of all Contract provisions relating to USDA Foods (see **SECTION 6: Food Distribution Program**).
- 16.3 Either the SFA or FSMC can terminate this Contract for cause or for convenience with a sixty- (60) day written notification. Following sixty- (60) day written notification, the SFA can terminate this Contract in whole or in part without the payment of any penalty or incurring any further obligation to the FSMC.
- 16.4 Following any termination for convenience, the FSMC shall be entitled to compensation for services completed upon submission of invoices and proof of claim for services provided under this Contract up to and including the date of termination. The SFA shall have the right to receive services from the Contractor through the effective date of the notice of termination, and may, at its election, procure such work from other contractors as may be necessary to complete the services.
- 16.5 Notwithstanding any provision to the contrary in this Contract, obligations of the SFA will cease immediately without penalty of further payment being required if sufficient funds for this Agreement are not appropriated by the Illinois General Assembly or a federal funding source, or such funds are otherwise not made available to the SFA for payments in accordance with this Contract.
- 16.6 Notwithstanding the notice period in paragraph 16.3, the SFA may immediately terminate the Contract, in whole or in part, upon notice to the FSMC if the SFA determines that the actions, or failure to act, of the FSMC, its agents, employees or subcontractors have caused, or reasonably could cause jeopardy to health, safety, or property; or if the SFA determines that the FSMC lacks the financial resources to perform under the Contract.
- 16.7 If the FSMC fails to perform to the SFA's satisfaction any material requirement of this Contract or is in violation of a material provision of this Contract, the SFA shall provide written notice to the FSMC requesting that the breach of noncompliance be remedied within sixty- (60) days. If the breach or noncompliance is not remedied by the specified period of time, the SFA may either: (a) immediately terminate the Contract without additional written notice or, (b) enforce the terms and conditions of the Contract, and in either event seek any available legal or equitable remedies and damages. The SFA may finish the services by whatever method the SFA may deem expedient. Any damages incurred by the SFA as a result of any Contractor default shall be borne by the Contractor at its sole cost and expense, shall not be payable as part of the Contract amount, and shall be reimbursed to the SFA by the Contractor upon demand.
- 16.8 Neither the FSMC nor SFA shall be responsible for any losses resulting if the fulfillment of the terms of the Contract is delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God, or any other acts which could not have been prevented by the exercise of due diligence ("Act of God"). The SFA may cancel the Contract without penalty if the FSMC's performance does not resume within 30 days of the FSMC's interruption of services due to an Act of God.

16.9 The only rates and fees that may be adjusted in subsequent Contract Terms are the fixed rates and fixed fees contained herein. Before any fixed rate or fee adjustments can be implemented as part of a Contract renewal agreement, the FSMC shall document to the SFA, through a written financial analysis, the need for such adjustments. Adjustment of all individual per meal fixed rates and applicable fees in subsequent Contract Terms must not exceed the Consumer Price Index for Urban Consumers—Food Away from Home annual rate for December of the current school year, not to exceed 3%. Percentage increases cannot be applied to any previous Contract Term's total estimated or actual Contract cost. The calculation method regarding the determination of a la carte meal equivalents is outlined in the *Fees* section of this Contract.

SECTION 17. GENERAL CONTRACT TERMS

- 17.1 No provision of this Contract shall be assigned or subcontracted without prior written consent of the SFA.
- 17.2 This solicitation/Contract, exhibits, and attachments constitute the entire agreement between the SFA and FSMC and may not be changed, extended orally, or altered by course of conduct. No other contracts will be signed by the SFA.
- 17.3 Each party to this Contract represents and warrants to the other that: (a) it has the right, power and authority to enter into and perform its obligations under this Contract and (b) it has taken all requisite action (corporate, statutory or otherwise) to approve execution, delivery and performance of this Contract, and (c) this Contract constitutes a legal, valid and binding obligation upon itself in accordance with its terms.
- 17.4 Any silence, absence, or omission from the Contract specifications concerning any point shall be regarded as meaning that only the best commercial practices are to prevail, and all materials, workmanship, and services rendered shall be of a quality that would normally be specified by the SFA.
- 17.5 No course of dealing or failure of the SFA to enforce strictly any term, right, or condition of this Contract shall be construed as a waiver of such term, right, or condition. No express waiver of any term, right, or condition of this Contract shall operate as a waiver of any other term, right, or condition.
- 17.6 Payments on any claim shall not prevent the SFA from making claim for adjustment on any item found not to have been in accordance with the provisions of this Contract.
- 17.7 It is further agreed between the SFA and FSMC that the exhibits, attachments, and clauses attached and designated are hereby in all respects made a part of this Contract.
- 17.8 The FSMC shall comply with Title VI of the Civil Rights Act of 1964, as amended; USDA regulations implementing Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; Age Discrimination Act of 1975; 7 C.F.R. Parts 15, 15a, and 15b; and FNS Instruction 113-1, *Civil Rights Compliance and Enforcement—Nutrition Programs and Activities*, and any additions or amendments.
- 17.9 If this Contract is in excess of \$100,000, the SFA and FSMC shall comply with all applicable standards, orders, or regulations, including but not limited to:
- The Clean Air Act (42 U.S.C. § 7401 *et seq.*), the Clean Water Act (33 U.S.C. § 1311–1330, § 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 C.F.R. § 1.1 *et seq.*);
 - *Certificate Regarding Lobbying* pursuant to 31 U.S.C. 1352 (Appendix A: 7 C.F.R. Part 3018); and
 - *Disclosure of Lobbying Activities* pursuant to 31 U.S.C. 1352 (Appendix A: 7 C.F.R. Part 3018).
- 17.10 The FSMC certifies compliance with:
- Energy Policy and Conservation Act (Pub. L. 94–163, 89 Stat. 871);
 - The Department of Labor regulations (29 C.F.R. Part 5); and

- Executive Order 11246, entitled *Equal Employment Opportunity*, as amended by Executive Order 11375 and Department of Labor Regulation (41 C.F.R. Chapter 60).
- 17.11 The FSMC is subject to the provisions of the Stevens Amendment Section 2209d of Title 7 of the United States Code due to the use of federal funds for the food service program. All announcements and other materials publicizing this program must include statements as to the amount and proportion of federal funding involved.
- 17.12 The Illinois State Board of Education and the United States Department of Agriculture are not parties to this Contract and are not obligated, liable, or responsible for any action or inaction by the SFA or the FSMC. The SFA has full responsibility for ensuring the terms of the Contract are fulfilled.
- 17.13 To the fullest extent permitted by law, the FSMC agrees to indemnify, defend, and hold harmless the SFA and its respective agents, officers and employees from and against any and all claims, demands, suits, liabilities, injuries (personal or bodily), property damage, causes of action, losses, costs, expenses, damages, or penalties, including, without limitation, reasonable defense costs, and reasonable legal fees, arising or resulting from, or occasioned by or in connection with (i) any bodily injury or property damage resulting or arising from any act or omission to act (whether negligent, willful, wrongful, or otherwise) by the FSMC, its subcontractors, anyone directly or indirectly employed by them or anyone for whose acts they may be liable; (ii) failure by the FSMC or its subcontractors to comply with any Laws applicable to the performance of the Services; (iii) any breach of this Contract, including, without limitation, any representation or warranty provided by the FSMC herein; (iv) any employment actions of any nature or kind including but not limited to, workers compensation, or labor action brought by the FSMC's employees; or (v) any identity breach or infringement of any copyright, trademark, patent, or other intellectual property right.
- 17.14 In order for the SFA to respond timely and appropriately to the requirements of the Illinois Freedom of Information Act (FOIA) [5 ILCS 140], the FSMC must review all documents required to be provided under this Contract and the exemptions for release under FOIA and, if exemptions are allowed, provide the SFA a redacted copy for release under FOIA, along with the original. The redacted copy shall be marked as "REDACTED", and the FSMC shall reference the specific grounds under FOIA or other law or rule supporting the specific redaction request to exempt certain information. Notwithstanding the foregoing, the SFA may not necessarily be allowed to release *just* the redacted versions. Redactions based on personal privacy and preliminary drafts, by law, must be sent to the State of Illinois Public Access Counselor before a denial to a FOIA request can be made. The SFA will abide by the decisions of the Public Access Counselor.
- 17.15 Each Party, including its agents and subcontractors, to this Contract may have or gain access to confidential and proprietary data or information of the other Party including, without limitation, other technical information (including functional and technical specifications, designs, drawings, analysis, research, processes, computer programs, methods, ideas, "know how," and the like), business information (sales and marketing research, materials, plans, accounting and financial information, personnel records, and the like), all student data and information, and other information designated as confidential expressly or by the circumstances in which it is provided ("Confidential Information"). No Confidential Information collected, maintained, or used in the course of performance of the Contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the Term of the Contract or

thereafter. The recipient must return any and all Confidential Information used in the course of the performance of the Contract, in whatever form it is maintained, promptly upon termination of the Contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction, if destruction is permitted by the disclosing Party. Confidential Information does not include data or information lawfully in the recipient's possession prior to its acquisition from the disclosing Party; received by the recipient from a third party who was free to disclose it; publicly known through no breach of confidentiality obligation by the recipient; or independently developed by the recipient without the use or benefit of the disclosing Party's Confidential Information.

- 17.16 Student Records. The Contractor will comply with the relevant requirements of the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g) and the Illinois School Student Records Act (ISSRA) (105 ILCS 10/1 et seq.) regarding the confidentiality of student "education records" as defined in FERPA and "school student records" as defined in ISSRA. Any use of information contained in student education records to be released must be approved by the SFA. To protect the confidentiality of student education records, the Contractor will limit access to student education records to those employees who reasonably need access to them in order to perform their responsibilities under this Contract. Any student records in the Contractor's possession shall be returned to the SFA when no longer needed for the purposes for which they were provided, or at the SFA's written request, they shall be permanently destroyed, and the Contractor shall provide written confirmation to the SFA upon the destruction of student records.

SECTION 18. FOOD SPECIFICATIONS

- 18.1 All USDA Foods offered to the SFA and made available to the FSMC are acceptable and should be utilized in as large a quantity as may be efficiently utilized.

For all other food components, specifications shall be as follows:

- 18.2 All breads, bread alternates, and grains must be whole grain rich. Any remaining grain products must be enriched. All breads and grains must be fresh (or frozen, if applicable) and must meet the minimum weight per serving as required and must adhere to the USDA *Nutrition Standards in the Child Nutrition Programs*, and/or other subsequent guidance issued by the USDA. If applicable, product should be in moisture-proof wrapping and pack-code date provided.
- 18.3 All meat and poultry must have been inspected by the United States Department of Agriculture (USDA) and must be free from off color or odor.
- 18.3.1 Beef must be at least 70:30 lean to fat, preferably 80:20 lean to fat.
- 18.3.2 Poultry should be U.S. Grade A when applicable and should meet the recommendations outlined in *Specifications for Poultry Products, A Guide for Food Service Operators* from the USDA.
- 18.3.3 For breaded and battered items, all flours must meet the requirements for breads/grains credit and breading/batter must not exceed 30 percent of the weight of the finished product.
- 18.3.4 For sausage patties, the maximum fat allowed is 50 percent by weight; industry standard of 38 to 42 percent fat preferred.
- 18.4 All cured processed meats (bologna, frankfurters, luncheon meat, salami, others) shall be made from beef and/or poultry. No variety meats, fillers, extenders, non-fat milk solids, or cereal will be allowed. Meats must not show evidence of greening, streaking, or other discoloration.
- 18.5 All cheese should be firm, compact, and free from gas holes; free of mold; free of undesirable flavor and odors; pasteurized when applicable; and preferably reduced- or low-fat. All cheese should also have a bright, uniform, and attractive appearance; have a pleasing flavor; demonstrate satisfactory meltability; and contain proper moisture and salt content.
- 18.6 All fish must have been inspected by the United States Department of Commerce (USDC) and meet minimum flesh and batter/breading requirements for a USDC Grade A product or a product packed under federal inspection (PUFI) by the USDC. The Agriculture Improvement Act of 2018 requires:
- Farmed fish must be harvested within the United States or any territory or possession of the United States.
 - Wild caught fish must be harvested within the Exclusive Economic Zone of the United States or by a United States flagged vessel.
- 18.7 All fresh fruits must be ripe and in good condition when delivered and must be ready for consumption per the USDA *Food Buying Guide*. At a minimum, fruits must meet the food distributors' second-quality level. Fruits should have characteristic color and good flavor and be well-shaped and free from scars and bruises. Size must produce a yield equal to or greater than the attached 21-day cycle menu requirements.

- 18.8 All fresh vegetables must be ripe and in good condition when delivered and must be ready for consumption per the USDA *Food Buying Guide*. At a minimum, vegetables must meet the food distributors' second-quality level. Vegetables should have characteristic color and good flavor, be well shaped, and be free from discoloration, blemishes, and decay. Size must produce a yield equal to or greater than the attached 21-day cycle menu requirements.
- 18.9 All canned vegetables must meet the food distributors' first quality level (extra fancy and fancy) and canned fruits (standard) must meet the second quality level. Vegetables should have characteristic color and good fresh flavor and be free from discoloration, blemishes, and decay. Fruits should be packed in 100% juice or water and should be free from High Fructose Corn Syrup.
- 18.10 Eggs must be inspected and passed by the state or federal Department of Agriculture and used within 30 days of date on carton. Eggs should be grade A, uniform in size, clean, sound-shelled, and free of foreign odors or flavors.
- 18.11 Sauces, such as gravy, spaghetti sauce, pizza sauce, etc., must be smooth and uniform in color with no foreign substance, flavor, odor, or off color.
- 18.12 If applicable, the food production facility, manufacturing plant, and products must meet all sanitary and other requirements of the Food, Drug, and Cosmetic Act and other regulations that support the wholesomeness of products.
- 18.13 Meals and food items must be stored and prepared under properly controlled temperatures and in accordance with all applicable health and sanitation regulations.
- 18.14 All fruit and vegetables juices must be pasteurized 100 percent fruit and/or vegetable juice.
- 18.15 When the specification calls for "Brand Name or Equivalent", the brand name product is acceptable. Other products may be considered with proof that such products meet stated specifications and are deemed equivalent to the brand products in terms of quality, performance, and desired characteristics, as determined by the SFA.
- 18.16 All food items must adhere to the sodium target levels in subsequent Contract Terms, if applicable, as required by the USDA *Final Rule: Child Nutrition Program Flexibilities for Milk, Whole Grains, and Sodium Requirements* and/or other subsequent guidance issued by the USDA.
- 18.17 Nutrition labels or manufacturer specifications must indicate zero grams of trans fat per serving for all foods.
- 18.18 Fluid milk must be low-fat (1 percent milk fat or less, unflavored only) or fat-free (unflavored or flavored). Two choices must be offered daily, one of which must be unflavored as required by the USDA.

SECTION 19. MEAL PATTERN AND NUTRITIONAL STANDARDS

Nutrition Standards in the National School Lunch and School Breakfast Programs—July 2022

Meal Pattern	Breakfast Meal Pattern			Lunch Meal Pattern		
	Grades K-5	Grades 6-8	Grades 9-12	Grades K-5	Grades 6-8	Grades 9-12
	Amount of Food^a Per Week (Minimum Per Day)					
Fruits (cups) ^{b,c}	5 (1)	5 (1)	5 (1)	2½ (½)	2½ (½)	5 (1)
Vegetables (cups) ^{b,c}	0	0	0	3¼ (¾)	3¼ (¾)	5 (1)
Dark green ^d	0	0	0	½	½	½
Red/Orange ^d	0	0	0	¾	¾	1¼
Beans/Peas (Legumes) ^d	0	0	0	½	½	½
Starchy ^d	0	0	0	½	½	½
Other ^{d,e}	0	0	0	½	½	¾
Additional Veg to Reach Total ^f	0	0	0	1	1	1½
Grains (oz eq) ^g	7-10 (1)	8-10 (1)	9-10 (1)	8-9 (1)	8-10 (1)	10-12 (2)
Meats/Meat Alternates (oz eq)	0 ^h	0 ^h	0 ^h	8-10 (1)	9-10 (1)	10-12 (2)
Fluid milk (cups)	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)
Other Specifications: Daily Amount Based on the Average for a 5-Day Week						
Min-max calories (kcal) ^{i,j}	350-500	400-550	450-600	550-650	600-700	750-850
Saturated fat (% of total calories)	< 10	< 10	< 10	< 10	< 10	< 10
Sodium (mg) ^k	≤ 540	≤ 600	≤ 640	≤ 1,230	≤ 1,360	≤ 1,420
Trans fat	Nutrition label or manufacturer specifications must indicate zero grams of trans fat per serving.					

- a. Food items included in each food group and subgroup and amount equivalents. Minimum creditable serving of fruit and vegetables is ½ cup. Minimum creditable serving of grain and meat/meat alternate is 0.25 oz eq.
- b. One-quarter cup of dried fruit counts as ½ cup of fruit; 1 cup of leafy greens counts as ½ cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.
- c. At breakfast, vegetables may be offered in place of all or part of the required fruits without including the vegetable subgroups in any particular order. Beginning July 1, 2023 the first two cups per week of any such substitution must be from the dark green, red/orange, beans/peas (legumes), or “other vegetables” subgroup.
- d. Larger amounts of these vegetables may be served.
- e. This category consists of “Other vegetables” as defined in §210.10(c)(2)(iii)(E). For the purposes of the NSLP, the “Other vegetables” requirement may be met with any additional amounts from the dark green, red/orange, and beans/peas (legumes) vegetable subgroups as defined in §210.10(c)(2)(iii).
- f. Any vegetable subgroup may be offered to meet the total weekly vegetable requirement.
- g. Beginning July 1, 2022 (SY 2022-2023), at least 80 percent of grains offered weekly must meet the whole grain-rich criteria specified in FNS guidance, and the remaining grain items offered must be enriched.
- h. There is no separate meat/meat alternate component in the SBP. Meat/meat alternates may credit toward the required weekly total grains only after meeting the daily grains requirement.
- i. The average daily amount of calories for a 5-day school week must be within the range (at least the minimum and no more than the maximum values).
- j. Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, trans fat, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent milk fat are not allowed.
- k. Sodium Target 1 will be in effect for the SBP and NSLP beginning July 1, 2022 (SY 2022-2023). Sodium Target 1 will remain in effect for the SBP through SY 2023-2024. Sodium Interim Target 1A will take effect for the NSLP beginning July 1, 2023 (SY 2023-2024).

Food and Nutrition Service, United States Department of Agriculture

Vegetable Subgroups

Listed below are samples of commonly eaten vegetables found in each of the required vegetable subgroups. The list is not all-inclusive.

<p style="text-align: center;">Dark Green Vegetables</p> <ul style="list-style-type: none"> ▪ bok choy ▪ broccoli ▪ collard greens ▪ dark green leafy lettuce ▪ kale ▪ mesclun ▪ mustard greens ▪ romaine lettuce ▪ spinach ▪ turnip greens ▪ watercress 	<p style="text-align: center;">Beans and Peas*</p> <ul style="list-style-type: none"> ▪ black beans ▪ black-eyed peas (mature, dry) ▪ garbanzo beans (chickpeas) ▪ kidney beans ▪ lentils ▪ navy beans ▪ pinto beans ▪ soy beans ▪ split peas ▪ white beans
<p style="text-align: center;">Starchy Vegetables</p> <ul style="list-style-type: none"> ▪ cassava ▪ corn ▪ fresh cowpeas, field peas, or black-eyed peas (not dry) ▪ green bananas ▪ green peas ▪ green lima beans ▪ plantains ▪ potatoes ▪ taro ▪ water chestnuts 	<p style="text-align: center;">Other Vegetables</p> <ul style="list-style-type: none"> ▪ artichokes ▪ asparagus ▪ avocado ▪ bean sprouts ▪ beets ▪ Brussels sprouts ▪ cabbage ▪ cauliflower ▪ celery ▪ cucumbers ▪ eggplant ▪ green beans
<p style="text-align: center;">Red & Orange Vegetables</p> <ul style="list-style-type: none"> ▪ acorn squash ▪ butternut squash ▪ carrots ▪ hubbard squash ▪ pumpkin ▪ red peppers ▪ sweet potatoes ▪ tomatoes ▪ tomato juice 	<p style="text-align: center;">Other Vegetables (continued)</p> <ul style="list-style-type: none"> ▪ green peppers ▪ iceberg (head) lettuce ▪ mushrooms ▪ okra ▪ onions ▪ parsnips ▪ turnips ▪ wax beans ▪ zucchini

*For more information on Beans and Peas, refer to <http://www.choosemyplate.gov/food-groups/vegetables-beans-peas.html>

Choose My Plate.gov, United States Department of Agriculture

EXHIBIT A: GRAIN REQUIREMENT FOR CHILD NUTRITION PROGRAMS^{1,2}

Color Key: Footnote 5 = Blue, Footnote 3 or 4 = Red

Some of the following foods, or their accompaniments, may contain more sugar, salt, and/or fat than others. This should be a consideration when deciding how often to serve them.

GROUP A	Ounce Equivalent (Oz Eq) for Group A	Minimum Serving Size for Group A
<ul style="list-style-type: none"> • Breading-Type Coating • Bread Sticks (<i>hard</i>) • Chow Mein Noodles • Savory Crackers (<i>saltines and snack crackers</i>) • Croutons • Pretzels, (<i>hard</i>) • Stuffing, (<i>dry</i>) Note: weights apply to bread in stuffing. 	1 oz eq = 22 gm or 0.8 oz ¼ oz eq = 17 gm or 0.6 oz ½ oz eq = 11 gm or 0.4 oz ¼ oz eq = 6 gm or 0.2 oz	1 serving = 20 gm or 0.7 oz ¼ serving = 15 gm or 0.5 oz ½ serving = 10 gm or 0.4 oz ¼ serving = 5 gm or 0.2 oz
GROUP B	Oz Eq for Group B	Minimum Serving Size for Group B
<ul style="list-style-type: none"> • Bagels • Batter type Coating • Biscuits • Breads – all (i.e. <i>white, wheat, whole wheat, French, Italian</i>) • Buns (<i>hamburger and hot dog</i>) • Sweet Crackers⁵ (<i>graham crackers – all shapes, animal crackers</i>) • Egg Roll Skins • English Muffins • Pita Bread • Pizza Crust • Pretzels (<i>soft</i>) • Rolls • Tortillas • Tortilla Chips • Taco Shells 	1 oz eq = 28 gm or 1.0 oz ¼ oz eq = 21 gm or 0.75 oz ½ oz eq = 14 gm or 0.5 oz ¼ oz eq = 7 gm or 0.25 oz	1 serving = 25 gm or 0.9 oz ¼ serving = 19 gm or 0.7 oz ½ serving = 13 gm or 0.5 oz ¼ serving = 6 gm or 0.2 oz
GROUP C	Oz Eq for Group C	Minimum Serving Size for Group C
<ul style="list-style-type: none"> • Cookies³ (<i>plain – includes vanilla wafers</i>) • Cornbread • Corn Muffins • Croissants • Pancakes • Pie Crust (<i>dessert pies³, cobbler³, fruit turnover⁴, and meat/meat alternate pies</i>) • Waffles 	1 oz eq = 34 gm or 1.2 oz ¼ oz eq = 26 gm or 0.9 oz ½ oz eq = 17 gm or 0.6 oz ¼ oz eq = 9 gm or 0.3 oz	1 serving = 31 gm or 1.1 oz ¼ serving = 23 gm or 0.8 oz ½ serving = 16 gm or 0.6 oz ¼ serving = 8 gm or 0.3 oz
GROUP D	Oz Eq for Group D	Minimum Serving Size for Group D
<ul style="list-style-type: none"> • Doughnuts⁴ (<i>cake and yeast raised, unfrosted</i>) • Cereal bars, breakfast bars, granola bars⁴ (<i>plain</i>) • Muffins (<i>all, except corn</i>) • Quick Breads • Sweet Roll, Sticky Buns, Cinnamon Rolls, Danish Pastries, Caramel Rolls⁴ (<i>unfrosted</i>) • Toaster Pastry⁴ (<i>unfrosted</i>) 	1 oz eq = 55 gm or 2.0 oz ¼ oz eq = 42 gm or 1.5 oz ½ oz eq = 28 gm or 1.0 oz ¼ oz eq = 14 gm or 0.5 oz	1 serving = 50 gm or 1.8 oz ¼ serving = 38 gm or 1.3 oz ½ serving = 25 gm or 0.9 oz ¼ serving = 13 gm or 0.5 oz

Effective October 1, 2017

This institution is an equal opportunity provider

Form updated June 2022

GROUP E	Oz Eq for Group E	Minimum Serving Size for Group E
<ul style="list-style-type: none"> Cereal bars, breakfast bars, granola bars⁴ (with nuts, dried fruit, and/or chocolate pieces) Cookies³ (with nuts, raisins, chocolate pieces and/or fruit purees) Doughnuts⁴ (cake and yeast raised, frosted or glazed) French Toast Sweet Roll, Sticky Buns, Cinnamon Rolls, Danish Pastries, Caramel Rolls⁴ (frosted) Toaster Pastry⁴ (frosted) 	1 oz eq = 69 gm or 2.4 oz ¼ oz eq = 52 gm or 1.8 oz ½ oz eq = 35 gm or 1.2 oz ¾ oz eq = 18 gm or 0.6 oz	1 serving = 63 gm or 2.2 oz ¼ serving = 47 gm or 1.7 oz ½ serving = 31 gm or 1.1 oz ¾ serving = 16 gm or 0.6 oz
GROUP F	Oz Eq for Group F	Minimum Serving Size for Group F
<ul style="list-style-type: none"> Cake³ (plain, unfrosted) Coffee Cake⁴ 	1 oz eq = 82 gm or 2.9 oz ¼ oz eq = 62 gm or 2.2 oz ½ oz eq = 41 gm or 1.5 oz ¾ oz eq = 21 gm or 0.7 oz	1 serving = 75 gm or 2.7 oz ¼ serving = 56 gm or 2 oz ½ serving = 38 gm or 1.3 oz ¾ serving = 19 gm or 0.7 oz
GROUP G	Oz Eq for Group G	Minimum Serving Size for Group G
<ul style="list-style-type: none"> Brownies³ (plain) Cake³ (all varieties, frosted) 	1 oz eq = 125 gm or 4.4 oz ¼ oz eq = 94 gm or 3.3 oz ½ oz eq = 63 gm or 2.2 oz ¾ oz eq = 32 gm or 1.1 oz	1 serving = 115 gm or 4 oz ¼ serving = 86 gm or 3 oz ½ serving = 58 gm or 2 oz ¾ serving = 29 gm or 1 oz
GROUP H	Oz Eq for Group H	Minimum Serving Size for Group H
<ul style="list-style-type: none"> Cereal Grains (barley, quinoa, etc.) Breakfast Cereals (cooked)^{6,7} Bulgur or cracked wheat Corn Grits Macaroni (all shapes) Noodles (all varieties) Pasta (all shapes) Ravioli (noodle only) Rice 	1 oz eq = ½ cup cooked or 1 ounce (28 gm) dry	1 serving = ½ c cooked or 25 gm or 0.9 oz dry ¼ serving = ⅙ c cooked or 19 gm or 0.7 oz dry ½ serving = ¼ c cooked or 13 gm or 0.5 oz dry ¾ serving = 2 T cooked or 6 gm or 0.2 oz dry
GROUP I	Oz Eq for Group I	Minimum Serving Size for Group I
<ul style="list-style-type: none"> Ready to eat breakfast cereal (cold, dry)^{6,7} 	1 oz eq = 1 cup or 1 ounce for flakes and rounds 1 oz eq = 1.25 cups or 1 ounce for puffed cereal 1 oz eq = ¼ cup or 1 ounce for granola	1 serving = ¾ c or 1 oz, whichever is less ½ serving = ⅓ c or 0.5 oz, whichever is less

¹In the NSLP and SBP (grades K-12), at least eighty percent of the weekly grains offered must meet the whole grain-rich criteria and the remaining grain items offered must be made from whole-grain flour, whole-grain meal, corn masa, masa harina, hominy, enriched flour, enriched meal, bran, germ, or be an enriched product, such as enriched bread, or a fortified cereal. Please note: State agencies have the discretion to set stricter requirements than the minimum nutrition standards for school meals. For additional guidance, please contact your State agency. For all other Child Nutrition Programs, grains must be made from whole-grain flour, whole-grain meal, corn masa, masa harina, hominy, enriched flour, enriched meal, bran, germ, or be an enriched product, such as enriched bread, or a fortified cereal. Under the CACFP child and adult meal patterns, and in the NSLP/SBP preschool meals, at least one grain serving per day must meet whole grain-rich criteria.

²For the NSLP and SBP (grades K-12), grain quantities are determined using ounce equivalents (oz eq). All other Child Nutrition Programs determine grain quantities using grains/breads servings. Beginning Oct. 1, 2021, grain quantities in the CACFP and NSLP/SBP infant and preschool meals will be determined using oz eq. Some of the following grains may contain more sugar, salt, and/or fat than others. This should be a consideration when deciding how often to serve them.

³Allowed in NSLP (up to 2.0 oz eq grain-based dessert per week in grades K-12) as specified in §210.10 and at snack service in SFSP. Considered a grain-based dessert and cannot count towards the grain component in CACFP or NSLP/SBP preschool meals as specified in §§226.20(a)(4) and 210.10.

⁴Allowable in NSLP (up to 2.0 oz eq grain-based dessert per week for grades K-12) as specified in §210.10. May count towards the grain component in SBP (grades K-12) and at snack and breakfast meals in SFSP. Considered a grain-based dessert and cannot count towards the grain component in the CACFP and NSLP/SBP preschool meals as specified in §§226.20(a)(4) and 210.10.

⁵Allowed in NSLP (up to 2.0 oz eq grain-based dessert per week in grades K-12) as specified in §210.10. May count towards the grain component in SBP (grades K-12), CACFP, NSLP/SBP preschool meals, and SFSP.

⁶Refer to program regulations for the appropriate serving size for supplements served to children aged 1 through 5 in the NSLP; breakfast served in the SBP, and meals served to children ages 1 through 5 in the CACFP. Breakfast cereals are traditionally served as a breakfast menu item but may be served in meals other than breakfast.

⁷In the NSLP and SBP, cereals must list a whole grain as the first ingredient and be fortified, or if the cereal is 100 percent whole grain, fortification is not required. For CACFP and SFSP, cereals must be whole-grain, enriched, or fortified; cereals served in CACFP and NSLP/SBP preschool meals must contain no more than 6 grams of sugar per dry ounce.

SECTION 20. INSURANCE REQUIREMENTS

FSMC's Name: _____

Address: _____

The FSMC shall provide the SFA a Certificate of Insurance naming the SFA as an additional insured. The FSMC shall carry, pay for, and keep in force during the entire the entire period of this agreement comprehensive general liability, public liability, property and other insurance as follows:

- Comprehensive General Liability Insurance: The successful FSMC shall maintain at all times during the contract Comprehensive Liability Insurance with limits for combined bodily injury and death of not less than \$1,000,000 for each occurrence; not less than \$2,000,000 aggregate; and medical payments of at least \$50,000 per person.
- Property Damage Liability Insurance: The successful FSMC shall maintain at all times during the contract Property Damage Liability Insurance in the amount of \$500,000 per occurrence, \$6,000,000 for aggregate operation liability, and \$4,000,000 for aggregate property liability.
- Comprehensive Auto Liability Insurance: The successful FSMC shall maintain at all times during the contract Comprehensive Auto Liability with limits for combined bodily injury and property damage of not less than \$1,000,000 for each occurrence and not less than \$1,000,000 aggregate.
- Worker's Compensation Insurance: The successful FSMC shall maintain at all times during the contract Worker's Compensation Insurance as required by the laws of the State of Illinois.
- Employer's Liability Insurance: The successful FSMC shall maintain at all times during the contract Employer's Liability Insurance of not less than \$100,000.
- Excess Liability Insurance: The successful FSMC shall maintain at all times during the contract an umbrella policy is required with minimum lists of \$10,000,000 per occurrence and will apply to both bodily injury and property damage. The umbrella policy shall apply over all primary coverage and limits of liability as listed in the preceding section. The umbrella coverage must be as broad as the primary policies and must be free of any restrictions that do not appear in the underlying policies.
- Owned/Rented Equipment Insurance: The FSMC shall secure, pay for and maintain whatever Fire or Extended Coverage Insurance deemed necessary to protect the FSMC against loss of owned or rented capital equipment and tools, including any tools owned by mechanics, and any tools, equipment, scaffoldings, staging, towers and forms owned or rented by the FSMC. The requirement to secure and maintain such insurance is solely for the benefit of the FSMC; the FSMC shall require same coverage of sub-contractor. Failure of the FSMC to secure such insurance or to maintain adequate levels of coverage shall not obligate the SFA, or their agents and employees for any losses of owned or rented requirement. It is expressly understood and agreed that the SFA shall have no responsibility therefore, the FSMC secures such insurance the insurance policy shall include a waiver of subrogation clause as follows: "It is agreed that in no event shall this insurance company have any right of recovery against the SFA or their agents."

The SFA will only accept carriers on the FSMC's Certificate of Insurance that have an A.M. Best's rating of no lower than A-7.

The successful FSMC shall expressly bind himself/herself to defend and save the SFA harmless from all suits or actions of every name and description including Scaffolding Act Liability. Successful FSMC shall carry insurance, in company or companies acceptable to the SFA, for Worker's Compensation, Commercial General Liability, and Automobile liability.

Insurance Requirements (Continued)

The FSMC's Obligation: The procuring of the insurance required under this Contract shall be considered solely as securing FSMC's obligation or liabilities assumed under the Contract. FSMC shall remain fully liable and responsible for all such obligations, whether or not the insurance provided by the FSMC is approved by the SFA.

There will be no "Waivers of Subrogation" permitted on the insurance policy or contract between the SFA and the FSMC. A copy of the Certificate of Insurance shall be furnished to the Director of Finance and Operations before the work begins.

All policies of insurance shall carry an endorsement to the effect that they cannot be modified, canceled or non-renewed without thirty (30) days written notice to the SFA by certified or registered mail. Cancellation of any of the insurance policies required above, or the reduction of the amounts of liability insurance or medical coverage provided by such policies, shall be deemed a material breach of the contract and shall be cause for the SFA to terminate the contract. Upon receipt of a notice of cancellation of any of the aforesaid insurance policies, or a reduction in coverage, the SFA shall have the option of terminating the contract or paying the premiums necessary to continue the insurance policy at the required limits of liability and deduct the payment or payments from the compensation due the contractor under the contract. No policy shall reserve or permit any right of subrogation against the SFA, its officers, employees, volunteers, students, and agents thereof.

The FSMC does hereby certify by submission of this certification, that I have read the insurance specifications herein and agree that the above FSMC is eligible for insurance and will adhere to specifications as outlined above.

Authorized Agent Signature

Title

- Signatory Authority (select one):
 The Owner/Sole Proprietor Member of the Partnership
 Officer of the Corporation Member of the Joint Venture

Date

STATE OF ILLINOIS

COUNTY OF _____

On this _____ day of _____, 20_____, before me, the undersigned notary public, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which were _____, [for example, an Illinois driver's license] to be the person whose name is signed on the preceding or attached document, and acknowledged to me he/she signed it voluntarily for its stated purpose and acknowledged to me that he/she executed the same for the purpose and in the capacity therein expressed, and that the statements contained therein are true and correct.

NOTARY PUBLIC
My Commission Expires: _____

SEAL

SECTION 21. BIDDER RESPONSIBILITY AND BID RESPONSIVENESS CRITERIA

It is the purpose of this document to give direction to bidders so that as complete data as possible can be obtained from each prospective company meeting the bid specifications and criteria. This will enable Mundelein Elementary School District 75 to determine which company (if any) is able to serve all criteria, which are considered in this invitation for bid.

Bidder Responsibility and Bid Responsiveness Criteria	Minimum Standard(s) To Demonstrate Compliance	Evidence/Document(s) Required To Demonstrate Compliance	Pass /Fail
District/Regional Manager			
Education Experience in the Field	Minimum of five (5) years experience in Food Service and 2 years as District/Regional Manager overseeing multiple sites .and serving at least 500 reimbursable meals a day for grades Pre-K thru 8.	References and resume indicating background and experience required.	
Communication/Technical Skills	Must have experience with various POS systems; computer skills required, including but not limited to email. Must have good communication skills and able to work cooperatively with the school administration and staff.	Reference and resume indicating background and experience required.	
Length of Service with Current Company	Minimum of two (2) years of experience as a District/Regional Manager with the bidding FSMC.	Reference and resume indicating background and experience required.	
Food Service Director			
Education Experience in the Field	Minimum of three (3) years experience in Food Service with an SFA serving grades Pre-K thru 8, immediately prior to bid year: experience serving multiple sites serving least 500 reimbursable meals a day.	Resume indicating background and experience required. Site(s) visit may be performed.	
Communication/Technical Skills	Must have experience with various POS systems; computer skills required, including but not limited to email. Must have good communication skills and able to work cooperatively with the school administration staff, and students.	Resume indicating background and experience required.	
Length of Service with Current Company	Minimum of two (2) years with company immediately prior to bid year.	Resume indicating background and experience required.	
Staff			
Training	At least two staff training meetings per year. Must also reflect annual civil rights training.	The FSMC shall conduct periodic training on various food service related topics for all food service employees. The FSMC will develop and implement training and development programs for employees and management personnel including practices in good hygiene training, training which is specific to kitchen operations, OSHA- mandated training, blood borne pathogens, sanitary food preparation, equipment cleaning techniques, marketing techniques, and/or worker safety, along with annual civil rights training. The FSMC shall also provide copies of training agendas or other documentation showing that at least two training meetings.	

Benefits	Employees must retain current wages and hours; benefits must be comparable with contractor bearing current premium costs for medical and offer minimum of \$10,000 life insurance policy for each employee with no cost to employee. See ERROR! REFERENCE SOURCE NOT FOUND. ERROR! REFERENCE SOURCE NOT FOUND.	Financial breakdown of current employees' wages & hours; financial breakdown of employer and employee costs for medical, dental, \$10,000 life insurance with employee costs per month.	
Bidder Responsibility and Bid Responsiveness Criteria	Minimum Standard(s) To Demonstrate Compliance	Evidence/Document(s) Required To Demonstrate Compliance	Pass /Fail
Past Performances & References			
All contracts lost in last five (5) years	No more than 20% lost for unsatisfactory performance by the FSMC.	List of accounts within the last five (5) years, reason for termination and contract information.	
References	Minimum 4 out of 5 references randomly contacted by SFA must be favorable.	List of all current contracts with SFA's and contract information.	
Business Plan			
Marketing Strategy	The FSMC shall have in place Marketing, Communications, and Promotional programs to maximize student participation.	Provide samples of Marketing, Communications, and Promotional programs.	
Promotion of the School Food Service Program	Give examples of your efforts and results in other districts. Include examples of any signage, posters, or student incentives you may have used (i.e., stickers, promotional items, etc.) Show evidence of increased participation.	Two examples of marketing plans used in other districts	
Communication	Good communication with all client groups including all menus must be accessible on the district and school web sites.	Examples of regular communications with parents, students, and administration including sample of internet communication.	
Quality of Food Programs			
Site Evaluation	Health Department, posting, appropriate freezer temperatures, appropriate holding/serving equipment temperatures, hand washing, hair restraints, no open containers, food stored off floor and away from walls.	SFA may visit site(s) most similar to SFA in terms of size and program.	
Menus/Nutritional Value	Provide nutritional analysis. Menus show variety.	Two menus and nutritional analysis for each: One (1) 21-day Breakfast Menu One (1) 21-day Lunch Menu	
Financial Stability			
Financial Statements	Evidence of sufficient financial resources to maintain the payroll, benefits, supplies, and other miscellaneous costs required in his agreement.	Insert audited/annual financial statements or similar financial documents from the last two years.	
Longevity in Business/Industry	Minimum five (5) years in school food service management business.	FSMC to provide a narrative detailing their experience in the food service management business related to school lunch programs.	
Bid Bond			
	Issue bid bond, bank draft or certified check in the amount of five (5) percent of the total estimated bid amount.	Receipt of bid bond in bid documents.	

SECTION 22. BID SUMMARY

This document contains a bid solicitation and Contract for the furnishing of management services for the operation of the nonprofit food service program(s) for the period beginning July 1, 2023, and ending June 30, 2024, and sets forth the terms and conditions applicable to the procurement. Upon acceptance, this document shall constitute the Contract between the bidder and the school food authority. The bidder shall not plead misunderstanding or deception because of such estimate of quantities, or of the character, location, or other conditions pertaining to the bid solicitation/Contract.

PER MEAL RATES AND FEES MUST BE QUOTED AS IF NO USDA FOODS WILL BE RECEIVED

	Projected Annual Units	Rate Per Unit	Estimated Total**
<u>School Nutrition Programs (SNP)/ Seamless Summer Option (SSO)</u>			
1. Reimbursable Breakfasts with Milk	1. 52,000	1. _____	1. _____
2. Reimbursable Lunches with Milk*	2. 165,000	2. _____	2. _____
3. Reimbursable After-School Snacks	3. _____	3. _____	3. _____
4. Special Milk Program (SMP)	4. _____	4. _____	4. _____
5. Fresh Fruit and Vegetable Program	5. _____	5. _____	5. _____
6. A la Carte Equivalents Fee*	6. 3,000	6. _____	6. _____
7. Management Fee per School Meal ___(breakfast and lunch only)	7. _____	7. _____	7. _____
<u>Summer Food Service Program (SFSP)</u>			
8. Reimbursable Breakfasts with Milk	8. _____	8. _____	8. _____
9. Reimbursable Breakfasts without Milk	9. _____	9. _____	9. _____
10. Reimbursable Lunches with Milk	10. _____	10. _____	10. _____
11. Reimbursable Lunches without Milk	11. _____	11. _____	11. _____

Total Estimated Amount of Bid** \$ _____

*Bid rates must be the same. **All totals must be carried out to the second decimal place and must not be rounded.

Name of Bidder

Street Address

City State Zip Code

By submission of this bid, the bidder certifies that, in the event the bidder receives an award under this solicitation, the bidder shall operate in accordance with all applicable current program regulations. This agreement shall be in effect for the period specified, not to exceed one year, and may be renewed by mutual agreement for four additional one-year Contract Terms.

Date Signature of Bidder Authorized Representative Title

School Food Authority (SFA) ACCEPTANCE OF FSMC CONTRACT

34-049-0750-02

Mundelein ESD 75

Agreement Number

School Food Authority (SFA)

Date

Signature of Authorized SFA Representative

Title

School Food Authority (SFA) ACCEPTANCE OF FSMC CONTRACT

34-049-0760-02

Diamond Lake SD 76

Agreement Number

School Food Authority (SFA)

Date

Signature of Authorized SFA Representative

Title

SECTION 23. BID CERTIFICATIONS AND DISCLOSURES

23.01 Exhibit 23-A - Certificate Regarding Bid Rigging

FSMC's Name: _____

Address: _____

_____ (Agent), a duly authorized agent
of _____ (Contractor), do hereby certify that neither
_____ (Contractor), nor any individual presently affiliated
with _____ (Contractor) has been barred from bidding on a
public contract as a result of a violation of either Section 33E-3 (bid-rigging) or Section 33E-4 (bid
rotating) of the Illinois Criminal Code, contained in Chapter 38 of the Illinois Revised Statutes.

Authorized Agent Signature

Title
Signatory Authority (select one):
 The Owner/Sole Proprietor Member of the Partnership
 Officer of the Corporation Member of the Joint Venture

Date

STATE OF ILLINOIS

COUNTY OF _____

On this _____ day of _____, 20____, before me, the undersigned notary public, personally
appeared _____ (name of document signer), proved to me through satisfactory
evidence of identification, which were _____, [for example, an Illinois driver's license]
to be the person whose name is signed on the preceding or attached document, and acknowledged to me he/she signed it voluntarily for its
stated purpose and acknowledged to me that he/she executed the same for the purpose and in the capacity therein expressed, and that the
statements contained therein are true and correct.

NOTARY PUBLIC
My Commission Expires: _____

SEAL

23.02 Exhibit 23-B - Certification Regarding Independent Bid Determination

FSMC's Name: _____

Address: _____

I, the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify on behalf of the bidder to be true and complete in every respect:

- 1) I have read and I understand the contents of this Certificate;
- 2) I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 3) Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
- 4) For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who;
 - has been requested to submit a bid in response to this invitation for bids;
 - could potentially submit a bid in response to this invitation for bids, based on their qualifications, abilities or experience;
- 5) The bidder discloses that [check one of the following, as applicable]:
 - ____(a) the bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with, any competitor;
 - ____(b) the bidder has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this invitation for bids, and the supplier/bidder discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;
- 6) Without limiting the generality of paragraphs (5)(a) or (5)(b) above, there has been no consultation, communication, agreement or arrangement by or on behalf of the bidder with any competitor regarding:
 - prices;
 - methods, factors or formulas used to calculate prices;
 - the intention or decision to submit, or not to submit, a bid; or
 - the submission of a bid which does not meet the specifications of the invitation for bids; except as specifically disclosed pursuant to paragraph (5)(b) above;
- 7) In addition, there has been no consultation, communication, agreement or arrangement with any competitor by or on behalf of the bidder regarding the quality, quantity, specifications or delivery particulars of the products or services to which this invitation for bids relates, except as specifically authorized by the procuring authority or as specifically disclosed pursuant to paragraph (5)(b) above;
- 8) The terms of the accompanying bid have not been, and will not be, knowingly disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening, or of the awarding of the contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (5)(b) above; and,
- 9) I understand that the accompanying bid will be disqualified if this certification is found not to be true and complete in every respect.

Authorized Agent Signature

Title

Signatory Authority (select one):

- The Owner/Sole Proprietor Member of the Partnership
- Officer of the Corporation Member of the Joint Venture

Date

STATE OF ILLINOIS

COUNTY OF _____

On this _____ day of _____, 20____, before me, the undersigned notary public, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which were _____, [for example, an Illinois driver's license] to be the person whose name is signed on the preceding or attached document, and acknowledged to me he/she signed it voluntarily for its stated purpose and acknowledged to me that he/she executed the same for the purpose and in the capacity therein expressed, and that the statements contained therein are true and correct.

 NOTARY PUBLIC
 My Commission Expires: _____

SEAL

23.03 Exhibit 23-C - Certification Regarding Debarment, Suspension, Ineligibility, And Voluntary Exclusion- Lower Tier Covered Transactions

ILLINOIS STATE BOARD OF EDUCATION
 100 North First Street
 Springfield, IL 62777-0001

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION LOWER TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Orders 12549 and 12689, Debarment and Suspension, 2 CFR part 3485, including Subpart C Responsibilities of Participants Regarding Transactions (also see federal guidance at 2 CFR part 180). Copies of the regulations may be obtained by contacting the Illinois State Board of Education.

BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS BELOW.

CERTIFICATION

The prospective lower tier participant certifies, by submission of this Certification, that:

- (1) Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- (2) It will provide immediate written notice to whom this Certification is submitted if at any time the prospective lower tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances;
- (3) It shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated;
- (4) It will include the clause titled *Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions*, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions;
- (5) The certifications herein are a material representation of fact upon which reliance was placed when this transaction was entered into; and
- (6) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this Certification.

Organization Name

PR/Award Number or Project Name

Name of Authorized Representative

Title

Original Signature of Authorized Representative

Date

Instructions for Certification

1. By signing and submitting this Certification, the prospective lower tier participant is providing the certifications set out herein.
2. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
3. Except for transactions authorized under paragraph 3 above, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
4. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used herein, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549 and Executive Order 12689. You may contact the person to which this Certification is submitted for assistance in obtaining a copy of those regulations.
5. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the "GSA Government-Wide System for Award Management Exclusions" (SAM Exclusions) at <http://www.sam.gov>.
6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required herein. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

23.04 Exhibit 23-D - Certification Regarding Lobbying

ILLINOIS STATE BOARD OF EDUCATION
100 North First Street
Springfield, IL 62777-0001

CERTIFICATE REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit ISBE 85-37, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

_____	_____
<i>Organization Name</i>	<i>PR/Award Number or Project Name</i>
_____	_____
<i>Name of Authorized Representative</i>	<i>Title</i>
_____	_____
<i>Original Signature of Authorized Representative</i>	<i>Date</i>

23.05 Exhibit 23-E - Disclosure Of Lobbying Activities

ILLINOIS STATE BOARD OF EDUCATION
 100 North First Street
 Springfield, IL 62777-0001

DISCLOSURE OF LOBBYING ACTIVITIES

Directions: Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352. (See reverse for public burden disclosure.)

1. TYPE OF FEDERAL ACTION
 a. Contract b. Grant c. Cooperative agreement d. Loan e. Loan guarantee f. Loan insurance

2. STATUS OF FEDERAL ACTION
 a. Bid/offer/application b. Initial award c. Post-award

3. REPORT TYPE
 a. Initial filing b. Material change For material change only: _____ Year _____ Quarter _____ Date of last report

4. NAME AND ADDRESS OF REPORTING ENTITY
 Prime Subawardee, Tier _____, if known _____ Congressional District, if known

5. IF REPORTING ENTITY IN NO. 4 IS SUBAWARDEE, ENTER NAME AND ADDRESS OF PRIME
 _____ Congressional District, if known

6. FEDERAL DEPARTMENT/AGENCY

7. FEDERAL PROGRAM NAME/DESCRIPTION
 _____ CFDA Number, if applicable

8. FEDERAL ACTION NUMBER, if known
 9. AWARD AMOUNT, if known
 \$ _____

10a. NAME AND ADDRESS OF LOBBYING ENTITY
 (If individual, last name, first name, MI)
 b. INDIVIDUALS PERFORMING SERVICES
 (Including address if different from No. 10a) (last name, first name, MI)

(Attach Continuation Sheet(s) ISBE 85-37A, if necessary)

11. AMOUNT OF PAYMENT (check all that apply)
 \$ _____ Actual Planned

12. FORM OF PAYMENT (check all that apply)
 a. Cash b. In-kind; specify: nature _____ value _____

13. TYPE OF PAYMENT (check all that apply)
 a. Retainer b. One-time fee c. Commission
 d. Contingent fee e. Deferred f. Other, specify _____

14. Brief description of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s) contacted, for payment indicated in item 11.

15. YES NO CONTINUATION SHEET(S), ISBE 85-37A ATTACHED

16. Information requested through this form is authorized by title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ORIGINAL SIGNATURE _____
 PRINT NAME OR TYPE _____
 TITLE _____
 TELEPHONE NUMBER _____ DATE _____

ISBE 85-37 (3/12)

EXHIBIT 23E - Continued

INSTRUCTIONS FOR COMPLETION OF ISBE 85-37, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the ISBE 85-37A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001".
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial(MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not an ISBE 85-37A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D. C. 20503.

ILLINOIS STATE BOARD OF EDUCATION
100 North First Street
Springfield, Illinois 62777-0001

CONTINUATION SHEET
DISCLOSURE OF LOBBYING ACTIVITIES

REPORTING ENTITY

23.06 Exhibit 23-F - Certificate Regarding Compliance With Illinois Drug-Free Workplace Act

FSMC's Name: _____

Address: _____

The FSMC does hereby certify pursuant to Section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that [he, she, it] shall provide a drug-free workplace for all employees engaged in performance of the work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies, that [he, she, it] is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*.

Authorized Agent Signature

Title

- Signatory Authority (select one):
 The Owner/Sole Proprietor Member of the Partnership
 Officer of the Corporation Member of the Joint Venture

Date

STATE OF ILLINOIS

COUNTY OF _____

On this _____ day of _____, 20_____, before me, the undersigned notary public, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which were _____, [for example, an Illinois driver's license] to be the person whose name is signed on the preceding or attached document, and acknowledged to me he/she signed it voluntarily for its stated purpose and acknowledged to me that he/she executed the same for the purpose and in the capacity therein expressed, and that the statements contained therein are true and correct.

NOTARY PUBLIC
My Commission Expires: _____

SEAL

23.07 Exhibit 23-G - Certificate Regarding Compliance To The Illinois Department Of Human Rights Regulations

FSMC's Name: _____

Address: _____

The FSMC hereby certifies the company is in compliance with the provisions of the Illinois Department of Human Rights Regulations.

Authorized Agent Signature

Title
Signatory Authority (select one):
 The Owner/Sole Proprietor Member of the Partnership
 Officer of the Corporation Member of the Joint Venture

Date

STATE OF ILLINOIS

COUNTY OF _____

On this _____ day of _____, 20____, before me, the undersigned notary public, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which were _____, [for example, an Illinois driver's license] to be the person whose name is signed on the preceding or attached document, and acknowledged to me he/she signed it voluntarily for its stated purpose and acknowledged to me that he/she executed the same for the purpose and in the capacity therein expressed, and that the statements contained therein are true and correct.

NOTARY PUBLIC
My Commission Expires: _____

SEAL

23.08 Exhibit 23-H - Certificate Regarding Non-Collusion

FSMC's Name: _____

Address: _____

The FSMC hereby certifies the company he has not, nor has any other member, representative or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, not to prevent any person from bidding nor to induce anyone to refrain from bidding, and that bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

The FSMC further certifies the company, nor any person or persons, firms, or corporations has, have, or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

Authorized Agent Signature

Title
Signatory Authority (select one):
 The Owner/Sole Proprietor Member of the Partnership
 Officer of the Corporation Member of the Joint Venture

Date

STATE OF ILLINOIS

COUNTY OF _____

On this _____ day of _____, 20____, before me, the undersigned notary public, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which were _____, [for example, an Illinois driver's license] to be the person whose name is signed on the preceding or attached document, and acknowledged to me he/she signed it voluntarily for its stated purpose and acknowledged to me that he/she executed the same for the purpose and in the capacity therein expressed, and that the statements contained therein are true and correct.

NOTARY PUBLIC
My Commission Expires: _____

SEAL

23.09 Exhibit 23-I - Certificate Regarding Prevailing Wage

FSMC's Name: _____

Address: _____

The FSMC hereby certifies that all laborers, workers and mechanics performing work under the contract shall not be paid less than the prevailing wage as found by the Illinois Department of Labor or the Board of Education, and that FSMC and all sub-contractors shall in all other respects comply with the *Prevailing Wage Act*, 820 ILCS 130/0.01 *et seq.*, in carrying out work under the contract. If, during the course of work under this contract, the Department of Labor revises the prevailing rate of hourly wages to be paid under this contract, FSMC shall have the sole responsibility and duty to ensure that the revised prevailing rate of hourly wages is paid by FSMC and all sub-contractors to each worker to whom a revised rate is applicable. Revisions to the prevailing wage as set forth above shall not result in an increase in the contract sum. FSMC shall protect, defend, indemnify and hold the Owner harmless for any claims or demands made as a result of FSMC's failure to comply with this certification. FSMC shall provide payroll certification with each monthly pay request or at the completion of installation.

Authorized Agent Signature

Title

- Signatory Authority (select one):
 The Owner/Sole Proprietor Member of the Partnership
 Officer of the Corporation Member of the Joint Venture

Date

STATE OF ILLINOIS

COUNTY OF _____

On this _____ day of _____, 20_____, before me, the undersigned notary public, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which were _____, [for example, an Illinois driver's license] to be the person whose name is signed on the preceding or attached document, and acknowledged to me he/she signed it voluntarily for its stated purpose and acknowledged to me that he/she executed the same for the purpose and in the capacity therein expressed, and that the statements contained therein are true and correct.

NOTARY PUBLIC
My Commission Expires: _____

SEAL

23.10 Exhibit 23-J - Certificate Regarding Compliance With Sexual Harassment Policy

FSMC's Name: _____

Address: _____

The FSMC does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that [he, she, it] has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

The FSMC does hereby certify that it has complied with the requirements of Section 2-105 of the Illinois Human Rights Act (Public Act 87-1257) effective July 1, 1993 with respect to sexual harassment policies. The terms of the law, as applicable, are hereby incorporated into this contract.

Authorized Agent Signature

Title
Signatory Authority (select one):
 The Owner/Sole Proprietor Member of the Partnership
 Officer of the Corporation Member of the Joint Venture

Date

STATE OF ILLINOIS

COUNTY OF _____

On this _____ day of _____, 20____, before me, the undersigned notary public, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which were _____, [for example, an Illinois driver's license] to be the person whose name is signed on the preceding or attached document, and acknowledged to me he/she signed it voluntarily for its stated purpose and acknowledged to me that he/she executed the same for the purpose and in the capacity therein expressed, and that the statements contained therein are true and correct.

NOTARY PUBLIC
My Commission Expires: _____

SEAL

23.11 Exhibit 23-K - Certificate Regarding Compliance With Equal Employment Opportunity

FSMC's Name: _____

Address: _____

In the event of the FSMC's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the FSMC may be declared ineligible for future contracts or sub-contracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

- A. The FSMC will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, religion, sex, ancestry, age, marital status, physical or mental handicap, or unfavorable discharge from military service. The FSMC will take affirmative action to insure the applicants are employed, and that employees are treated during employment without regard to their race, creed, color, national origin, religion, sex, ancestry, age, marital status, physical or mental handicap, or unfavorable discharge from military service. Such action will include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for conspicuous places, available to employees and applicants for employment, notices to be provided by the local public agency setting forth the provisions of this nondiscrimination clause.
- B. The FSMC will, in all solicitations or advertisement for employees placed by or on behalf of the FSMC, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, religion, sex, ancestry, age, marital status, physical or mental handicap, or unfavorable discharge from military service.
- C. The FSMC will cause the foregoing provisions to be inserted in all sub-contracts for any work covered by this contract so that such provisions will be binding upon each sub-contractor, provided that the foregoing provisions shall not apply to contracts or sub-contracts for standard commercial supplies or raw materials.
- D. The FSMC shall comply with the Illinois Human Rights Act (775 ILCS 5/1-101 et. seq.) and because the Owner is a public body the FSMC shall fully comply with the Human Rights Act, section 775 ILCS 5/2-105, entitled "Equal employment opportunities - Affirmative action". FSMC shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age or national origin or ancestry. FSMC shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex age or national origin or ancestry.

Such action shall include, but not be limited to, the following: employment, job classification, upgrading, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or terminating, rates of pay or other forms of compensations and selection of a quality of training, including apprenticeship. FSMC shall post in conspicuous places, available by the appropriate agency having jurisdiction over equal employment opportunity. FSMC will, in all solicitations or advertisement for employees placed by or on behalf of FSMC, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age or national origin or ancestry.

Authorized Agent Signature

Title

Signatory Authority (select one):
 The Owner/Sole Proprietor Member of the Partnership
 Officer of the Corporation Member of the Joint Venture

Date

STATE OF ILLINOIS

COUNTY OF _____

On this _____ day of _____, 20_____, before me, the undersigned notary public, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which were _____, [for example, an Illinois driver's license] to be the person whose name is signed on the preceding or attached document, and acknowledged to me he/she signed it voluntarily for its stated purpose and acknowledged to me that he/she executed the same for the purpose and in the capacity therein expressed, and that the statements contained therein are true and correct.

NOTARY PUBLIC
My Commission Expires: _____

SEAL

23.12 Exhibit 23-L - Certificate Regarding Compliance With Criminal Background Investigations

FSMC's Name: _____

Address: _____

The FSMC shall cause criminal background investigations to be conducted, in accordance with Section 10-21.9 of the School Code (105 ILCS 5/10-21.9) for all of FSMC's, and FSMC's sub-contractors', employees, representatives, and officials who may be present at the job site or otherwise have contact with Owner's students. FSMC will not permit any such official or employee to perform services under the Agreement unless (i) the criminal background investigation has been completed for the official, representative or employee; and (ii) the official, representative or employee is not prohibited from employment by the Owner by reason of a conviction enumerated under Section 10-21.9. Further, FSMC shall not permit any individual to perform services under this Agreement who is required to register under the Sex Offender Registration Act, 730 ILCS 1501 *et seq.*

The FSMC hereby represent, warrants and certifies that in accordance with Section 10-21. 9 of the Illinois School Code efforts will be made to screen applicants and to perform background checks to ensure that The FSMC's employees who will serve the SFA under this Contract have no prior criminal record that would render said persons as prohibited from working in a school setting, e.g., child molestation, pornography, etc. The FSMC will also be and remain in compliance with current and future local, state, and federal laws and regulations regarding this matter.

The FSMC further agrees that it shall not employ any person, including but not limited to school bus drivers and other transportation employees, who have or may have direct, daily contact with the pupils of any school in the SFA, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the written "Authorization of Criminal Background Information" form authorizing the Board of Education to request a criminal background investigation of said applicant pursuant to Section 10-21.9 of the Illinois School Code and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated in Section 10-21.9. The FSMC further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

The FSMC further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the enumerated offenses set forth in Section 10-21.9 of the Illinois School Code, shall be employed thereby in any position that involves or may involve contact with the students of the SFA.

Authorized Agent Signature

Title

Signatory Authority (select one):

- The Owner/Sole Proprietor Member of the Partnership
- Officer of the Corporation Member of the Joint Venture

Date

STATE OF ILLINOIS

COUNTY OF _____

On this _____ day of _____, 20_____, before me, the undersigned notary public, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which were _____, [for example, an Illinois driver's license] to be the person whose name is signed on the preceding or attached document, and acknowledged to me he/she signed it voluntarily for its stated purpose and acknowledged to me that he/she executed the same for the purpose and in the capacity therein expressed, and that the statements contained therein are true and correct.

 NOTARY PUBLIC
 My Commission Expires: _____

SEAL

23.13 Exhibit 23-M - Certificate Regarding Compliance With Osha Regulations

FSMC's Name: _____

Address: _____

The FSMC is responsible as an employer to comply with OSHA Regulations regarding safety to workers at the worksite. This includes, but is not limited to, compliance to provisions of the Code of Federal Regulations, (29 CFR 1926 Construction Standards).

Authorized Agent Signature

Title
Signatory Authority (select one):
 The Owner/Sole Proprietor Member of the Partnership
 Officer of the Corporation Member of the Joint Venture

Date

STATE OF ILLINOIS

COUNTY OF _____

On this _____ day of _____, 20_____, before me, the undersigned notary public, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which were _____, [for example, an Illinois driver's license] to be the person whose name is signed on the preceding or attached document, and acknowledged to me he/she signed it voluntarily for its stated purpose and acknowledged to me that he/she executed the same for the purpose and in the capacity therein expressed, and that the statements contained therein are true and correct.

NOTARY PUBLIC
My Commission Expires: _____

SEAL

23.14 Exhibit 23-N - Specific Fsmc Information

The individual's signature below constitutes that the person is an officer of the company who is authorized to contractually obligate the company listed below. They further constitute that they have read and agree to all instructions and specifications listed in this invitation for bids.

Company: _____

Address: _____

Partnership or Corporation Under State Laws of:

Email Address: _____

Telephone: _____

Fax: _____

Date: _____

Contact Person: _____

FEIN: _____

Bid Submitted By: _____

Title: _____

Authorized Agent Signature

Title

Signatory Authority (select one):

- The Owner/Sole Proprietor Member of the Partnership
 Officer of the Corporation Member of the Joint Venture

Date

STATE OF ILLINOIS

COUNTY OF _____

On this _____ day of _____, 20____, before me, the undersigned notary public, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which were _____, [for example, an Illinois driver's license] to be the person whose name is signed on the preceding or attached document, and acknowledged to me he/she signed it voluntarily for its stated purpose and acknowledged to me that he/she executed the same for the purpose and in the capacity therein expressed, and that the statements contained therein are true and correct.

NOTARY PUBLIC
My Commission Expires: _____

SEAL

23.15 Exhibit 23-O – Reference List

FSMC's Name: _____

Address: _____

FSMC shall provide five (5) references that are currently being serviced by the FSMC, where the FSMC's personnel currently has production employees on the FSMC's payroll.

The following references must be from school districts where the FSMC provides current services of a similar volume. List each school district as one (1) reference. Do not list each school in a district as a separate reference.

1. School District Name: _____
Address: _____
City, State Zip: _____
Student Enrollment: _____
Number of Buildings Serviced: _____
Square Footage of Buildings Serviced: _____
Administrative Contact: _____
Email: _____
Phone: _____
Date(s) of Service: _____
Description of Service(s) Provided: _____

2. School District Name: _____
Address: _____
City, State Zip: _____
Student Enrollment: _____
Number of Buildings Serviced: _____
Square Footage of Buildings Serviced: _____
Administrative Contact: _____
Email: _____
Phone: _____
Date(s) of Service: _____
Description of Service(s) Provided: _____

Exhibit 23-O – Reference List

(Continued)

The following must be from school districts or commercial customers where the FSMC provides current services of a similar volume.

3. Name: _____
Address: _____
City, State Zip: _____
Number of Buildings Serviced: _____
Square Footage of Buildings Serviced: _____
Contact: _____
Email: _____
Phone: _____
Date(s) of Service: _____
Description of Service(s) Provided: _____

4. Name: _____
Address: _____
City, State Zip: _____
Number of Buildings Serviced: _____
Square Footage of Buildings Serviced: _____
Contact: _____
Email: _____
Phone: _____
Date(s) of Service: _____
Description of Service(s) Provided: _____

5. Name: _____
Address: _____
City, State Zip: _____
Number of Buildings Serviced: _____
Square Footage of Buildings Serviced: _____
Contact: _____
Email: _____
Phone: _____
Date(s) of Service: _____
Description of Service(s) Provided: _____

23.16 Exhibit 23-P – Proof of Insurability

FSMC's Name: _____

Address: _____

The FSMC shall provide the SFA a Certificate of Insurance naming the SFA as an additional insured. The FSMC shall carry, pay for, and keep in force during the entire the entire period of this agreement comprehensive general liability, public liability, property and other insurance as follows:

- Comprehensive General Liability Insurance: The successful FSMC shall maintain at all times during the contract Comprehensive Liability Insurance with limits for combined bodily injury and death of not less than \$1,000,000 for each occurrence; not less than \$2,000,000 aggregate; and medical payments of at least \$50,000 per person.
- Property Damage Liability Insurance: The successful FSMC shall maintain at all times during the contract Property Damage Liability Insurance in the amount of \$500,000 per occurrence, \$6,000,000 for aggregate operation liability, and \$4,000,000 for aggregate property liability.
- Comprehensive Auto Liability Insurance: The successful FSMC shall maintain at all times during the contract Comprehensive Auto Liability with limits for combined bodily injury and property damage of not less than \$1,000,000 for each occurrence and not less than \$1,000,000 aggregate.
- Worker's Compensation Insurance: The successful FSMC shall maintain at all times during the contract Worker's Compensation Insurance as required by the laws of the State of Illinois.
- Employer's Liability Insurance: The successful FSMC shall maintain at all times during the contract Employer's Liability Insurance of not less than \$100,000.
- Excess Liability Insurance: The successful FSMC shall maintain at all times during the contract an umbrella policy is required with minimum lists of \$10,000,000 per occurrence and will apply to both bodily injury and property damage. The umbrella policy shall apply over all primary coverage and limits of liability as listed in the preceding section. The umbrella coverage must be as broad as the primary policies and must be free of any restrictions that do not appear in the underlying policies.
- Owned/Rented Equipment Insurance: The FSMC shall secure, pay for and maintain whatever Fire or Extended Coverage Insurance deemed necessary to protect the FSMC against loss of owned or rented capital equipment and tools, including any tools owned by mechanics, and any tools, equipment, scaffoldings, staging, towers and forms owned or rented by the FSMC. The requirement to secure and maintain such insurance is solely for the benefit of the FSMC; the FSMC shall require same coverage of sub-contractor. Failure of the FSMC to secure such insurance or to maintain adequate levels of coverage shall not obligate the SFA, or their agents and employees for any losses of owned or rented requirement. It is expressly understood and agreed that the SFA shall have no responsibility therefore, the FSMC secures such insurance the insurance policy shall include a waiver of subrogation clause as follows: "It is agreed that in no event shall this insurance company have any right of recovery against the SFA or their agents."

The SFA will only accept carriers on the FSMC's Certificate of Insurance that have an A.M. Best's rating of no lower than A-7.

(Continued)

I, being duly sworn, do hereby acknowledge that I have read the insurance specifications herein and agree that the above FSMC is eligible for insurance as outlined above.

Authorized **INSURANCE** Agent Signature

Authorized **INSURANCE** Agent Printed Name

Authorized **INSURANCE** Agent Title

Authorized **INSURANCE** Company

Authorized **INSURANCE** Company Address

Authorized **INSURANCE** Company City, State Zip

Authorized **INSURANCE** Company Phone

STATE OF ILLINOIS

COUNTY OF _____

On this _____ day of _____, 20_____, before me, the undersigned notary public, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which were _____, [for example, an Illinois driver's license] to be the person whose name is signed on the preceding or attached document, and acknowledged to me he/she signed it voluntarily for its stated purpose and acknowledged to me that he/she executed the same for the purpose and in the capacity therein expressed, and that the statements contained therein are true and correct.

NOTARY PUBLIC
My Commission Expires: _____

SEAL

23.17 Exhibit 23-Q – Hold Harmless Agreement

FSMC's Name: _____

Address: _____

The FSMC hereby agrees to at all times save the SFA and the Board of Education harmless against loss from Liability imposed by law upon them for damages on account of bodily injuries or death suffered or alleged to have been suffered, as a result of any accident occurring from or by reason of, or in course of operations under contract, whether occurring by reason of acts or omissions of Contractor or any Subcontractor, or both.

The FSMC hereby agrees to at all times save the SFA and the Board of Education harmless against loss from Liability imposed by law upon them for damages on account of injuries to property suffered or alleged to have been suffered as a result of any accident occurring from reason of or in course of operations under Contract, whether occurring by reason of acts or omissions or Contractor of any Subcontractor, or both, insuring SFA and Board of Education against loss from Liability imposed by law upon them for damages on account of such injuries or loss.

The FSMC hereby agrees to indemnify, keep and save harmless, the SFA, Board of Education, agents, officials and employees against all injuries, judgments, costs and expenses which may arise as a result of any act or omission by the FSMC or its agents during the term of this whether or not it shall be alleged or determined that the act was caused through negligence or omission of the FSMC or his employees, if any of, or its employees, and the FSMC shall, at his own expense, appear, defend and pay all charges of attorneys and costs and other expenses arising there from or incurred against in any such action, and shall at his own expense discharge same.

The FSMC expressly understands and agrees that any performance bond or insurance protection required by this contract, or otherwise provided by FSMC, shall in no way limit the responsibility to indemnify, keep and same harmless and defend the SFA as herein provided.

Authorized Agent Signature

Title
Signatory Authority (select one):
 The Owner/Sole Proprietor Member of the Partnership
 Officer of the Corporation Member of the Joint Venture

Date

(Continued)

STATE OF ILLINOIS

COUNTY OF _____

On this _____ day of _____, 20_____, before me, the undersigned notary public, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which were _____, [for example, an Illinois driver's license] to be the person whose name is signed on the preceding or attached document, and acknowledged to me he/she signed it voluntarily for its stated purpose and acknowledged to me that he/she executed the same for the purpose and in the capacity therein expressed, and that the statements contained therein are true and correct.

NOTARY PUBLIC
My Commission Expires: _____

SEAL

24.02 Exhibit A-2: Eligibility Data and Projected Enrollments

Site Name	Current	Projected Enrollment			
	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
Carl Sandburg Middle School	549	538	521	506	512
Mechanics Grove Elem School	497	512	487	486	449
Washington Elem School	472	449	471	465	465

24.03 Exhibit A-3: Meal Service Information/Delivery Schedule

Site Name and Address	BREAKFAST		LUNCH		AFTER SCHOOL SNACK		AFTER SCHOOL SUPPER	
	Meal Service Schedule	Delivery Schedule	Meal Service Schedule	Delivery Schedule	Meal Service Schedule	Delivery Schedule	Meal Service Schedule	Delivery Schedule
Carl Sandburg Middle School	8:15am - 8:45am	N/A	11:42am - 1:42pm	N/A				
Mechanics Grove Elem School	7:50am - 8:10am	previous day 9:45am	10:50am - 1:30pm	9:45am				
Washington Elem School	7:35am - 7:55am	previous day 9:30am	10:40am - 12:30pm	9:30am				

24.04 Exhibit B-1: 21-Day Cycle Menu(s)

(Kindergarten–12th Grade)
Breakfast

USDA Meal Pattern
21-Day Cycle Menu

Cold

Exhibit B-1

<p>1 G/B 2 oz. Whole Grain Apple Cinnamon Muffin G/B or M/MA F/V 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice Jam</p>	<p>2 1 oz. WG Cinnamon Toast Cereal Bar 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>3 2.25 oz. WG Bagel 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice Jam</p>	<p>4 1 oz. WG Strawberry Nutrigrain Bar 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>5 2.50 oz. WG Cinnamon Pop-Tarts 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>
<p>6 G/B 2 oz. Whole Grain Apple Cinnamon Muffin G/B or M/MA F/V 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice LF Cream Cheese</p>	<p>7 1 oz. WG Cinnamon Toast Cereal Bar 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>8 2.25 oz. WG Bagel 1/4 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>9 2 oz. Whole Grain Blueberry Muffin 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice Jam</p>	<p>10 2.50 oz. WG Cinnamon Pop-Tarts 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>
<p>11 G/B 2 oz. Whole Grain Apple Cinnamon Muffin G/B or M/MA F/V 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice Jam</p>	<p>12 1 oz. WG Cinnamon Toast Cereal Bar 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>13 2.25 oz. WG Bagel 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice Jam</p>	<p>14 2 oz. Whole Grain Blueberry Muffin 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>15 2.50 oz. WG Cinnamon Pop-Tarts 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>
<p>16 G/B 2 oz. Whole Grain Apple Cinnamon Muffin G/B or M/MA F/V 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice LF Cream Cheese</p>	<p>17 1 oz. WG Cinnamon Toast Cereal Bar 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>18 2.25 oz. WG Bagel 1/4 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>19 2 oz. Whole Grain Blueberry Muffin 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice Jam</p>	<p>20 2.50 oz. WG Cinnamon Pop-Tarts 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>
<p>21 G/B 2 oz. Whole Grain Apple Cinnamon Muffin G/B or M/MA F/V 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice Jam</p>	<p>The contractor must adhere to each 21-day cycle menu for the first 21 days of meal service. The contractor is encouraged to incorporate low sodium products. Condiments to be included.</p> <p>Products may be brand name or equivalent as stipulated in this contract. Grains and meat/meat alternates must meet the designated ounce equivalents per the menu guidelines.</p> <p>Required average daily calorie range per 5-day week = 450–500 8 oz. milk served daily per meal pattern requirements.</p> <p>At least half of all grain items served over the course of the week must be whole grain-rich. Schools are encouraged to serve whole grain-rich items as often as possible.</p> <p>¹Dried Fruit credits as twice the volume served ²2 ounce equivalent grain products may count as 2 items for the School Breakfast Program meal pattern</p> <p>In most cases, the serving sizes provided on the 21-day cycle menu(s) are based on the required minimum serving sizes stated in the USDA Meal Pattern. If the serving sizes for the food items indicated on the menu(s) do not meet the required average daily calorie range and nutrient standards as stated in the USDA Meal Patterns, the contractor awarded the contract is required to adjust serving sizes and/or provide additional food items as necessary to meet the calorie range and nutrient standards without significantly altering the 21-day cycle menu(s). Prior to submitting a bid, it is the contractor's responsibility to conduct a nutritional analysis of the menu(s) based on the products/brands to be served in order to determine if serving size adjustments and/or additional food items will be necessary. The contractor's bid should take into consideration this determination.</p>			

(6th–8th Grade)
Lunch

USDA Meal Pattern
21-Day Cycle Menu

Exhibit B-1

	Dark Green	Red Orange	Beans/Peas	Starchy	Other
M/MA	2 oz. WG Chicken Tenders	2.5 oz. Hamburger & Cheese	2 oz. Turkey Sausage Links 1 oz. Egg Protein from French Toast Sticks	2 oz. Beans & Cheese (Quesadilla)	2 oz. Cheese Stuffed Breadsticks
G/B	1 oz. Chicken Breading	2 oz. Whole Grain Bun	1.5 oz. French Toast Sticks	2.5 oz. Tortilla from Quesadilla	2 oz. Breadstick Breading
Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit
Veg	1 1/2 cup 3/4 cup Fresh Baby Carrot 3/4 cup French Fries FF Ranch	2 1/4 cup 3/4 cup Fresh Baby Carrot 3/4 cup French Fries 3/4 cup Baked Beans	1 1/2 cup 3/4 cup Celery Sticks 3/4 cup Tater Tots FF Dressings	1 1/2 cup 3/4 cup French Fries 3/4 cup Seasoned Broccoli	1 1/2 cup 3/4 cup Fresh Baby Carrot 3/4 cup French Fries
M/MA	2 oz. Pulled Pork	2.50 oz. Turkey Taco Meat & Queso (Walking Taco)	2 oz. Turkey Sausage Links	2 oz. Macaroni & Cheese Sauce	2 oz. Cheese Stuffed Breadsticks
G/B	2 oz. Whole Grain Bun	2 oz. Frito Chips Walking Taco	2 oz. Mini Maple Waffles	1 oz. WG Macaroni Noodles	2 oz. Breadstick Breading
Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit
Veg	1 1/2 cup 3/4 cup Fresh Baby Carrot 3/4 cup French Fries FF Dressings	2 1/4 cup 3/4 cup French Fries 3/4 cup Mexican Corn 3/4 cup Seasoned Broccoli	1 1/2 cup 3/4 cup Celery Sticks 3/4 cup Tater Tots	2 1/4 cup 3/4 cup Roasted Green Beans 3/4 cup French Fries 3/4 cup Baked Beans	1 1/2 cup 3/4 cup Fresh Baby Carrot 3/4 cup French Fries
M/MA	2 oz. Toasted Grilled Cheese	2 oz. Popcorn Chicken	1 oz. Egg Protein from French Toast	2 oz. Cheese from Cheesy Baked Pasta	2 oz. Cheese Stuffed Breadsticks
G/B	2 oz. WG Sandwich Bread	1 oz. Breading from Chicken 1 oz. Dinner Roll	2 oz. Turkey Sausage Links	1 oz. WG Pasta	2 oz. Breadstick Breading
Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit
Veg	1 1/2 cup 3/4 cup Fresh Baby Carrot 3/4 cup French Fries	2 1/4 cup 3/4 cup French Fries 3/4 cup Seasoned Corn 3/4 cup Seasoned Broccoli	1 1/2 cup 3/4 cup Celery Sticks 3/4 cup Tater Tots	2 1/4 cup 3/4 cup Seasoned Green Beans 3/4 cup French Fries 3/4 cup Baked Beans	1 1/2 cup 3/4 cup Fresh Baby Carrot 3/4 cup French Fries FF Dressings
M/MA	2 oz. Cheese (Mini Cheese Pizza Bagels)	2.25 oz. Meatballs	2 oz. Turkey Sausage Links	2 oz. Italian Meat Sauce	2 oz. Cheese Stuffed Breadsticks
G/B	2 oz. Mini Cheese Pizza Bagels	3.25 oz. WG Sub Bun	2 oz. Mini Maple Waffles	1 oz. Rotini Pasta 1 oz. Breadstick	2 oz. Breadstick Breading
Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit
Veg	1 1/2 cup 3/4 cup Celery Sticks 3/4 cup Tater Tots	2 1/4 cup 3/4 cup Fresh Baby Carrot 3/4 cup French Fries 3/4 cup Baked Beans	1 1/2 cup 3/4 cup Celery Sticks 3/4 cup Tater Tots	2 1/4 cup 3/4 cup French Fries 3/4 cup Zucchini Squash 3/4 cup Seasoned Broccoli	1 1/2 cup 3/4 cup Fresh Baby Carrot 3/4 cup French Fries
M/MA	2 oz. Turkey Hot Dog	The contractor must adhere to each 21-day cycle menu for the first 21 days of meal service. Products may be brand name or equivalent as stipulated in this contract.		1 Leafy green vegetables credit as half the volume served (ex. 1 cup credits as 1/2 cup) 2 Grain-based desserts may credit as a Grain no more than 2 oz. eq. weekly.	
G/B	2 oz. WG Hot Dog Bun	The contractor is encouraged to incorporate low sodium products. Condiments to be included. Required average daily calorie range per 5-day week = 750–850		Grains must meet the designated ounce equivalents per the menu guidelines. 8 oz. milk served daily per meal pattern requirements.	
Fruit	1/2 cup 1/2 cup Assorted Fresh Fruit	At least half of all grain items served over the course of the week must be whole grain-rich. Schools are encouraged to serve whole grain-rich items as often as possible.			
Veg	1 1/2 cup 3/4 cup Fresh Baby Carrot 3/4 cup French Fries	In most cases, the serving sizes provided on the 21-day cycle menu(s) are based on the required minimum serving sizes stated in the USDA Meal Pattern. If the serving sizes for the food items indicated on the menu(s) do not meet the required average daily calorie range and nutrient standards as stated in the USDA Meal Patterns, the contractor awarded the contract is required to adjust serving sizes and/or provide additional food items as necessary to meet the calorie range and nutrient standards without significantly altering the 21-day cycle menu(s). Prior to submitting a bid, it is the contractor's responsibility to conduct a nutritional analysis of the menu(s) based on the products/brands to be served in order to determine if serving size adjustments and/or additional food items will be necessary. The contractor's bid should take into consideration this determination.			

(Kindergarten–8th Grade)
Lunch

USDA Meal Pattern
21-Day Cycle Menu

Exhibit B-1

	Dark Green	Red Orange	Beans/Peas	Starchy	Other
	1	2	3	4	5
M/MA	2.5 oz. Hamburger & Cheese	1 oz. Egg Protein from French Toast	2 oz. Pulled Pork	2 oz. Baked Chicken Nuggets	2 oz. Cheese Stuffed Breadsticks
G/B	2 oz. Whole Grain Bun	1.5 oz. Cinnamon Glazed French Toast	2 oz. Whole Grain Bun	1 oz. Breading	2 oz. Breadstick Breading
Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit
Veg	3/4 c. 3/4 cup Steamed Broccoli Florets	3/4 c. 3/4 cup Tater Tots, Baked	1 1/4 c. 3/4 cup Corn 1/2 cup Baked Beans	3/4 c. 3/8 cup Carrot Sticks 3/8 cup Celery Sticks	3/4 c. 3/8 cup Carrot Sticks 3/8 cup Celery Sticks
	6	7	8	9	10
M/MA	2 oz. Cheese French Bread Pizza	2 oz. Macaroni & Cheese Sauce	2 oz. Turkey Sausage Patties	2 oz. Turkey Hot Dog	2 oz. Cheese Pizza
G/B	2 oz. French Bread	1 oz. WG Macaroni Noodles	2 oz. Mini Waffles	2 oz. WG Hot Dog Bun	2 oz. Pizza Crust
Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit
Veg	1 1/4 c. 1/2 cup Fresh Baby Carrots 3/4 cup Steamed Broccoli Florets	3/4 c. 3/4 cup Roasted Green Beans	3/4 c. 3/4 cup Tater Tots, Baked	3/4 c. 3/4 cup French Fries	1 1/4 c. 1/4 cup Roasted Baby Carrots 1/2 cup Baked Beans
	11	12	13	14	15
M/MA	2 oz. Popcorn Chicken	2 oz. Cheese from Cheesy Baked Pasta	1 oz. Egg Protein from French Toast	2 oz. Toasted Grilled Cheese	2 oz. Cheese Stuffed Breadsticks
G/B	1 oz. Breading from Chicken	1 oz. WG Pasta	1.5 oz. Cinnamon Glazed French Toast	2 oz. WG Sandwich Bread	2 oz. Breadstick Breading
Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit
Veg	1 1/4 c. 3/4 cup Corn 1/2 cup Mashed Potatoes	3/4 c. 3/4 cup Green Beans	3/4 c. 3/4 cup Tater Tots, Baked	1 1/2 c. 3/4 cup Red Bell Pepper Strips 3/4 cup Steamed Broccoli Florets	1 1/4 c. 3/8 cup Carrot Sticks 3/8 cup Celery Sticks 1/2 cup Baked Beans
	16	17	18	19	20
M/MA	2 oz. Pork Riblet	2 oz. Italian Meat Sauce	2 oz. Turkey Sausage Patties	2.25 oz. Mini Turkey Hot Dogs (Corn Dogs)	2 oz. Cheese Pizza
G/B	2 oz. WG Bun	1 oz. Rotini Pasta	2 oz. Mini Waffles	2.25 oz. WG Corn Dog Breading	2 oz. Pizza Crust
Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit
Veg	3/4 c. 3/4 cup Fresh Baby Carrots	3/4 c. 3/4 cup Celery Sticks	3/4 c. 3/4 cup Tater Tots, Baked	1 1/4 c. 3/4 cup Corn 1/2 cup Baked Beans	1 1/4 c. 1/2 cup Fresh Baby Carrots 3/4 cup Steamed Broccoli Florets
	21	<p>The contractor must adhere to each 21-day cycle menu for the first 21 days of meal service. Products may be brand name or equivalent as stipulated in this contract. The contractor is encouraged to incorporate low sodium products. Condiments to be included. Required average daily calorie range per 5-day week = 600–650 At least half of all grain items over the course of the week must be whole grain-rich. Schools are encouraged to serve whole grain-rich items as often as possible.</p> <p><small>In most cases, the serving sizes provided on the 21-day cycle menu(s) are based on the required minimum serving sizes stated in the USDA Meal Pattern. If the serving sizes for the food items indicated on the menu(s) do not meet the required average daily calorie range and nutrient standards as stated in the USDA Meal Patterns, the contractor awarded the contract is required to adjust serving sizes and/or provide additional food items as necessary to meet the calorie range and nutrient standards without significantly altering the 21-day cycle menu(s). Prior to submitting a bid, it is the contractor's responsibility to conduct a nutritional analysis of the menu(s) based on the products/brands to be served in order to determine if serving size adjustments and/or additional food items will be necessary. The contractor's bid should take into consideration this determination.</small></p>			<p>⁴Leafy green vegetables credit as half the volume served (ex. 1 cup credits as 1/2 cup) Grains must meet the designated ounce equivalents per the menu guidelines. 8 oz. milk served daily per meal pattern requirements.</p>
M/MA	2 oz. Beef Taco Meat				
G/B	2 oz. Tortilla Chips				
Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit				
Veg	3/4 c. 3/4 cup Refried Beans				

Meal Choices and Additional Daily Offerings

Site Name	Reimbursable Meal "Entrée" Choices*	Additional Fruit Choices	Additional Vegetable Choices	Salad Bar Offered	Additional Daily Offerings
Sample Elementary School #1	2	1	1	Yes	No
Sample Elementary School #2	2	1	1	Yes	No
Sample Middle School	3	1	1	Yes	List 1
Sample High School	NA	NA	NA	NA	NA

List 1 (Sample)

- Hamburger
- Cheeseburger
- Grilled Chicken on a Bun
- Grilled Cheese Sandwich
- Chef Salad (Meat, Cheese)
- Corn dogs
- Chicken Tenders
- Pizza (two varieties)

List 2 (Sample)

- Same as List 1 above plus:
- Taco
- Quesadillas
- Nachos w/Meat & Low-Fat Cheese
- Grilled Chicken and Veggie Wrap
- Vegetarian Wrap
- BBQ Beef on a Bun
- Lunchmeat/Cheese Subs (three varieties)
- Vegetarian Chef Salad
- Taco Salad
- Pizza (two varieties)

Salad Bar Items (Sample)

- Iceberg Lettuce
- Variety Dark Green Leafy Lettuce
- Baby Carrots
- Celery Sticks
- Sliced Fresh Mushrooms
- Whole Fruit
- Seasoned Broccoli
- Green Pepper Strips
- Cucumber Slices
- Sliced Tomatoes
- Broccoli
- Cauliflower
- Chickpeas
- Bean Sprouts
- Beets
- Sunflower Seeds
- Whole Grain CROUTONS
- Whole Grain Crackers
- Fat-Free Salad Dressings:
 - Ranch
 - French

(Sample) Note: At the high school, one of the varied Reimbursable Meal "Entrée" Choices must be vegetarian.

*The minimum number of Reimbursable Meal "Entrée" Choices is one (1) per the 21-day cycle menu. This column does not denote the number of additional "entrée" choices. For example, two (2) means the one (1) entrée per the 21-day cycle menu AND one (1) additional "varied" entrée that may be served as part of the reimbursable meal, for a total of two (2) reimbursable meal entrées from which students may choose. In addition, the varied Reimbursable Meal "Entrée" Choices are generally not the same as the Additional Daily Offerings.



Mundelein 75 Price List

Meal Pricing

Student Breakfast	\$1.89
Student Lunch	\$3.09
Milk	\$0.60
Adult Lunch	\$3.97

Ala Carte Pricing

CHEESEBURGER	\$2.50	NAKED JUICE	\$3.00
CHICKEN SANDWICH	\$2.50	CHIPS	\$1.50
PIZZA SLICE	\$2.50	COOKIES	\$0.75
EXTRA SIDE	\$.75	ICE CREAM	\$1.50
BOTTLED WATER	\$2.25	FRESH FRUIT	\$0.75
20oz WATER	\$2.00	STRING CHEESE	\$1.50
JUICE	\$2.50	RICE KRISPIE	\$1.25
IZZE	\$1.25	YOGURT	\$2.50

24.07 Exhibit C: Annual USDA Foods Order

1/11/23, 7:11 AM

RequestDetailAllocRptprint

**Illinois State Board of Education
Food Distribution Program
PAL Orders - 2023**

Agency Name:	MUNDELEIN ELEM SCHOOL DIST 75	Beginning PAL Balance:	\$60,091.6400
Agreement Nbr:	34049075002A1	PAL Processing Deduction:	\$15,883.1043
Contract Nbr:	04902000A2023	DoD Fresh Fruits & Vegetables Deduction	\$26,550.0000
Representative:	T Rancak	Available for PAL USDA Foods Requests:	\$17,658.5357
Phone Nbr:	(847) 949-2700	Value of USDA Foods Requested:	\$13,343.8962

Status	Code	USDA Foods Name	Case Value	Pack Size	Accept	Requested	Balance
PAL - Dairy, Grains, Nuts, Oils							
A	111100	CEREAL, OAT CIRCLES, BOWLS	\$18.9198	6 # CASE	N	0	0
A	100036	CHEESE, BLND, AM/SKIM YELLOW SLC	\$64.6230	6/5# LOAVES	N	0	0
A	100012	CHEESE, CHEDDAR R/F SHRED YELLOW	\$69.8940	6/5# BAGS	N	0	0
A	100034	CHEESE, MOZZ LT SHRED FRZ	\$73.9920	30# BOX	N	0	0
A	110396	CHEESE, MOZZ, STRING, 1 OZ STICKS	\$91.2352	360/1 oz sticks	Y	20	9
A	110501	MACARONI, WHOLE GRAIN-RICH BLEND	\$15.6820	20# Carton	N	0	0
A	100439	OIL, VEGETABLE	\$55.7403	6/1 GAL BTL	Y	4	1
A	110393	PANCAKES, WHOLE GRAIN FRZ	\$12.8002	12# CARTON	N	0	0
A	110854	PEANUT BUTTER, INDIVIDUAL PORTION	\$16.7327	120/1.1 OZ unit	N	0	0
A	100396	PEANUT BUTTER, SMOOTH	\$37.6590	6/5# CANS	N	0	0
A	110520	PENNE, WHOLE GRAIN-RICH BLEND	\$16.5460	20# Carton	N	0	0
A	101031	RICE BRN LG PARBOILED {B539}	\$11.2225	25# BAG	N	0	0
A	110504	ROTINI, WHOLE GRAIN-RICH BLEND	\$17.6940	20# Carton	N	0	0
A	110506	SPAGHETTI, WHOLE GRAIN-RICH BLEND	\$40.1660	20# Carton	N	0	0
A	100935	SUNFLOWER SEED BUTTER	\$91.7700	6/5# CANS	Y	8	3
A	110394	TORTILLA, WHOLE GRAIN FRZ	\$30.5046	288 1.5 oz TORTILLAS	N	0	0
PAL - Fruits							
A	100206	APPLE SLICES, CND UNSWT	\$30.8256	6/#10 CANS	N	0	0
A	110361	APPLESAUCE CUPS, UNSWT, 96/4.5 OZ	\$41.4882	96/ 4.5 OZ CUPS	Y	50	16
A	110541	APPLESAUCE, CND, UNSWT	\$37.8221	6/#10 CANS	N	0	0
A	100261	APRICOT CUPS, DICED, FRZ, 4.5 OZ	\$39.8350	96/4.5 OZ CUP	N	0	0
A	100216	APRICOTS, DICED, XLT SYRUP, CND	\$39.6374	6/#10 CANS	N	0	0
A	110623	BLUEBERRIES, HIGHBUSH FRZ 12/2.5#	\$39.9180	12/2.5# CARTONS	Y	12	3
A	110723	CRANBERRIES, DRIED, 300/1.16 oz	\$72.5167	300/1.16oz pkgs	N	0	0
A	110859	MIXED BERRIES, CUP, FRZ	\$44.4696	96/4oz cups	N	0	0
A	100212	MIXED FRUIT, XLT SYRUP, CND	\$35.0198	6/#10 CANS	N	0	0
A	110651	ORANGE JUICE, 96/4 oz CUPS	\$26.4600	96/4 oz cups	N	0	0
A	100241	PEACH CUPS, DICED, FRZ, 4.4 OZ	\$38.7446	96/4.4 OZ CUPS	Y	35	10
A	100220	PEACHES, CLING, DICED, XLT SYRUP, CND	\$36.0890	6/#10 CANS	N	0	0
A	100219	PEACHES, SLICED, XLT SYRUP, CND	\$33.9704	6/#10 CANS	N	0	0
A	100239	PEACHES, FREESTONE, SLC, FRZ	\$27.0000	20# CARTON	N	0	0
A	100225	PEARS, DICED, XLT SYRUP, CND	\$34.7363	6/#10 CANS	N	0	0
A	100224	PEARS, SLICED, XLT SYRUP, CND	\$35.0010	6/#10 CANS	N	0	0
A	100293	RAISINS, UNSWT 144/1.33 OZ BOXES	\$35.8188	144/1.33 OZ BOXES	N	0	0
A	110846	STRAWBERRIES WHOLE IQF 12/2.5#	\$50.7360	12/2.5# CARTON	Y	35	20
A	100254	STRAWBERRIES, SLICED, FRZ	\$48.0180	30# CARTON	Y	10	6
A	100256	STRAWBERRY CUPS, DICED, FRZ, 4.5 OZ	\$50.4171	96/4.5 OZ CUPS	N	0	0
PAL - Meats/Alternates							

<https://apps.isbe.net/USDAFoods/Request/RequestDetailAllocRptprint.aspx>

1/2

1/11/23, 7:11 AM

RequestDetailAllocRptprint

A	100134 BEEF CRUMBLES, COOKED W/SPP	\$143.8800	4/10# PKG.	N	0	0
A	100163 BEEF PATTY LEAN, RAW FRZ 3.1 oz	\$155.5360	40# CARTON	N	0	0
A	110348 BEEF PATTY RAW IQF W/SPP 2.8 oz	\$106.5800	40# CARTON	N	0	0
A	110322 BEEF PATTY W/SPP COOKED HMSTYLE 2.2oz	\$185.9080	40# CARTON	N	0	0
A	100158 BEEF, FINE GROUND RAW FRZ	\$121.3280	40# CARTON	Y	5	1
A	100188 HAM, COOKED, DICED, FRZ.	\$98.0000	8/5# PKG	N	0	0
A	100187 HAM, COOKED, SLICED, FRZ.	\$101.5560	8/5# PKG	N	0	0
A	110851 POLLOCK STICKS, BRD FRZ	\$145.9200	40# CASE	N	0	0
A	110138 PORK BNLS LEG ROAST, FRZ	\$86.4000	60# CARTON	N	0	0
A	110730 PORK, UNSEASONED PULLED COOKED FRZ	\$104.3040	8/5# Packages	Y	10	2
PAL - Poultry/Eggs						
A	110080 CHICKEN, OVEN ROASTED	\$84.3450	30# CARTON	N	0	0
A	110554 TURKEY BRST, DELI, SLICED, FRZ	\$188.4800	8/5# Packages	N	0	0
A	111361 CHICKEN CUT UP, RAW, FRZ	\$52.7200	40 LB Case	N	0	0
A	110462 CHICKEN STRIPS, COOKED UNSEASONED	\$149.9100	30# CASE	N	0	0
A	100101 CHICKEN, DICED, COOKED, FRZ	\$149.3480	40# CARTON	Y	4	1
A	100117 CHICKEN, FAJITA STRIPS	\$106.4580	30# CARTON	Y	4	1
A	110921 CHICKEN, FILLET, UNBREADED, FRZ	\$149.9100	30# CASE	N	0	0
A	110931 EGG, PATTY, COOKED ROUND, FRZ	\$85.4875	25# CASE	N	0	0
A	100046 EGGS, WHOLE, FROZEN	\$71.4990	6/5# CASE	N	0	0
A	100121 TURKEY BRST, DELI, FRZ	\$137.0000	40# CASE	N	0	0
A	100122 TURKEY BRST, DELI, SMK, FRZ	\$128.8000	40# CASE	N	0	0
A	100126 TURKEY HAMS, FRZ	\$131.0680	40# CARTON	N	0	0
A	100125 TURKEY ROAST, FROZEN	\$166.7200	32-48# CARTON	N	0	0
A	100119 TURKEY TACO FILLING	\$99.2040	30# CASE	Y	10	1
A	110911 TURKEY, SMOKED HAM, SLICED	\$146.3400	8/5# PKGS	Y	5	3
PAL - Vegetables						
A	100359 BEANS, BLACK (TURTLE), LOW-SODIUM, CND	\$25.6568	6#10 CANS	N	0	0
A	100360 BEANS, GARBANZO, LOW-SODIUM, CND	\$24.6159	6#10 CANS	N	0	0
A	100307 BEANS, GREEN, CND, LOW SODIUM	\$23.4498	6#10 CANS	N	0	0
A	100351 BEANS, GREEN, FRZ, NO SALT	\$23.5620	30# CASE	N	0	0
A	100365 BEANS, PINTO, LOW-SODIUM, CND	\$25.5110	6#10 CANS	N	0	0
A	100362 BEANS, REFRIED, LOW SODIUM, CND	\$33.9780	6#10 CANS	N	0	0
A	100366 BEANS, SMALL RED, LOW-SODIUM, CND	\$26.6004	6#10 CANS	N	0	0
A	100364 BEANS, VEGETARIAN, LOW-SODIUM, CND	\$25.7459	6#10 CANS	N	0	0
A	110473 BROCCOLI, NO SALT ADDED, FRZ	\$50.0880	30# case	N	0	0
A	100309 CARROTS, SLC, LOW-SODIUM, CND	\$28.7244	6#10 CANS	N	0	0
A	100352 CARROTS,SLC, NO SALT ADDED, FRZ	\$21.3630	30# CASE	N	0	0
A	100313 CORN, CND, NO SALT	\$32.5791	6#10 CANS	N	0	0
A	100348 CORN, WHOLE KERNEL, FRZ	\$22.5750	30# CARTON	N	0	0
A	111230 MIXED VEGETABLES FRZ	\$28.0650	6/5 LB BAG	N	0	0
A	100315 PEAS, CND, LOW SODIUM	\$32.3742	6#10 CANS	N	0	0
A	100350 PEAS, FRZ	\$27.6570	30# CARTON	N	0	0
A	100355 POTATO WEDGES, FRZ	\$20.9790	6/5# PKG.	N	0	0
A	100357 POTATO, OVEN FRY, FRZ	\$19.0500	6/5# PKG.	N	0	0
A	110844 POTATOES, DICED FRZ	\$20.5320	6/5# CASE	N	0	0
A	110186 SALSA, POUCH, LOW SODIUM	\$35.8943	6/106oz POUCHES	N	0	0
A	110177 SPAGHETTI S, MEATLESS PCH LOW SODIUM	\$30.5996	6/106 OZ POUCHES	N	0	0
A	110721 SWT POTATO CRINKLE CUT OVEN FRY	\$40.6920	6/5# Packages	N	0	0
A	100317 SWT POTATOES, XLT SYRUP, CND, LOW SODIUM	\$38.5722	6#10 CANS	N	0	0
A	110187 TOMATO SAUCE POUCH, LOW SODIUM	\$30.2458	6/106oz POUCHES	N	0	0
A	100329 TOMATOES, DICED, CND	\$24.6139	6#10 CANS	N	0	0

24.08 Exhibit D: Prior Full School Year Sponsor Claims for Reimbursement

3/2/23, 10:16 AM

https://apps.isbe.net/WINS/Claims/ClaimSummary.aspx

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#)
[Claim Rates](#)

3: Jul 2021 Claim - Sent to FRIS - 09/21/2021

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	1,354.37	1,354.37	0.00	1,354.37
National Lunch 2021	2,374.62	2,374.62	0.00	2,374.62
Illinois Free Breakfast & Lunch	44.00	44.00	0.00	44.00
National Breakfast 2022	0.00	80,451.06	80,451.06	0.00
National Lunch 2022	0.00	572,627.80	572,627.80	0.00

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Jul 2021	Status	Approved-Sent to FRIS
Days of Operation	07/01/2021 - 07/30/2021	Type	Claim
Days Claimed	22	Date Received	09/15/2021
Claim Source	Sponsor	Date Approved	09/15/2021

Last Updated: ferter Submitted by: ferter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 550

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 550

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 550

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 550

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 22
 Enrollment 4821
 HDP 75

Eligibles

Seamless Summer Option

Free 4821

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) 3: Aug 2021 Claim - Sent to FRIS - 09/21/2021
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	3,235.72	4,580.09	1,354.37	3,235.72
National Lunch 2021	36,197.92	38,572.54	2,374.62	36,197.92
Illinois Free Breakfast & Lunch	387.92	431.92	44.00	387.92
National Breakfast 2022	0.00	80,451.06	80,451.06	0.00
National Lunch 2022	0.00	572,627.80	572,627.80	0.00

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Aug 2021	Status	Approved-Sent to FRIS
Days of Operation	08/02/2021 - 08/31/2021	Type	Claim
Days Claimed	22	Date Received	09/15/2021
Claim Source	Sponsor	Date Approved	09/15/2021

Last Updated: felter Submitted by: felter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 1314

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 1314

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 8384

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 8384

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 22
 Enrollment 1509
 HDP 1146

Eligibles

Seamless Summer Option

Free 1509

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#)
[Claim Rates](#)

6: Sep 2021 Claim - Sent to FRIS - 10/12/2021

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	6,774.33	11,364.42	4,590.09	6,774.33
National Lunch 2021	64,676.15	103,248.69	38,572.54	64,676.15
Illinois Free Breakfast & Lunch	709.24	1,141.16	431.92	709.24
National Breakfast 2022	0.00	80,451.06	80,451.06	0.00
National Lunch 2022	0.00	572,627.80	572,627.80	0.00

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Sep 2021	Status	Approved-Sent to FRIS
Days of Operation	09/01/2021 - 09/30/2021	Type	Claim
Days Claimed	19	Date Received	10/08/2021
Claim Source	Sponsor	Date Approved	10/08/2021

Last Updated: felter Submitted by: felter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option

Free	2751
------	------

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.

Free	2751
------	------

Seamless Summer Option - Lunch

Seamless Summer Option

Free	14980
------	-------

Illinois Free Seamless - Lunch

No IL FREE funding remaining.

Free	14980
------	-------

Statistics

Number of sites	3
-----------------	---

Seamless Summer Option

Days Claimed	19
Enrollment	1512
HDP	789

Eligibles

Seamless Summer Option

Free	1512
------	------

[Info\[+\]](#)

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#) [Claim Rates](#) 11: Oct 2021 Claim - Sent to FRIS - 11/09/2021

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	11,364.42	11,364.42	0.00
National Lunch 2021	0.00	103,248.69	103,248.69	0.00
Illinois Free Breakfast & Lunch	751.40	1,892.56	1,141.16	751.40
National Breakfast 2022	7,392.42	7,392.42	0.00	7,392.42
National Lunch 2022	68,143.10	68,143.10	0.00	68,143.10

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Oct 2021	Status	Approved-Sent to FRIS
Days of Operation	10/01/2021 - 10/27/2021	Type	Claim
Days Claimed	18	Date Received	11/05/2021
Claim Source	Sponsor	Date Approved	11/05/2021

Last Updated: felter Submitted by: felter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 3002

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 3002

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 15783

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 15783

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 18
 Enrollment 1512
 HDP 879

Eligibles

Seamless Summer Option

Free 1512

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) [Claim Rates](#) 19: Nov 2021 Claim - Sent to FRIS - 12/07/2021

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	11,364.42	11,364.42	0.00
National Lunch 2021	0.00	103,248.69	103,248.69	0.00
Illinois Free Breakfast & Lunch	782.84	2,675.40	1,892.56	782.84
National Breakfast 2022	8,527.63	15,920.05	7,392.42	8,527.63
National Lunch 2022	69,546.29	137,689.39	68,143.10	69,546.29

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Nov 2021	Status	Approved-Sent to FRIS
Days of Operation	11/01/2021 - 11/30/2021	Type	Claim
Days Claimed	19	Date Received	12/02/2021
Claim Source	Sponsor	Date Approved	12/02/2021

Last Updated: felter Submitted by: felter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 3463

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 3463

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 16108

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 16108

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 19
 Enrollment 1518
 HDP 849

Eligibles

Seamless Summer Option

Free 1518

[Info\[+\]](#)

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) 30: Dec 2021 Claim - Sent to FRIS - 01/18/2022
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	11,364.42	11,364.42	0.00
National Lunch 2021	0.00	103,248.69	103,248.69	0.00
Illinois Free Breakfast & Lunch	503.28	3,178.88	2,675.40	503.28
National Breakfast 2022	5,897.68	21,817.73	15,920.05	5,897.68
National Lunch 2022	43,982.37	181,671.76	137,689.39	43,982.37

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Dec 2021	Status	Approved-Sent to FRIS
Days of Operation	12/01/2021 - 12/17/2021	Type	Claim
Days Claimed	13	Date Received	01/13/2022
Claim Source	Sponsor	Date Approved	01/13/2022

Last Updated: felter Submitted by: felter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 2395

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 2395

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 10187

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 10187

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 13
 Enrollment 1523
 HDP 786

Eligibles

Seamless Summer Option

Free 1523

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) 34: Jan 2022 Claim R1 - Sent to FRIS - 02/08/2022 v
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	11,364.42	11,364.42	0.00
National Lunch 2021	0.00	103,248.69	103,248.69	0.00
Illinois Free Breakfast & Lunch	743.60	3,922.28	3,178.88	743.60
National Breakfast 2022	8,200.54	30,018.27	21,817.73	8,200.54
National Lunch 2022	70,454.12	252,125.88	181,671.76	70,454.12

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Jan 2022	Status	Approved-Sent to FRIS
Days of Operation	01/04/2022 - 01/31/2022	Type	Claim
Days Claimed	19	Date Received	02/04/2022
Claim Source	Sponsor	Date Approved	02/04/2022

Last Updated: dstrode Submitted by: ferter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 3148

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 3148

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 15442

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 15442

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 19
 Enrollment 1521
 HDP 813

Eligibles

Seamless Summer Option

Free 1521

[Info\[+\]](#)

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#)
[Claim Rates](#)

42: Feb 2022 Claim - Sent to FRIS - 03/22/2022

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	11,364.42	11,364.42	0.00
National Lunch 2021	0.00	103,248.69	103,248.69	0.00
Illinois Free Breakfast & Lunch	846.56	4,768.84	3,922.28	846.56
National Breakfast 2022	10,328.82	40,347.09	30,018.27	10,328.82
National Lunch 2022	78,470.43	330,596.31	262,125.88	78,470.43

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Feb 2022	Status	Approved-Sent to FRIS
Days of Operation	02/01/2022 - 02/28/2022	Type	Claim
Days Claimed	19	Date Received	03/15/2022
Claim Source	Sponsor	Date Approved	03/15/2022

Last Updated: ferter Submitted by: ferter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option

Free	3965
------	------

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.

Free	3965
------	------

Seamless Summer Option - Lunch

Seamless Summer Option

Free	17199
------	-------

Illinois Free Seamless - Lunch

No IL FREE funding remaining.

Free	17199
------	-------

Statistics

Number of sites	3
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Seamless Summer Option

Days Claimed	19
Enrollment	1525
HDP	906

Eligibles

Seamless Summer Option

Free	1525
------	------

[Info\[+\]](#)

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#) [Claim Rates](#) 45: Mar 2022 Claim - Sent to FRIS - 04/06/2022

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	11,364.42	11,364.42	0.00
National Lunch 2021	0.00	103,248.69	103,248.69	0.00
Illinois Free Breakfast & Lunch	842.24	5,611.08	4,768.84	842.24
National Breakfast 2022	11,016.54	51,363.63	40,347.09	11,016.54
National Lunch 2022	76,773.18	407,369.49	330,596.31	76,773.18

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Mar 2022	Status	Approved-Sent to FRIS
Days of Operation	03/01/2022 - 03/31/2022	Type	Claim
Days Claimed	18	Date Received	04/05/2022
Claim Source	Sponsor	Date Approved	04/05/2022

Last Updated: felter Submitted by: felter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 4229

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 4229

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 16827

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 16827

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 18
 Enrollment 1524
 HDP 936

Eligibles

Seamless Summer Option

Free 1524

[Info\[+\]](#)

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#) [Claim Rates](#) 50: Apr 2022 Claim - Sent to FRIS - 05/10/2022

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	11,364.42	11,364.42	0.00
National Lunch 2021	0.00	103,248.69	103,248.69	0.00
Illinois Free Breakfast & Lunch	928.40	6,539.48	5,611.08	928.40
National Breakfast 2022	12,623.83	63,987.46	51,363.63	12,623.83
National Lunch 2022	83,785.75	491,155.24	407,369.49	83,785.75

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Apr 2022	Status	Approved-Sent to FRIS
Days of Operation	04/01/2022 - 04/29/2022	Type	Claim
Days Claimed	21	Date Received	05/09/2022
Claim Source	Sponsor	Date Approved	05/09/2022

Last Updated: felter Submitted by: felter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 4846

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 4846

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 18364

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 18364

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 21
 Enrollment 1526
 HDP 921

Eligibles

Seamless Summer Option

Free 1526

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#) [Claim Rates](#) 54: May 2022 Claim - Sent to FRIS - 06/07/2022

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	11,364.42	11,364.42	0.00
National Lunch 2021	0.00	103,248.69	103,248.69	0.00
Illinois Free Breakfast & Lunch	766.44	7,305.92	6,539.48	766.44
National Breakfast 2022	9,930.26	73,917.72	63,987.46	9,930.26
National Lunch 2022	70,029.81	561,185.05	491,155.24	70,029.81

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	May 2022	Status	Approved-Sent to FRIS
Days of Operation	05/02/2022 - 05/24/2022	Type	Claim
Days Claimed	17	Date Received	06/01/2022
Claim Source	Sponsor	Date Approved	06/01/2022

Last Updated: felter Submitted by: felter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 3812

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 3812

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 15349

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 15349

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 17
 Enrollment 1525
 HDP 903

Eligibles

Seamless Summer Option

Free 1525

[Info\[+\]](#)

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

Warnings, Errors and Messages

Error State	Edit Code	Location	Description
Information	M3019067	Claim	IL Free cannot be changed or claimed because proration has been processed for the State Fiscal Year

SNP Sponsor Claim

Quick Links **Version**

Site Claims
 Claim Rates

57: Jun 2022 Claim - Sent to FRIS - 08/02/2022

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	11,364.42	11,364.42	0.00
National Lunch 2021	0.00	103,248.69	103,248.69	0.00
Illinois Free Breakfast & Lunch	0.00	7,305.92	7,305.92	0.00
National Breakfast 2022	6,533.34	80,451.06	73,917.72	6,533.34
National Lunch 2022	11,442.75	572,627.80	561,185.05	11,442.75

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Jun 2022	Status	Approved-Sent to FRIS
Days of Operation	06/01/2022 - 06/30/2022	Type	Claim
Days Claimed	18	Date Received	08/01/2022
Claim Source	Sponsor	Date Approved	08/01/2022

Last Updated: fertter
Submitted by: fertter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option	
Free	2508

Seamless Summer Option - Lunch

Seamless Summer Option	
Free	2508

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed	18
Enrollment	193
HDP	150

Eligibles

Seamless Summer Option

Free	193
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24.09 Exhibit E-1: Sponsor Claims for Reimbursement for all months to date for school year 2022–2023

3/2/23, 10:19 AM

<https://apps.isbe.net/WINS/Claims/ClaimSummary.aspx>

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2023 Program: SNP

SNP Sponsor Claim

Quick Links **Version**
[Site Claims](#) 11: Aug 2022 Claim R1 - Sent to FRIS - 11/02/2022
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2022	453.99	80,905.05	80,905.05	0.00
National Lunch 2022	10,789.93	583,417.73	583,321.59	96.14
Illinois Free Breakfast & Lunch	37.24	37.24	37.24	0.00
National Breakfast 2023	0.00	7,148.64	7,148.64	0.00
National Lunch 2023	0.00	100,462.28	100,462.28	0.00

Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Aug 2022	Status	Approved-Sent to FRIS
Days of Operation	08/18/2022 - 08/31/2022	Type	Claim
Days Claimed	10	Date Received	10/07/2022
Claim Source	Rate Eligibility Recalc by ISBE	Date Approved	10/07/2022

Last Updated: kpiskin Submitted by: fernan

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free	147
------	-----

School Breakfast - Breakfast

Severe Need

Free	147
Reduced	0
Paid	123

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free	1715
------	------

National School Lunch - Lunch

60% or more Eligible

Free	1715
Reduced	159
Paid	2933

Statistics

Number of sites 3

School Breakfast

Days Claimed	10
Enrollment	1479
ADA	1348

National School Lunch

Days Claimed	10
Enrollment	1479
ADA	1348

Eligibles

School Breakfast

Free	579
Reduced	46
Paid	854

National School Lunch

Free	579
Reduced	46
Paid	854



<https://apps.isbe.net/WINS/Claims/ClaimSummary.aspx>

1/2

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2023 Program: SNP

SNP Sponsor Claim

Quick Links **Version**
[Site Claims](#) 11: Aug 2022 Claim R1 - Sent to FRIS - 11/02/2022
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2022	453.99	80,905.05	80,905.05	0.00
National Lunch 2022	10,789.93	583,417.73	583,321.59	96.14
Illinois Free Breakfast & Lunch	37.24	37.24	37.24	0.00
National Breakfast 2023	0.00	7,148.64	7,148.64	0.00
National Lunch 2023	0.00	100,462.28	100,462.28	0.00

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Aug 2022	Status	Approved-Sent to FRIS
Days of Operation	08/18/2022 - 08/31/2022	Type	Claim
Days Claimed	10	Date Received	10/07/2022
Claim Source	Rate Eligibility Recalc by ISBE	Date Approved	10/07/2022

Last Updated: kpiskin Submitted by: ferlan

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free	147
------	-----

School Breakfast - Breakfast

Severe Need

Free	147
Reduced	0
Paid	123

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free	1715
------	------

National School Lunch - Lunch

60% or more Eligible

Free	1715
Reduced	159
Paid	2933

Statistics

Number of sites 3

School Breakfast

Days Claimed	10
Enrollment	1479
ADA	1348

National School Lunch

Days Claimed	10
Enrollment	1479
ADA	1348

Eligibles

School Breakfast

Free	579
Reduced	46
Paid	854

National School Lunch

Free	579
Reduced	46
Paid	854



Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2023 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#) [Claim Rates](#) 11: Sep 2022 Claim - Sent to FRIS - 11/02/2022

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2022	2,239.82	83,144.87	80,905.05	2,239.82
National Lunch 2022	31,846.28	615,264.01	583,417.73	31,846.28
Illinois Free Breakfast & Lunch	126.94	164.18	37.24	126.94
National Breakfast 2023	0.00	7,148.64	7,148.64	0.00
National Lunch 2023	0.00	100,462.28	100,462.28	0.00

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Sep 2022	Status	Approved-Sent to FRIS
Days of Operation	09/01/2022 - 09/30/2022	Type	Claim
Days Claimed	21	Date Received	10/20/2022
Claim Source	Sponsor	Date Approved	10/20/2022

Last Updated: Terter Submitted by: Terter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast	
Free	714

School Breakfast - Breakfast

Severe Need	
Free	714
Reduced	12
Paid	610

Illinois Free Lunch - Lunch

Illinois Free Lunch	
Free	5633

National School Lunch - Lunch

60% or more Eligible	
Free	5633
Reduced	514
Paid	5541

Statistics

Number of sites 3

School Breakfast

Days Claimed	21
Enrollment	1488
ADA	1362

National School Lunch

Days Claimed	20
Enrollment	1488
ADA	1362

Eligibles

School Breakfast

Free	530
Reduced	53
Paid	905

National School Lunch

Free	530
Reduced	53
Paid	905

[Info\[+\]](#)

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2023 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) 30: Dec 2022 Claim - Sent to FRIS - 01/17/2023
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2022	0.00	83,144.87	83,144.87	0.00
National Lunch 2022	0.00	615,264.01	615,264.01	0.00
Illinois Free Breakfast & Lunch	107.50	504.06	396.56	107.50
National Breakfast 2023	1,843.27	5,709.78	3,866.51	1,843.27
National Lunch 2023	26,815.36	84,862.02	68,246.66	26,615.36

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Dec 2022	Status	Approved-Sent to FRIS
Days of Operation	12/01/2022 - 12/22/2022	Type	Claim
Days Claimed	16	Date Received	01/11/2023
Claim Source	Sponsor	Date Approved	01/11/2023

Last Updated: felter Submitted by: felter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast	
Free	590

School Breakfast - Breakfast

Severe Need	
Free	590
Reduced	31
Paid	389

Illinois Free Lunch - Lunch

Illinois Free Lunch	
Free	4785

National School Lunch - Lunch

60% or more Eligible	
Free	4785
Reduced	434
Paid	4217

Statistics

Number of sites 3

School Breakfast

Days Claimed	16
Enrollment	1501
ADA	1268

National School Lunch

Days Claimed	15
Enrollment	1501
ADA	1268

Eligibles

School Breakfast

Free	634
Reduced	66
Paid	801

National School Lunch

Free	634
Reduced	66
Paid	801

[Info\[+\]](#)

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2023 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#) [Claim Rates](#) 40: Jan 2023 Claim - Sent to FRIS - 03/01/2023

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2022	0.00	83,144.87	83,144.87	0.00
National Lunch 2022	0.00	615,264.01	615,264.01	0.00
Illinois Free Breakfast & Lunch	64.90	568.96	504.06	64.90
National Breakfast 2023	1,438.86	7,148.64	5,709.78	1,438.86
National Lunch 2023	15,600.26	100,462.28	84,862.02	15,600.26

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Jan 2023	Status	Approved-Sent to FRIS
Days of Operation	01/10/2023 - 01/31/2023	Type	Claim
Days Claimed	15	Date Received	02/27/2023
Claim Source	Sponsor	Date Approved	02/27/2023

Last Updated: felter Submitted by: felter

Sponsor Notes

2 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 2 site(s)
 School Breakfast - 2 site(s)
 National School Lunch - 2 site(s)
 Illinois Free Lunch - 2 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast	
Free	450

School Breakfast - Breakfast

Severe Need	
Free	450
Reduced	28
Paid	342

Illinois Free Lunch - Lunch

Illinois Free Lunch	
Free	2795

National School Lunch - Lunch

60% or more Eligible	
Free	2795
Reduced	271
Paid	2444

Statistics

Number of sites 2

School Breakfast

Days Claimed	15
Enrollment	960
ADA	836

National School Lunch

Days Claimed	14
Enrollment	960
ADA	836

Eligibles

School Breakfast

Free	387
Reduced	40
Paid	533

National School Lunch

Free	387
Reduced	40
Paid	533

[Info\[+\]](#)

24.10 Exhibit E-2: Site Claims for Reimbursement for October 2022 and November 2022

3/2/23, 10:19 AM

https://apps.isbe.net/WINS/Claims/ClaimSummary.aspx

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2023 Program: SNP

SNP Sponsor Claim

Quick Links

Version

[Site Claims](#)
[Claim Rates](#)

19: Oct 2022 Claim - Sent to FRIS - 12/01/2022

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2022	0.00	83,144.87	83,144.87	0.00
National Lunch 2022	0.00	615,264.01	615,264.01	0.00
Illinois Free Breakfast & Lunch	109.92	274.10	164.18	109.92
National Breakfast 2023	1,875.58	1,875.58	0.00	1,875.58
National Lunch 2023	27,531.32	27,531.32	0.00	27,531.32

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month: Oct 2022
 Days of Operation: 10/03/2022 - 10/31/2022
 Days Claimed: 17
 Claim Source: Sponsor

Status: Approved-Sent to FRIS
 Type: Claim
 Date Received: 11/26/2022
 Date Approved: 11/26/2022

Last Updated: feter

Submitted by: feter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast	
Free	619

School Breakfast - Breakfast

Severe Need	
Free	619
Reduced	5
Paid	422

Illinois Free Lunch - Lunch

Illinois Free Lunch	
Free	4877

National School Lunch - Lunch

60% or more Eligible	
Free	4877
Reduced	433
Paid	4806

Statistics

Number of sites: 3

School Breakfast

Days Claimed	17
Enrollment	1495
ADA	1333

National School Lunch

Days Claimed	17
Enrollment	1495
ADA	1333

Eligibles

School Breakfast

Free	610
Reduced	64
Paid	821

National School Lunch

Free	610
Reduced	64
Paid	821

[Info+](#)

https://apps.isbe.net/WINS/Claims/ClaimSummary.aspx

1/2

Organization: Mundelein ESD 75 Type: Claim
 RCDT: 34-049-0750-02 Status: Sent to FRIS
 Program Year: 2023 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) 22: Nov 2022 Claim - Sent to FRIS - 12/13/2022
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2022	0.00	83,144.87	83,144.87	0.00
National Lunch 2022	0.00	615,264.01	615,264.01	0.00
Illinois Free Breakfast & Lunch	122.46	396.56	274.10	122.46
National Breakfast 2023	1,990.93	3,866.51	1,875.58	1,990.93
National Lunch 2023	30,715.34	58,246.66	27,531.32	30,715.34

+ Mundelein ESD 75 (34-049-0750-02)

Claim Data

Claim Month	Nov 2022	Status	Approved-Sent to FRIS
Days of Operation	11/01/2022 - 11/30/2022	Type	Claim
Days Claimed	18	Date Received	12/08/2022
Claim Source	Sponsor	Date Approved	12/08/2022

Last Updated: felter Submitted by: felter

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast	
Free	642

School Breakfast - Breakfast

Severe Need	
Free	642
Reduced	17
Paid	473

Illinois Free Lunch - Lunch

Illinois Free Lunch	
Free	5481

National School Lunch - Lunch

60% or more Eligible	
Free	5481
Reduced	503
Paid	5066

Statistics

Number of sites 3

School Breakfast

Days Claimed	18
Enrollment	1506
ADA	1363

National School Lunch

Days Claimed	18
Enrollment	1506
ADA	1363

Eligibles

School Breakfast

Free	638
Reduced	66
Paid	802

National School Lunch

Free	638
Reduced	66
Paid	802

[Info\[+\]](#)

A dark blue rectangular graphic with several colorful circles (yellow, orange, teal, pink, red) on the left side. The text "Mundelein 75 Equipment List" is written in white, bold, sans-serif font on the right side.

Mundelein 75 Equipment List

Contractor Owned Equipment

Step Ladder

Napkin Dispensers

4-Coffee Brewers

Gray Granite Covers / Hot Well (12)

Display containers – 6 Beverage Dispensers

Cambro containers

Catering Items

Pans Cambro Containers

Display Baskets – metal and plastic

Chip Racks Full Size & Tabletop Display Containers

Kitchen mats

2 - Food Warmers

2 - Stand Racks Pizza Pans

Plasticware

Pretzel Warmer

1- Toaster

Signage

Miscellaneous smallware to includes spoodles, tongs, spoons, etc.

2- Compass owned Computer + Printers/Office Supplies

Product @ Mundelein 75 belonging to 76

3 Speed Racks

3 Salad Bars

24.12 Exhibit G: Staffing Patterns

As the current employer of all employees listed, the undersigned does hereby certify that all information provided in this exhibit is accurate.

Current Employer: Chartwells K12

Signature of current employer authorized representative: *Dany Castellon*

Date: 1/17/2023

Benefits offered to Full-Time Employees **30 Hours** hours or more: Health coverage, dental, vision, 401k options, Short Term Disability and Long Term

Benefits offered to Part-Time Employees less than **30 Hours** hours: Health coverage, dental, vision, 401k options, Short Term Disability and Long Term

*Type of Health Insurance: E=Employee; E+1; E+2; etc.; F=Family; D=Dental; V=Vision; N=None

School Name	Position	Daily Hours Worked	Hourly Wages	Annual Work Days	Annual Open/Close Days	Annual Paid Sick Days	Annual Paid Vacation	Annual Paid Holidays	Type of Health Insurance*	Employer-Paid % Benefit Match	Salary Total
	Food Service Director			365			15	6	F+D+V	6%	To be determined
Carl Sandburg Middle School	Cook	5	\$17.50	172	2	5		6			\$16,187.50
	Lead	7	\$16.00	173	3	5		6	E, D		\$20,944.00
	PSW	7.75	\$15.00	172	2	5		6			\$21,506.25
	PSW	8	\$14.00	172	2	5		6			\$20,720.00
	PSW	3	\$13.50	172	2	5		6			\$7,492.50
	PSW	7	\$14.00	172	2	5		6			\$18,130.00
Mechanics Grove	Lead	5.5	\$15.00	173	3	5		6	E + 1		\$15,427.50
	PSW	5.5	\$13.50	172	2	5		6			\$13,736.25
Washington	Lead	4.5	\$15.00	172	2	5		6			\$12,487.50
	PSW	3	\$13.50	172	2	5		6			\$7,492.50
	PSW	6	\$13.50	172	2	5		6			\$14,985.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00

Minimum Initial Contract Term Estimated Labor Cost \$169,109.00	Total Daily Hours	Total Hourly Wages	Total Work Days	Total Open/Close Days	Total Sick Days	Total Vacation Days	Total Holiday Days	Total Anticipated Benefit Costs	Total Salary Cost
	62.25	160.5	1894	24	55	0	66	0.00	\$169,109.00

Create additional pages as necessary. Ensure all data and formulas are duplicated as necessary.

(insert total anticipated employer-paid benefit costs in the cell above)

Policy 6:50 School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school-based activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA).

The Superintendent will ensure:

1. Each school building complies with this policy;
2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual; and
3. The community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, Curriculum Content.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See policies 6:60, Curriculum Content and 7:260, Exemption from Physical Education
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See policies 6:60, Curriculum Content and 7:260, Exemption from Physical Education
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Ill. State Board of Education (ISBE).

Nutrition Guidelines for Foods Available During the School Day; Marketing Prohibited

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board policy 4:120, Food Services (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods;
2. Comply with all ISBE rules; and
3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4:120, Food Services, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards.

Competitive foods standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, foods for classroom parties, school celebrations, and reward incentives.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law.

ISBE rules prohibit EFDs for grades 8 and below in participating schools.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Unused Food Sharing Plan

In collaboration with the District's local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on needy students.
2. Implement the Plan throughout the District.
3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program.
4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the District's community. *Properly* means in accordance with all federal regulations and State and local health and sanitation codes.

Monitoring

At least every three years, the Superintendent shall provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy (a triennial report). This triennial report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy
- How the District will make the results of the assessment available to the public
- Where the District will retain records of the assessment

The Board will monitor and adjust the policy pursuant to policy 2:240, *Board Policy Development*.

Community Involvement

The Board and Superintendent will actively invite suggestions and comments concerning the development, implementation, periodic reviews, and updates of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the Board of Education, school administrators, and the community. Community involvement methods shall align their suggestions and comments to policy 2:140, *Communications To and From the Board* and/or the **Community Engagement** subhead in policy 8:10, *Connection with the Community*.

Recordkeeping

The Superintendent shall retain records to document compliance with this policy, the District's records retention protocols, and the Local Records Act.

LEGAL REF.:

[Pub. L. 108-265](#), Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.

[42 U.S.C. §1771](#) *et seq.*, Child Nutrition Act of 1966.

[42 U.S.C. §1751](#) *et seq.*, National School Lunch Act.

[42 U.S.C. §1758b](#), [Pub. L. 111-296](#), Healthy, Hunger-Free Kids Act of 2010.

[42 U.S.C. §1779](#), as implemented by [7 C.F.R. §§210.11](#) and [210.31](#).

[50 ILCS 205/](#), Local Records Act.

[105 ILCS 5/2-3.139](#) and [5/2-3.189](#).

[23 Ill Admin Code Part 305](#), Food Program.

ISBE's *School Wellness Policy* Goal, adopted Oct. 2007.

CROSS REF.: [2:140](#) (Communications To and From the Board), [2:150](#) (Committees), [2:240](#) (Board Policy Development), [4:120](#) (Food Services), [5:100](#) (Staff Development Program and Tuition Reimbursement), [6:60](#) (Curriculum Content), [7:260](#) (Exemption from Physical Education), [8:10](#) (Connection with the Community)

Adopted: January 24, 2023

Mundelein ESD 75

INSTRUCTION

6:235 Access to Electronic Networks

The District's technology resources are part of the educational curriculum and are not intended to be used as a public forum for general use.

Technology resources may include but are not limited to: the network, Internet services, wireless services, computers, personal digital assistants, digital cameras or video recorders, cell phones, student interactive response systems, web pages, intranets, search tools, software and other similar devices, software or services. Access to these technology resources is a privilege, not a right.

The Board of Education has a duty to ensure that the manner in which the technology resources are used does not conflict with the basic educational mission of the District. Use of the District's technology resources may be restricted in light of the maturity level of the students involved and the special characteristics of the school environment. Therefore, the District shall not permit the use of technology resources which:

- a) disrupts the proper and orderly operation of the district and discipline of the schools in the District;
- b) threatens the integrity or efficient operation of the District's computer network or technology resources;
- c) violates the rights of others;
- d) is socially inappropriate or inappropriate for a student's age or maturity level;
- e) is primarily intended as an immediate solicitation of funds;
- f) is illegal or for illegal purposes of any kind; or
- g) constitutes gross disobedience or misconduct.

The District shall also implement technology protection measures consistent with the Children's Internet Protection Act and its implementing regulations.

The Superintendent and Building administrators are authorized to implement this Policy and its Rules and Regulations, and to designate appropriate staff members to assist them in doing so. The Superintendent and Building administrators may also promulgate additional rules, regulations and other terms and conditions of technology resource use as may be necessary to ensure the safe, proper and efficient operation of the computer network, use of technology resources and the individual District schools.

Electronic networks are a part of the District's instructional program and serve to promote educational excellence by facilitating resource sharing, innovation, and communication.

The term *electronic networks* includes all of the District's technology resources, including, but not limited to:

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-issued Wi-Fi hotspots, and any District servers or other networking infrastructure;
2. Access to the Internet or other online resources via the District's networks or to any District-issued online account from any computer or device, regardless of location;

3. District-owned or District-issued computers, laptops, tablets, phones, or similar devices.

The Superintendent shall develop an implementation plan for this policy and appoint system administrator(s).

The School District is not responsible for any information that may be lost or damaged, or become unavailable when using the network, or for any information that is retrieved or transmitted via the Internet. Furthermore, the District will not be responsible for any unauthorized charges or fees resulting from access to the Internet.

Curriculum and Appropriate Online Behavior

The use of the District's electronic networks shall: (1) be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and (2) comply with the selection criteria for instructional materials and library resource center materials. As required by federal law and Board policy 6:60, *Curriculum Content*, students will be educated about appropriate online behavior, including but not limited to: (1) interacting with other individuals on social networking websites and in chat rooms, and (2) cyberbullying awareness and response. Staff members may, consistent with the Superintendent's implementation plan, use the Internet throughout the curriculum.

The District's electronic network is part of the curriculum and is not a public forum for general use.

Acceptable Use

All use of the District's electronic networks must be: (1) in support of education and/or research, and be in furtherance of the goals stated herein, or (2) for a legitimate school business purpose. Use is a privilege, not a right. Users of the District's electronic networks have no expectation of privacy in any material that is stored on, transmitted, or received via the District's electronic networks. General rules for behavior and communications apply when using electronic networks. The District's administrative procedure, *Acceptable Use of the District's Electronic Networks*, contains the appropriate uses, ethics, and protocol. Electronic communications and downloaded material, including files deleted from a user's account but not erased, may be monitored or read by school officials.

Internet Safety

Technology protection measures shall be used on each District computer with Internet access. They shall include a filtering device that protects against Internet access by both adults and minors to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by federal law and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose, provided the person receives prior permission from the Superintendent or system administrator. The Superintendent or designee shall include measures in this policy's implementation plan to address the following:

1. Ensure staff supervision of student access to online electronic networks,
2. Restrict student access to inappropriate matter as well as restricting access to harmful materials,
3. Ensure student and staff privacy, safety, and security when using electronic communications,
4. Restrict unauthorized access, including "hacking" and other unlawful activities, and
5. Restrict unauthorized disclosure, use, and dissemination of personal identification information, such as, names and addresses.

Authorization for Electronic Network Access

Each staff member must sign the *Authorization for Access to the District's Electronic Networks* as a condition for using the District's electronic network. Each student and his or her parent(s)/guardian(s) must sign the *Authorization* before being granted unsupervised use.

Confidentiality

All users of the District's computers to access the Internet shall maintain the confidentiality of student records. Reasonable measures to protect against unreasonable access shall be taken before confidential student information is loaded onto the network.

Violations

The failure of any user to follow the terms of the District's administrative procedure, *Acceptable Use of the District's Electronic Networks*, or this policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

Access Privileges

The network manager shall recommend access levels to the Superintendent: one for administrators, one for teachers and the number necessary for students and parents based on student age and maturity. In an effort to maintain the highest security, the network manager shall maintain the lowest level of access necessary to perform the function for all users. The technical services coordinator shall maintain the confidentiality of all user ids and passwords.

The Student Information System Specialist shall grant user access to the student information system modules based on job assignments and internal controls to assure the protection of confidential student data in accordance with the Family Educational Privacy Rights Act.

Student Health record information shall only be made available to the nurse, the principal, and the student's teachers or supervisors on a need to know basis in accordance with the District's student health policies and the Health Insurance Portability and Protection Act.

Information regarding students eligible for free and reduced lunch shall be made available only to the Registrar, Food Service workers and the principal, in accordance with the National School Lunch program.

The Superintendent shall grant user access to the financial system and to the food service charge accounts based on an auditor approved system of internal controls.

The Superintendent shall approve any request for a review or search of an individual's email or electronic files in writing and notify the Board of the reason for the search.

The Superintendent shall approve any exception to the recommended levels of access and notify the Board of any exceptions.

LEGAL REF.:

[20 U.S.C. §7131](#), Elementary and Secondary Education Act.

[47 U.S.C. §254](#)(h) and (l), Children's Internet Protection Act.

[47 C.F.R. Part 54](#), Subpart F, Universal Service Support for Schools and Libraries.

[115 ILCS 5/14\(c-5\)](#), III. Educational Labor Relations Act.

[720 ILCS 5/26.5](#).

CROSS REF.: 5:100 (Staff Development Program and Tuition Reimbursement), 5:170 (Copyright), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:210 (Instructional Materials), 6:230 (Library Media Program), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:310 (Restrictions on Publications; Elementary Schools), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

Adopted: September 21, 2021

Mundelein ESD 75

Instruction

Administrative Procedure - Acceptable Use of the District's Electronic Networks

All use of the District's *electronic networks* shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These procedures do not attempt to state all required or prohibited behavior by users. However, some specific examples are provided. **The failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or legal action.**

Terms and Conditions

The term *electronic networks* includes all of the District's technology resources, including, but not limited to:

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-provided Wi-Fi hotspots, and any District servers or other networking infrastructure;
2. Access to the Internet or other online resources via the District's networking infrastructure or to any District-issued online account from any computer or device, regardless of location;
3. District-owned and District-issued computers, laptops, tablets, phones, or similar devices.

Acceptable Use - Access to the District's electronic networks must be: (a) for the purpose of education or research, and be consistent with the District's educational objectives, or (b) for legitimate business use.

Privileges - Use of the District's electronic networks is a privilege, not a right, and inappropriate use may result in a cancellation of those privileges, disciplinary action, and/or appropriate legal action. The system administrator or Building Principal will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. His or her decision is final.

Unacceptable Use - The user is responsible for his or her actions and activities involving the electronic networks. Some examples of unacceptable uses are:

- a. Using the electronic networks for any illegal activity, including violation of copyright or other intellectual property rights or contracts, or transmitting any material in violation of any State or federal law;
- b. Using the electronic networks to engage in conduct prohibited by board policy;
- c. Unauthorized downloading of software or other files, regardless of whether it is copyrighted or scanned for malware;
- d. Unauthorized use of personal removable media devices (such as flash or thumb drives);
- e. Downloading of copyrighted material for other than personal use;
- f. Using the electronic networks for private financial or commercial gain;

- g. Wastefully using resources, such as file space;
- h. Hacking or attempting to hack or gain unauthorized access to files, accounts, resources, or entities by any means;
- i. Invading the privacy of individuals, including the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature, such as a photograph or video;
- j. Using another user's account or password;
- k. Disclosing any network or account password (including your own) to any other person, unless requested by the system administrator;
- l. Posting or sending material authored or created by another without his/her consent;
- m. Posting or sending anonymous messages;
- n. Creating or forwarding chain letters, spam, or other unsolicited messages;
- o. Using the electronic networks for commercial or private advertising;
- p. Accessing, sending, posting, publishing, or displaying any abusive, obscene, profane, sexual, threatening, harassing, illegal, or knowingly false material;
- q. Misrepresenting the user's identity or the identity of others; and
- r. Using the electronic networks while access privileges are suspended or revoked.

Network Etiquette - The user is expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

- a. Be polite. Do not become abusive in messages to others.
- b. Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language.
- c. Do not reveal personal information, including the addresses or telephone numbers, of students or colleagues.
- d. Recognize that the District's electronic networks are not private. People who operate District technology have access to all email and other data. Messages or other evidence relating to or in support of illegal activities may be reported to the authorities.
- e. Do not use the networks in any way that would disrupt its use by other users.
- f. Consider all communications and information accessible via the electronic networks to be private property.

No Warranties - The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions

caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

Indemnification - By using the District's electronic networks, the user agrees to indemnify the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures.

Security - Network security is a high priority. If the user can identify or suspects a security problem on the network, the user must promptly notify the system administrator or Building Principal. Do not demonstrate the problem to other users. Keep user account(s) and password(s) confidential. Do not use another individual's account without written permission from that individual. Attempts to log-on to the network as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the networks.

Vandalism - Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of malware, such as viruses and spyware.

Telephone Charges - The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, texting or data use charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.

Copyright Web Publishing Rules - Copyright law and District policy prohibit the re-publishing of text or graphics found on the Internet or on District websites or file servers/cloud storage without explicit written permission.

- a. For each re-publication (on a website or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the web address of the original source.
- b. Students and staff engaged in producing web pages must provide library media specialists with email or hard copy permissions before the web pages are published. Printed evidence of the status of *public domain* documents must be provided.
- c. The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission.
- d. The *fair use* rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.
- e. Student work may only be published if there is written permission from both the parent/guardian and student.

Use of Email - The District's email system, and its constituent software, hardware, and data files, are owned and controlled by the District. The District provides email to aid students and staff members in fulfilling their duties and responsibilities, and as an education tool.

- a. The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student or staff member to an email account is strictly prohibited.
- b. Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum.
- c. Electronic messages transmitted via the District's Internet gateway carry with them an identification of the user's Internet *domain*. This domain is a registered name and identifies the author as being with the District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients.
- d. Any message received from an unknown sender via the Internet, such as spam or potential phishing emails, should either be immediately deleted or forwarded to the system administrator. Downloading any file attached to any Internet-based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted.
- e. Use of the District's email system constitutes consent to these regulations.

Internet Safety

Internet access is limited to only those *acceptable uses* as detailed in these procedures. Internet safety is supported if users will not engage in *unacceptable uses*, as detailed in these procedures, and otherwise follow these procedures.

Staff members shall supervise students while students are using District Internet access to ensure that the students abide by the *Terms and Conditions* for Internet access contained in these procedures.

Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee.

The system administrator and Building Principals shall monitor student Internet access.

LEGAL REF.: 20 U.S.C. §7131, Elementary and Secondary Education Act.
 47 U.S.C. §254(h) and (l), Children's Internet Protection Act.
 720 ILCS 135/, Harassing and Obscene Communications Act.

Instruction

Administrative Procedure - Web Publishing Guidelines

General Requirements

All material published on the District’s website must have educational value and/or support the District guidelines, goals, and policies. Material appropriate for web publishing includes information about the District and its School Board members, agendas, policies, appropriate administrative procedures, Department activities or services, schools, teachers or classes, student projects, and student extracurricular organizations.¹ Personal information, not related to education, will not be allowed on the District’s website.

The District webmaster shall implement a centralized process for review and uploading of material onto the District’s website to ensure that, before material is published, it complies with District policy and procedures.² The District webmaster shall supervise the efforts of all staff members responsible for web publishing at each level of District web publishing and, when appropriate, hold in-service opportunities for those staff members. The staff members responsible for web publishing are identified in these procedures in the section **Different Levels of Web Publication**. The District webmaster shall provide regular feedback and suggestions to the Superintendent regarding these Guidelines.

All content published on the District’s website must:

1. Comply with all State and federal law concerning copyright, intellectual property rights, and legal uses of network computers.
2. Comply with Board policies, administrative procedures, these Guidelines, and other District guidelines provided for specific levels of publishing. This specifically includes the Board’s *Access to Electronic Networks* policy and the District’s procedures on *Acceptable Use of the District’s Electronic Networks*.³
3. Due to limited storage space and varying network speeds, file sizes may be limited by the District webmaster.
4. Comply with the publishing expectations listed below.

Material that fails to meet these Guidelines or is in violation of Board policy and/or procedures shall not be published on the District’s website. The District reserves the right to remove any material in violation of its policy or procedures. Failure to follow these Guidelines or Board policy and/or procedures may result in loss of privileges, disciplinary action, and/or appropriate legal action.

~~The footnotes should be removed before the material is used.~~

¹ IASB Policy Services provides web publishing services for board policy manuals. For information about these services and to see sample policy manuals online, visit www.iasb.com/policy.

² A centralized process for review and uploading of material on district web pages will assist compliance with law and district policy and procedures in a consistent fashion across the district. If appropriate, replace “District webmaster” with correct title (e.g., District Network System Administrator).

³ See 6:235, *Access to Electronic Networks*, and 6:235-AP1, *Acceptable Use of the District’s Electronic Networks*.

Publishing Expectations

The following are minimum expectations for all District web pages:

1. The style and presentation of web published material should be of high quality and designed for clarity and readability. Material shall not be published in violation of the District's procedures on *Acceptable Use of the District's Electronic Networks*, including material that is abusive, obscene, profane, sexual threatening, harassing, knowingly false or invades the privacy of any individual. Anonymous messages are prohibited.
2. Correct grammar and spelling are expected.
3. All information must be verifiable.
4. Publications must include a statement of copyright when appropriate and indicate that permission has been secured when including copyrighted materials.
5. Publications must identify affiliation with the District, school, and/or department.
6. Widespread use of external links to non-District websites is discouraged, but if used, the external sites must contain appropriate educational materials and information as exclusively determined by the District.⁴ Every effort should be made to ensure that all links are operational. Every link to an external website must open a new browser window.⁵
7. Relevant dates are required on all publications, including the date on which the publication was placed on the District's website. Each site should contain the date the page was last updated.
8. All publications must include the District email address of the staff member responsible for the page. This provides a contact person for questions or comments. If a student is the publisher, the sponsoring staff member's email must be included as the responsible person. Only District staff members may act as student sponsors.
9. Use of the District's website for personal or financial gain is prohibited. No commercial or private accounts should be listed on any District web pages.
10. All documents should be previewed on different web browsers, especially Google Chrome, Mozilla Firefox, or Microsoft Edge, before being posted on the District's website.

For more information about these expectations or other issues related to web publishing, please contact the System Administrator.

Protecting Student and Staff Privacy

Personal information concerning students or staff members, including home addresses and telephone numbers, shall not be published on District web pages.

~~The footnotes should be removed before the material is used.~~

⁴ External links have two problems: (1) schools cannot control the content of those sites but may be held responsible for directing visitors, including students, to them, and (2) widespread use may inadvertently create a public forum or raise First Amendment concerns if and when objectionable links are rejected for publication. However, with vigilant supervision and appropriate controls, these risks can be reduced. The district may replace this sentence with the following:

External links to non-District websites are limited to sites containing appropriate educational materials and information as exclusively determined by the District.

⁵ The external website link must be programmed to open a new browser window. If the district believes it is too limiting to require every link to an external website to open a new browser window, remove the requirement from this procedure as well as 6:235-E3, *Online Privacy Statement*.

A student's last name, last name initial, and grade-level shall not be published on District web pages. In addition, student records shall not be disclosed.⁶ In special circumstances (e.g., where accolades are warranted), the sponsoring staff member should contact the Building Principal who may seek permission from the student's parents/guardians. Web pages shall not display student pictures with a student identified by his or her name unless written parental permission was first granted (e.g., by executing the form *Using a Photograph or Videotape of a Student*).⁷ Student email addresses, whether a personal or District account, shall not be listed on any District web page.

Submitting Material to Be Published

Everyone submitting material for publication on the District's website shall have signed an *Authorization for Access to the District's Electronic Networks*. Before material is published on the District's website, the author must authorize the District in writing to publish the material, unless the District owns the copyright. All material submitted by a teacher or other staff member for publication on the District's website is deemed "work for hire," and the copyright in those works vests in the District.⁸ All material submitted for the District's website is subject to treatment as a District-sponsored publication.

Different Levels of Web Publication

The following guidelines provide specific information regarding web publishing at different levels within the District. At each level, a staff member is identified as being responsible for web publishing at that level. This individual's web publishing efforts are supervised by the District webmaster.

District-Level

The District webmaster conducts the District-level web publishing efforts and supervises other levels of web publishing. District-level publishing includes the District's homepage as well as any publishing activities representing the District as a whole, e.g., information about Board meetings, Board policy, and schedules. The District homepage shall have a link to an Online Privacy Statement.⁹

Department-Level

District departments (e.g., Transportation, Personnel, or Curriculum) may publish their own web pages as part of the District's website. The department supervisor or director is ultimately responsible for his or her respective department's web pages, but may appoint a staff member as the department's webmaster to fulfill the maintenance, reviewing, and uploading tasks. The department supervisor or director shall keep the District webmaster informed of who is the department webmaster.

The web-published material should coincide with that department's printed material. The District webmaster should be consulted before publishing potentially sensitive material, e.g., school comparisons or student data.

The footnotes should be removed before the material is used.

⁶ The requirements of the Family Educational Rights and Privacy Act as well as the Ill. School Student Records Act severely limit website publication of student information. Even obtaining parental consent is problematic because, under 105 ILCS 10/6(a)(8), the consent must identify the recipients of the student records, which is impossible with web publishing.

⁷ See 7:340-AP1, E2, *Using a Photograph or Videotape of a Student*.

⁸ See 5:170-AP1, *Copyright Compliance*.

⁹ See 6:235-E3, *Online Privacy Statement*.

The department front pages should maintain the look and feel of the District homepage: – the connection to the District should be obvious. Links to the main website’s homepage must be included at the bottom of main pages, and the District’s logo must be included at the top of main front pages of each department.

School-Level

The Building Principal is ultimately responsible for his or her respective school’s webpages, but may appoint a staff member as the school webmaster to fulfill the maintenance, reviewing, and uploading tasks. The Building Principal shall keep the District webmaster informed of who is the school webmaster. All official material originating from the school will be consistent with the District style and content guidelines. The Building Principal or school webmaster may develop guidelines for the various sections of and contributors to the school’s web pages.

Staff-Level

Any teacher or other staff member wanting to create web pages for use in class activities or to provide a resource for other teachers or staff members shall notify the school webmaster of his or her desired publishing activities.

Student-Level¹⁰

A student wanting to create web pages on the District’s website as part of a class or school-sponsored activity should request a teacher or staff member to sponsor the student’s publishing efforts. The sponsoring teacher or staff member shall notify the school webmaster of the desired publishing activities. The student’s web page must include an introduction written by the sponsor that describes the intent of the student’s web page and contains the sponsor’s District email address. Student web pages will be removed at the end of the school year unless special arrangements are made.

Personal web pages are not allowed on the School District’s web server. Likewise, student web pages may not contain commercial or advertising links, including links to games and advertisements for games.

CROSS REF.: 6:235 (Access to Electronic Networks), 7:315 (Restrictions on Publications; High Schools)

ADMIN. PROC.: 5:170-API (Copyright Compliance), 6:235-API (Acceptable Use of the District’s Electronic Networks), 6:235-API, E1 (Student Authorization for Access to the District’s Electronic Networks), 6:235-API, E2 (Staff Authorization for Access to the District’s Electronic Networks), 6:235-E3 (Online Privacy Statement)

The footnotes should be removed before the material is used.

¹⁰ Student free speech rights on the Internet are not absolute. For class or school-sponsored activities, school officials may impose some limits on what appears in school-sponsored student publications. *Hazelwood v. Kuhlmeier*, 484 U.S. 260 (1988). However, content written by student journalists for school-sponsored media receives additional protections under the Speech Rights of Student Journalists Act. 105 ILCS 80/. See policy 7:315, *Restrictions on Publications; High Schools*, for additional information about that act’s requirements. For a discussion about disciplining students for off-campus conduct, which, depending upon the circumstances, may involve content posted by students online, see policy 7:190, *Student Behavior* at f/n 3.

6:235-AP2

Page 4 of 4

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24.17 Exhibit I: Collective Bargaining Agreement

**THIS PAGE WAS INTENTIONALLY LEFT BLANK
AS THIS SECTION IS NOT APPLICABLE**

24.18 Exhibit J-1: School District Calendar 2022-2023

MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75

2022-2023 SCHOOL CALENDAR

Mundelein Elementary
School District 75
470 N. Lake St.
Mundelein, IL 60060
847-949-2700
www.district75.org



JULY 2022						
Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9
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31						

AUGUST 2022						
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SEPTEMBER 2022						
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OCTOBER 2022						
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NOVEMBER 2022						
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DECEMBER 2022						
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JANUARY 2023						
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29	30	31				

FEBRUARY 2023						
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MARCH 2023						
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APRIL 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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MAY 2023						
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JUNE 2023						
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Legend:	
	1/2 Day SIP
	Institute Day
	Non-Attendance Day
	Emergency Day
	Parent/Teacher Conference

Dates are subject to change.

Check with your school for specific starting times.

Trimester 1 Ends - November 11

Trimester 2 Ends - February 24

Trimester 3 Ends - May 26

Tuesday, August 16
Wednesday, August 17
Thursday, August 18
Friday, August 19
Monday, September 5
Friday, September 9
Wednesday, October 5
Monday, October 10
Thursday, October 13
Friday, October 14
Tuesday, October 25
Wednesday, October 26
Thursday, October 27
Friday, October 28
Tuesday, November 8
Friday, November 11
Wed/Thurs/Fri. November 23, 24, 25
Friday, December 9
Friday, December 23
Mon, Dec. 26-Friday, Jan. 6
Monday, January 9
Tuesday, January 10
Monday, January 16
Friday, January 27
Wednesday, February 15
Thursday, February 16
Friday, February 17
Monday, February 20
Wednesday, March 1
Friday, March 17
Monday, March 27-Fri. March 31
Monday, April 3
Friday, April 7
Friday, April 21
Monday, May 29
Friday, May 26
Tuesday, May 30
Wednesday, May 31
Wednesday, May 31
Thursday-Wednesday, June 1, 2, 5, 6, 7

Teacher Institute Day #1-No Student Attendance
Teacher Institute Day #2-No Student Attendance, Meet the Teacher - Grades 1 to 5
First day of school for students in grades 1 to 8, Kindergarten Orientation
Pre-K & Kindergarten, First day of School
Labor Day- No School
½ Day School Improvement Day & No School – Lincoln School
No School
No School
Parent/Teacher Conferences (5pm to 8pm) - Carl Sandburg Middle School
½ Day School Improvement Day & No School – Lincoln School
Parent/Teacher Conferences (5pm to 8pm) - Mechanics Grove
Parent/Teacher Conferences (5pm to 8pm) - Lincoln & Washington School
Parent/Teacher Conferences (12 pm to 8pm) – No Student Attendance
No School
No School
½ Day School Improvement Day & No School – Lincoln School
Thanksgiving Holiday-No School
½ Day School Improvement Day & No School – Lincoln School
No School
Winter Break
Teacher Institute Day #3-No Student Attendance
School Resumes
Martin Luther King Jr. Day-No School
½ Day School Improvement Day & No School – Lincoln School
Parent/Teacher Conferences (5pm to 8pm) - Lincoln & Washington School
Parent/Teacher Conferences (5pm to 8pm) - Carl Sandburg Middle School
Teacher Institute Day #4-No Student Attendance
Presidents Day – No School
Parent/Teacher Conferences (5pm to 8pm) - Mechanics Grove
½ Day School Improvement Day & No School – Lincoln School
Spring Break
School Resumes
No School
½ Day School Improvement Day & No School – Lincoln School
Memorial Day-No School
Promotion
Final Day - Lincoln School
½ Day School Improvement Day
Last Day of School
Emergency Days

BUILDING BRIGHT FUTURES TOGETHER!

REVISED: Jan. 24, 2023

24.19 Exhibit J-2: School District Calendar 2023-2024

MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75

2023-2024 SCHOOL CALENDAR

Mundelein Elementary
 School District 75
 470 N. Lake St.
 Mundelein, IL 60060
 847-949-2700
www.mundeleinschools.org



Legend:	
	1/2 Day SIP
	Institute Day
	Non-Attendance Day
	Emergency Day
	Parent/Teacher Conference

Dates are subject to change.

Check with your school for specific starting times.

Trimester 1 Ends - November 10
 Trimester 2 Ends - February 28
 Trimester 3 Ends - May 22

JULY 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
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30	31					

AUGUST 2023						
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SEPTEMBER 2023						
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OCTOBER 2023						
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NOVEMBER 2023						
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DECEMBER 2023						
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JANUARY 2024						
Su	Mo	Tu	We	Th	Fr	Sa
						6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
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FEBRUARY 2024						
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MARCH 2024						
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APRIL 2024						
Su	Mo	Tu	We	Th	Fr	Sa
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MAY 2024						
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JUNE 2024						
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30						

Mon/Tues, August 14, 15
 Wednesday, August 16
 Thursday, August 17
 TBD
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 Monday, September 4
 Friday, September 22
 Monday, September 25
 Monday, October 9
 Friday, October 13
 Thursday, October 19
 Tuesday, October 24
 Wednesday, October 25
 Thursday, October 26
 Friday, October 27
 Friday, November 10
 Wednesday, Nov 22 - Friday, Nov 24
 Friday, December 8
 Thursday, December 11
 Friday, December 22
 Monday, Dec. 25-Friday, Jan. 5
 Monday, January 8
 Tuesday, January 9
 Monday, January 15
 Tuesday, February 6
 Wednesday, February 7
 Thursday, February 8
 Thursday, February 15
 Friday, February 16
 Monday, February 19
 Friday, March 15
 Monday, March 25 - Friday, March 29
 Monday, April 1
 Friday, April 19
 Thursday, May 23
 Monday, May 27
 May 24, 28, 29, 30
Dates are subject to change

Teacher Institute Day - No Student Attendance
 First Day of School for Grades 1 - 8 & Kindergarten Orientation
 First Day of School for Pre-K & Kindergarten
 Lincoln Open House
 Washington Open House
 Mechanics Grove Open House
 Carl Sandburg Open House
 Labor Day - No School
 1/2 Day School Improvement Day & No School - Lincoln School
 Yom Kippur - No School
 Columbus Day - No School
 1/2 Day School Improvement Day & No School - Lincoln School
 Lincoln & Washington Parent/Teacher Conferences
 Carl Sandburg Parent/Teacher Conferences
 Mechanics Grove Parent/Teacher Conferences
 Parent/Teacher Conferences - No Student Attendance
 No School
 1/2 Day School Improvement Day & No School - Lincoln School
 Thanksgiving Holiday - No School
 1/2 Day School Improvement Day & No School - Lincoln School
 Last Day of Student Attendance
 Emergency Day if Needed
 Winter Break
 Teacher Institute Day - No Student Attendance
 School Resumes
 Martin Luther King Jr. Day - No School
 Lincoln & Washington Parent/Teacher Conferences
 Mechanics Grove Parent/Teacher Conferences
 Carl Sandburg Parent/Teacher Conferences
 1/2 Day School Improvement Day & No School - Lincoln School
 Teacher Institute Day - No Student Attendance
 Presidents' Day - No School
 1/2 Day School Improvement Day & No School - Lincoln School
 Spring Break
 School Resumes
 1/2 Day School Improvement Day & No School - Lincoln School
 Last Day of School - Early Student Dismissal
 Memorial Day - No School
 Emergency Days

BUILDING BRIGHT FUTURES TOGETHER!

Approved: November 15, 2022

24.20 Exhibit J-3: School District Calendar 2024-2025

MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75

2024-2025 SCHOOL CALENDAR

Mundelein Elementary
School District 75
470 N. Lake St.
Mundelein, IL 60060
847-949-2700
www.mundeleinschools.org



Legend:	
	1/2 Day SIP
	Institute Day
	Non-Attendance Day
	Emergency Day
	Parent/Teacher Conference

Dates are subject to change.

Check with your school for specific starting times.

Trimester 1 Ends - November 8
Trimester 2 Ends - February 28
Trimester 3 Ends - May 27

JULY 2024						
Su	Mo	Tu	We	Th	Fr	Sa
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AUGUST 2024						
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SEPTEMBER 2024						
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OCTOBER 2024						
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NOVEMBER 2024						
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DECEMBER 2024						
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JANUARY 2025						
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FEBRUARY 2025						
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MARCH 2025						
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APRIL 2025						
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MAY 2025						
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JUNE 2025						
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Tues/Wed, August 13, 14
Thursday, August 15
Friday, August 16
TBD
TBD
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Monday, September 2
Friday, September 20
Thursday, October 3
Friday, October 11
Monday, October 14
Thursday, October 17
Tuesday, October 22
Wednesday, October 23
Thursday, October 24
Friday, October 25
Tuesday, November 5
Friday, November 15
Wed/Thurs/Fri, November 27, 28, 29
Friday, December 13
Thursday, December 19
Friday, December 20
Monday, Dec 23-Friday, Jan. 3
Monday, January 6
Tuesday, January 7
Friday, January 17
Monday, January 20
Tuesday, February 11
Wednesday, February 12
Thursday, February 13
Friday, February 14
Monday, February 17
Friday, March 14
Monday, March 24-Friday, March 28
Monday, March 31
Friday, April 11
Friday, April 18
Monday, May 26
Thursday, May 28
May 29 June 2, 3, 4
Dates are subject to change

Teacher Institute Day - No Student Attendance
First Day of School for Grades 1 - 8 & Kindergarten Orientation
First Day of School for Pre-K & Kindergarten
Lincoln Open House
Washington Open House
Mechanics Grove Open House
Carl Sandburg Open House
Labor Day - No School
1/2 Day School Improvement Day & No School - Lincoln School
Rosh Hashanah - No School
1/2 Day School Improvement Day & No School - Lincoln School
Columbus Day - No School
Carl Sandburg Parent/Teacher Conferences
Mechanics Grove Parent/Teacher Conferences
Lincoln & Washington Parent/Teacher Conferences
Parent/Teacher Conferences - No Student Attendance
No School
Election Day - No School
1/2 Day School Improvement Day & No School - Lincoln School
Thanksgiving Holiday - No School
1/2 Day School Improvement Day & No School - Lincoln School
Last Day of Student Attendance
Emergency Day if Needed
Winter Break
Teacher Institute Day - No Student Attendance
School Resumes
1/2 Day School Improvement Day & No School - Lincoln School
Martin Luther King Jr. Day-No School
Carl Sandburg Parent/Teacher Conferences
Mechanics Grove Parent/Teacher Conferences
Lincoln & Washington Parent/Teacher Conferences
Teacher Institute Day - No Student Attendance
Presidents' Day - No School
1/2 Day School Improvement Day & No School - Lincoln School
Spring Break
School Resumes
1/2 Day School Improvement Day & No School - Lincoln School
No School
Memorial Day - No School
Last Day of School - Early Student Dismissal
Emergency Days

BUILDING BRIGHT FUTURES TOGETHER!

Approved: November 15, 2022

SECTION 25. SCHOOL DATA – DIAMOND LAKE SCHOOL DISTRICT 76

25.01 Exhibit A-1: School Data Form

Site Name	Grade Levels	Current Enrollment	Eligibility Data as of October 2018 (FAR 1)	Annual # of CEP	Annual # of Serving days	Type of Service ¹	Annual Breakfast and/or Lunch Sales	Annual State and Federal Reimbursements	Annual Child Care Sales	Annual Special Milk Sales and Reimbursement	Offer versus Serve ²						Site Name	Annual Number of CACFP Pre-School	Offer versus Serve ³	Annual Number of CACFP At-Risk After-School Snacks Served	Annual Number of CACFP At-Risk After-School Suppers Served	Offer versus Serve ⁴	Annual Number of Summer Breakfasts Served	Annual Number of Summer Lunches Served	Annual Number of Summer Snacks Served																							
											School Breakfast	School Lunch	Free	Reduced	Paid	Free										Reduced	Paid	Free	Reduced	Paid	Free	Reduced	Paid	Free	Reduced	Paid												
Diamond Lake School(2021-22)	k-2	305	62%	x	176	3	7	\$242,497.15	\$220,706.50	\$0	\$0	23,273	34,890																																			
West Oak Intermediate School (2021-22)	3-5	266	63%	x	176	3	7	\$214,783.19	\$195,482.90	\$0	\$0	20,613	30,903																																			
West Oak Middle School(2021-22)	6-8	296	62%	x	176	3	7	\$235,598.66	\$214,400.60	\$0	\$0	22,608	33,893																																			
TOTAL (2021-22)								\$692,849	\$630,590			66,493	99,686																																			
Diamond Lake School(2022-23 as of Dec. 2022)	k-2	318	62%	x	176	3	7	\$ 57,851.88	\$ 82,300.16	\$0	\$0	7,629	12,918																																			
West Oak Intermediate School (2022-23 as of Dec. 2022)	3-5	236	63%	x	176	3	7	\$ 48,779.80	\$ 62,281.20	\$0	\$0	5,774	9,776																																			
West Oak Middle School (2022-23 as of Dec. 2022)	6-8	301	62%	x	176	3	7	\$ 54,724.75	\$ 75,627.18	\$0	\$0	7,217	12,220																																			
TOTAL (2022-23)								\$156,356	\$222,433			20,620	34,913																																			

Duplicate this page as necessary.

Duplicate this page as necessary.

¹Type of Service Code: 1 - Onsite kitchen; 2 - Prepackaged meal; 3 - Satellite receiving school; 4 - Milk service only; 5 - Other (describe)

²Type of Program Code: 1 - National School Lunch Only; 2 - National School Lunch and School Breakfast; 3 - National School Lunch and Severe Need Breakfast; 4 - School Breakfast only; 5 - National School Lunch and Special Milk³; 6 - School Breakfast and Special Milk³; 7 - National School Lunch, School Breakfast and Special Milk³; 8 - National School Lunch, School Breakfast, After School Snack; 9 - National School Lunch, School Breakfast, After School Supper; 10 - National School Lunch, School Breakfast, After School Snack, After School Supper; 11 - Other (describe)

A - Summer Food Service Program: add an 'A' next to the program type selected if the Summer Food Service Program will also be offered.

³If participating in the National School Lunch and/or School Breakfast Program, the Special Milk Program may only be offered to students who are in split session pre-kindergarten or kindergarten classes and who do not have access to either of the federal meal programs. If participating in CACFP am/pm Snack Program for students who are in split pre-kindergarten classes then not eligible to participate in Special Milk Program for these same students.

⁴Offer versus Serve: If students are allowed to decline a certain number of food items/components in the meal based on the regulations governing Child Nutrition Programs, place an 'X' in the appropriate column. Senior high schools are required to implement Offer versus Serve for lunch. Offer versus served not allowable in after school snack program or CACFP pre-school am/pm snack program for additional guidance regarding Offer versus Serve, please refer to <https://www.fns.usda.gov/search?keywords=offer-versus-serve>

³Offer versus Serve: If students are allowed to decline a certain number of food items/components in the meal based on the regulations governing Child Nutrition Programs, place an 'X' in the appropriate column. Senior high schools are required to implement Offer versus Serve for lunch. Offer versus served not allowable in after school snack program or CACFP pre-school am/pm snack program for additional guidance regarding Offer versus Serve, please refer to

25.02 Exhibit A-2: Eligibility Data and Projected Enrollments

Site Name	Current	Projected Enrollment			
	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
Diamond Lake Elementary School	318	313	319	324	331
West Oak Intermediate School	236	231	232	237	241
West Oak Middle School	301	297	309	314	329

Duplicate this page as necessary.

25.03 Exhibit A-3: Meal Service Information/ Delivery Schedule

Site Name and Address	BREAKFAST		LUNCH		AFTER SCHOOL SNACK		AFTER SCHOOL SUPPER	
	Meal Service Schedule	Delivery Schedule	Meal Service Schedule	Delivery Schedule	Meal Service Schedule	Delivery Schedule	Meal Service Schedule	Delivery Schedule
Diamond Lake School	7:25am - 7:40am	previous day 10:30am	11:30am - 12:35pm	10:30am				
West Oak Intermediate	7:40am - 8:00am	previous day 10:15am	11:45am - 1:00pm	10:15am				
West Oak Middle	8:05am - 8:25am	previous day 10:00am	10:50am - 12:35pm	10:00am				

25.04 Exhibit B-1: 21-Day Cycle Menu(s)

(Kindergarten–12th Grade)

USDA Meal Pattern
21-Day Cycle Menu

Cold

Exhibit B-1

Breakfast

<p>1 G/B 2 oz. Whole Grain Apple Cinnamon Muffin G/B or M/MA F/V 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice Jam</p>	<p>2 2.25 oz. WG Blueberry Pop-Tart 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>3 2.25 oz. WG Bagel 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice Jam</p>	<p>4 1 oz. WG Strawberry Nutrigrain Bar 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>5 1 oz. WG Trix Cereal Bar 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>
<p>6 G/B 2 oz. Whole Grain Blueberry Muffin G/B or M/MA F/V 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice LF Cream Cheese</p>	<p>7 2.25 oz. WG Strawberry Pop-Tart 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>8 2.25 oz. WG Bagel 1/4 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>9 1 oz. WG Apple Cinnamon Nutrigrain Bar 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice Jam</p>	<p>10 1 oz. WG Cocoa Puffs Cereal Bar 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>
<p>11 G/B 2 oz. Whole Grain Blueberry Muffin G/B or M/MA F/V 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice Jam</p>	<p>12 2.25 oz. WG Strawberry Pop-Tart 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>13 2.25 oz. WG Bagel 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice Jam</p>	<p>14 1 oz. WG Apple Cinnamon Nutrigrain Bar 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>15 1 oz. WG Cocoa Puffs Cereal Bar 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>
<p>16 G/B 2 oz. Whole Grain Banana Muffin G/B or M/MA F/V 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice LF Cream Cheese</p>	<p>17 2.25 oz. WG Blueberry Pop-Tart 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>18 2.25 oz. WG Bagel 1/4 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>	<p>19 1 oz. WG Strawberry Nutrigrain Bar 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice Jam</p>	<p>20 1 oz. WG Fruity Cheerios Bar 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice</p>
<p>21 G/B 2 oz. Whole Grain Apple Cinnamon Muffin G/B or M/MA F/V 1/2 c. Assorted Fresh Fruit 1/2 c. 100% Assorted Juice Jam</p>	<p>The contractor must adhere to each 21-day cycle menu for the first 21 days of meal service. The contractor is encouraged to incorporate low sodium products. Condiments to be included. Products may be brand name or equivalent as stipulated in this contract. Grains and meat/meat alternates must meet the designated ounce equivalents per the menu guidelines. Required average daily calorie range per 5-day week = 450–500 8 oz. milk served daily per meal pattern requirements. At least half of all grain items served over the course of the week must be whole grain-rich. Schools are encouraged to serve whole grain-rich items as often as possible. ¹Dried Fruit credits as twice the volume served ²2 ounce equivalent grain products may count as 2 items for the School Breakfast Program meal pattern</p> <p>In most cases, the serving sizes provided on the 21-day cycle menu(s) are based on the required minimum serving sizes stated in the USDA Meal Pattern. If the serving sizes for the food items indicated on the menu(s) do not meet the required average daily calorie range and nutrient standards as stated in the USDA Meal Patterns, the contractor awarded the contract is required to adjust serving sizes and/or provide additional food items as necessary to meet the calorie range and nutrient standards without significantly altering the 21-day cycle menu(s). Prior to submitting a bid, it is the contractor's responsibility to conduct a nutritional analysis of the menu(s) based on the products/brands to be served in order to determine if serving size adjustments and/or additional food items will be necessary. The contractor's bid should take into consideration this determination.</p>			

USDA Meal Pattern
21-Day Cycle Menu

	Dark Green	Red Orange	Beans/Peas	Starchy	Other
	1	2	3	4	5
M/MA	2 oz. Cheese (from Breadsticks)	2 oz. Chicken Nuggets	2 oz. Cheese Pizza	2 oz. Turkey Hot Dog	2 oz. Turkey Sausage Links
G/B	2 oz. Breading from Cheese Filled Breadsticks)	1 oz. Breading	2 oz. Pizza Crust	2 oz. WG Hot Dog Bun	2 oz. Mini Pancakes
Fruit	1/2 cup 1/2 cup Fresh Banana	1/2 cup 1/2 cup Assorted Fruit	1/2 cup 1/2 cup Assorted Fruit	1/2 cup 1/2 cup Apple Slices	5/8 cup 5/8 cup Fresh Orange
Veg	1 cup 1/2 cup Corn 1/4 cup Iceberg Salad 1/4 cup Red Bell Peppers	1 1/2 cup 1 cup Fresh Broccoli 1/4 cup Iceberg Salad 1/8 cup Red Bell Peppers	1 1/4 cup 3/4 cup Fresh Carrots 1/4 cup Iceberg Salad 1/4 cup Cucumber Slices	1 1/4 cup 3/4 cup Baked Beans 1/4 cup Iceberg Salad 1/4 cup Cherry Tomatoes	1 1/4 cup 3/4 cup Tater Tots 1/4 cup Iceberg Salad 1/4 cup Zucchini Squash
	6	7	8	9	10
M/MA	2 oz. Italian Meat Sauce	2 oz. Meatballs	2 oz. Cheese from Pepperoni Pizza	2.5 oz. Beef Burger & Cheese	1 oz. Pork Sausage Patty
G/B	1 oz. Rotini Pasta	2 oz. WG Bun	2 oz. WG Pizza Crust	2 oz. Hamburger Bun	2 oz. Mini Waffles
Fruit	0.5 oz. Garlic Bread	1/2 cup 1/2 cup Assorted Fruit	1/2 cup 1/2 cup Assorted Fruit	1/2 cup 1/2 cup Assorted Fruit	1/2 cup 1/2 cup Assorted Fruit
Veg	1/2 cup 1/2 cup Assorted Fruit	1/2 cup 1/2 cup Mexican Black Beans	1 1/2 cup 3/4 cup Fresh Cucumber Slices 3/4 cup Fresh Carrots	3/4 cup 3/4 cup Waffle Fries	3/4 cup 3/4 cup Tater Tots
	11	12	13	14	15
M/MA	2 oz. Beef Taco Meat & Cheese	2 oz. Chicken Patty	2 oz. Grilled Cheese	2 oz. Mini Turkey Corn Dogs	1 oz. Yogurt
G/B	2 oz. Tortilla Chips	2 oz. WG Hamburger Bun	2 oz. WG Bread Slices	2 oz. Breading from Corn Dogs	1 oz. String Cheese
Fruit	1 oz. Breading from Chicken	1 oz. Breading from Chicken	1 oz. Breading from Chicken	1 oz. Breading from Chicken	2 oz. Mini Waffles
Fruit	1/2 cup 1/2 cup Assorted Fruit	1/2 cup 1/2 cup Assorted Fruit	1/2 cup 1/2 cup Assorted Fruit	1/2 cup 1/2 cup Assorted Fruit	1/2 cup 1/2 cup Assorted Fruit
Veg	3/4 cup 3/4 cup Seasoned Black Beans	3/4 cup 3/4 cup Seasoned Green Peas	3/4 cup 3/4 cup Steamed Broccoli	1 1/2 cup 3/4 cup Fresh Carrots 3/4 cup Green Beans	3/4 cup 3/4 cup Tater Tots
	16	17	18	19	20
M/MA	2 oz. Chicken (Alfredo Pasta)	2 oz. Hot Dog	2 oz. Beef Taco Filling & Cheese Sauce	3 oz. Chicken Tenders	1 oz. Yogurt
G/B	1 oz. WG Pasta	2 oz. WG Hot Dog Bun	2.50 oz. Frito Chips	1.50 oz. WG Breading from Chicken	1 oz. String Cheese
Fruit	1 oz. Breading from Chicken	1 oz. Breading from Chicken	1 oz. Breading from Chicken	1 oz. Breading from Chicken	2 oz. Mini Pancakes
Fruit	1/2 cup 1/2 cup Assorted Fruit	1/2 cup 1/2 cup Assorted Fruit	1/2 cup 1/2 cup Assorted Fruit	1/2 cup 1/2 cup Assorted Fruit	1/2 cup 1/2 cup Assorted Fruit
Veg	1 cup 1 cup Fresh Broccoli	1 1/2 cup 3/4 cup Smiley Potatoes 3/4 cup Steamed Corn	3/4 cup 3/4 cup Seasoned Black Beans	3/4 cup 1/4 cup Mashed Potatoes 1/2 cup Seasoned Green Peas	1 1/2 cup 3/4 cup Tater Tots 3/4 cup Cucumber Slices
	21	<p>The contractor must adhere to each 21-day cycle menu for the first 21 days of meal service. Products may be brand name or equivalent as stipulated in this contract. The contractor is encouraged to incorporate low sodium products. Condiments to be included. Required average daily calorie range per 5-day week = 750–850 At least half of all grain items served over the course of the week must be whole grain-rich. Schools are encouraged to serve whole grain-rich items as often as possible.</p>			<p>¹Leafy green vegetables credit as half the volume served (ex. 1 cup credits as 1/2 cup) ²Grain-based desserts may credit as a Grain no more than 2 oz. eq. weekly. Grains must meet the designated ounce equivalents per the menu guidelines. 8 oz. milk served daily per meal pattern requirements.</p>
M/MA	2 oz. Cheese Sauce from Macaroni				
G/B	1 oz. WG Macaroni				
Fruit	1/2 cup 1/2 cup Assorted Fruit				
Veg	3/4 cup 3/4 cup Green Beans				
<p>In most cases, the serving sizes provided on the 21-day cycle menu(s) are based on the required minimum serving sizes stated in the USDA Meal Pattern. If the serving sizes for the food items indicated on the menu(s) do not meet the required average daily calorie range and nutrient standards as stated in the USDA Meal Patterns, the contractor awarded the contract is required to adjust serving sizes and/or provide additional food items as necessary to meet the calorie range and nutrient standards without significantly altering the 21-day cycle menu(s). Prior to submitting a bid, it is the contractor's responsibility to conduct a nutritional analysis of the menu(s) based on the products/brands to be served in order to determine if serving size adjustments and/or additional food items will be necessary. The contractor's bid should take into consideration this determination.</p>					

Lunch

21-Day Cycle Menu

	Dark Green	Red Orange	Beans/Peas	Starchy	Other
	1	2	3	4	5
M/MA	2 oz. Cheese Stuffed Breadsticks	2 oz. WG Chicken Nuggets	2 oz. Cheese Pizza	2 oz. Turkey Hot Dog	1 oz. Pork Sausage Patty
G/B	2 oz. Breadstick Breading	1 oz. Breading from Chicken	2 oz. Pizza Crust	2 oz. WG Hot Dog Bun	2 oz. Mini Confetti Pancakes
Fruit	1/2 c. Fresh Banana	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	5/8 c. 5/8 cup Fresh Orange
Veg	1/2 c. 1/2 cup Corn	1 c. 1 c. Fresh Broccoli Florets	1 1/2 c. 3/4 cup Fresh Baby Carrots 3/4 cup Roasted Green Beans	3/4 c. 3/4 cup Baked Beans	3/4 c. 3/4 cup Tater Tots, Baked
	6	7	8	9	10
M/MA	2 oz. Italian Meat Sauce	2 oz. WG Chicken Nuggets	2 oz. Cheese Pizza	2.50 oz. Burger and Cheese	1 oz. Pork Sausage Patty
G/B	1 oz. Rotini Pasta	1 oz. Breading from Chicken	2 oz. Pizza Crust	2 oz. WG Hamburger Bun	2 oz. Mini Confetti Pancakes
Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit
Veg	3/4 c. 3/4 cup Broccoli w/ Cheese	3/4 c. 3/4 cup Roasted Green Beans	1 1/2 c. 3/4 cup Cucumber Slices 3/4 cup Steamed Carrots	1 1/2 c. 3/4 cup Waffle Fries 3/4 cup BBQ Baked Beans	3/4 c. 3/4 cup Tater Tots, Baked
	11	12	13	14	15
M/MA	2 oz. Turkey Meat & Cheese Sauce (Nachos)	2 oz. Chicken Patty	2 oz. Toasted Grilled Cheese	2 oz. Mini Turkey Hot Dogs (Corn Dogs)	2 oz. Yogurt & String Cheese
G/B	2 oz. Tortilla Chips	3 oz. WG Hamburger Bun	2 oz. WG Sandwich Bread	2 oz. WG Corn Dog Breading	2 oz. Mini Cinnamon Waffles
Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit
Veg	3/4 c. 3/4 cup Seasoned Black Beans	3/4 c. 3/4 cup Seasoned Green Peas	1 1/2 c. 3/8 cup Baby Carrots 3/8 cup Fresh Broccoli 3/4 cup Cauliflower	3/4 c. 3/4 cup Tater Tot Starz, Baked	1 1/2 c. 3/4 cup Fresh Baby Carrots 3/4 cup Fresh Broccoli
	16	17	18	19	20
M/MA	2 oz. Chicken (Alfredo Pasta)	2 oz. Beef Hot Dog	2 oz. Beef & Cheese Sauce (Frito Pie)	2 oz. WG Chicken Tenders	1 oz. Pork Sausage Patty
G/B	1 oz. Pasta Noodles	2 oz. WG Hot Dog Bun	1 oz. WG Fiesta Brown Rice 2.50 oz. WG Corn Chips	1 oz. Breading from Chicken	2 oz. Mini Confetti Pancakes
Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit
Veg	1 c. 1 c. Fresh Broccoli Florets	1 1/2 c. 3/4 cup Smiley Potato Fries 3/4 cup Seasoned Green Beans	3/4 c. 3/4 cup Seasoned Black Beans	1 1/2 c. 3/4 cup Seasoned Green Peas 3/4 cup Fresh Baby Carrots	3/4 c. 3/4 cup Tater Tot Starz, Baked
M/MA	2 oz. Cheese from Macaroni & Cheese	The contractor must adhere to each 21-day cycle menu for the first 21 days of meal service.			Leafy green vegetables credit as half the volume served (ex. 1 cup credits as 1/2 cup)
G/B	1 oz. WG Pasta Noodles	Products may be brand name or equivalent as stipulated in this contract.			Grains must meet the designated ounce equivalents per the menu guidelines.
Fruit	1/2 c. 1/2 cup Fresh Assorted Fruit	The contractor is encouraged to incorporate low sodium products. Condiments to be included.			8 oz. milk served daily per meal pattern requirements.
Veg	3/4 c. 3/4 cup Steamed Green Peas	Required average daily calorie range per 5-day week = 600–650			
		At least half of all grain items served over the course of the week must be whole grain-rich. Schools are encouraged to serve whole grain-rich items as often as possible.			
		In most cases, the serving sizes provided on the 21-day cycle menu(s) are based on the required minimum serving sizes stated in the USDA Meal Pattern. If the serving sizes for the food items indicated on the menu(s) do not meet the required average daily calorie range and nutrient standards as stated in the USDA Meal Patterns, the contractor awarded the contract is required to adjust serving sizes and/or provide additional food items as necessary to meet the calorie range and nutrient standards without significantly altering the 21-day cycle menu(s). Prior to submitting a bid, it is the contractor's responsibility to conduct a nutritional analysis of the menu(s) based on the products/brands to be served in order to determine if serving size adjustments and/or additional food items will be necessary. The contractor's bid should take into consideration this determination.			

Meal Choices and Additional Daily Offerings

Site Name	Reimbursable Meal "Entrée" Choices*	Additional Fruit Choices	Additional Vegetable Choices	Salad Bar Offered	Additional Daily Offerings
Sample Elementary School #1	2	1	1	Yes	No
Sample Elementary School #2	2	1	1	Yes	No
Sample Middle School	3	1	1	Yes	List 1
Sample High School	NA	NA	NA	NA	NA

List 1 (Sample)

Hamburger
 Cheeseburger
 Grilled Chicken on a Bun
 Grilled Cheese Sandwich
 Chef Salad (Meat, Cheese)
 Corn dogs
 Chicken Tenders
 Pizza (two varieties)

List 2 (Sample)

Same as List 1 above plus:
 Taco
 Quesadillas
 Nachos w/Meat & Low-Fat Cheese
 Grilled Chicken and Veggie Wrap
 Vegetarian Wrap
 BBQ Beef on a Bun
 Lunchmeat/Cheese Subs (three varieties)
 Vegetarian Chef Salad
 Taco Salad
 Pizza (two varieties)

Salad Bar Items (Sample)

Iceberg Lettuce
 Variety Dark Green Leafy Lettuce
 Baby Carrots
 Celery Sticks
 Sliced Fresh Mushrooms
 Whole Fruit
 Seasoned Broccoli
 Green Pepper Strips
 Cucumber Slices
 Sliced Tomatoes
 Broccoli
 Cauliflower
 Chickpeas
 Bean Sprouts
 Beets
 Sunflower Seeds
 Whole Grain Croutons
 Whole Grain Crackers
 Fat-Free Salad Dressings:
 Ranch
 French

(Sample) Note: At the high school, one of the varied Reimbursable Meal "Entrée" Choices must be vegetarian.

*The minimum number of Reimbursable Meal "Entrée" Choices is one (1) per the 21-day cycle menu. This column does not denote the number of additional "entrée" choices. For example, two (2) means the one (1) entrée per the 21-day cycle menu AND one (1) additional "varied" entrée that may be served as part of the reimbursable meal, for a total of two (2) reimbursable meal entrées from which students may choose. In addition, the varied Reimbursable Meal "Entrée" Choices are generally not the same as the Additional Daily Offerings.



Mundelein 75 Price List

Meal Pricing

Student Breakfast	\$1.89
Student Lunch	\$3.09
Milk	\$0.60
Adult Lunch	\$3.97

Ala Carte Pricing

CHEESEBURGER	\$2.50	NAKED JUICE	\$3.00
CHICKEN SANDWICH	\$2.50	CHIPS	\$1.50
PIZZA SLICE	\$2.50	COOKIES	\$0.75
EXTRA SIDE	\$.75	ICE CREAM	\$1.50
BOTTLED WATER	\$2.25	FRESH FRUIT	\$0.75
20oz WATER	\$2.00	STRING CHEESE	\$1.50
JUICE	\$2.50	RICE KRISPIE	\$1.25
IZZE	\$1.25	YOGURT	\$2.50

25.07 Exhibit C: Annual USDA Foods Order

1/11/23, 7:11 AM

RequestDetailAllocRptprint

**Illinois State Board of Education
Food Distribution Program
PAL Orders - 2023**

Agency Name:	MUNDELEIN ELEM SCHOOL DIST 75	Beginning PAL Balance:	\$60,091.6400
Agreement Nbr:	34049075002A1	PAL Processing Deduction:	\$15,883.1043
Contract Nbr:	04902000A2023	DoD Fresh Fruits & Vegetables Deduction	\$26,550.0000
Representative:	T Rancak	Available for PAL USDA Foods Requests:	\$17,658.5357
Phone Nbr:	(847) 949-2700	Value of USDA Foods Requested:	\$13,343.8962

Status	Code	USDA Foods Name	Case Value	Pack Size	Accept	Requested	Balance
PAL - Dairy, Grains, Nuts, Oils							
A	111100	CEREAL, OAT CIRCLES, BOWLS	\$18.9198	6 # CASE	N	0	0
A	100036	CHEESE, BLND, AM/SKIM YELLOW SLC	\$64.6230	6/5# LOAVES	N	0	0
A	100012	CHEESE, CHEDDAR R/F SHRED YELLOW	\$69.8940	6/5# BAGS	N	0	0
A	100034	CHEESE, MOZZ LT SHRED FRZ	\$73.9920	30# BOX	N	0	0
A	110396	CHEESE, MOZZ, STRING, 1 OZ STICKS	\$91.2352	360/1 oz sticks	Y	20	9
A	110501	MACARONI, WHOLE GRAIN-RICH BLEND	\$15.8820	20# Carton	N	0	0
A	100439	OIL, VEGETABLE	\$55.7403	6/1 GAL BTL	Y	4	1
A	110393	PANCAKES, WHOLE GRAIN FRZ	\$12.8002	12# CARTON	N	0	0
A	110854	PEANUT BUTTER, INDIVIDUAL PORTION	\$16.7327	120/1.1 OZ unit	N	0	0
A	100396	PEANUT BUTTER, SMOOTH	\$37.6590	6/5# CANS	N	0	0
A	110520	PENNE, WHOLE GRAIN-RICH BLEND	\$16.5460	20# Carton	N	0	0
A	101031	RICE BRN LG PARBOILED {B539}	\$11.2225	25# BAG	N	0	0
A	110504	ROVINI, WHOLE GRAIN-RICH BLEND	\$17.6940	20# Carton	N	0	0
A	110506	SPAGHETTI, WHOLE GRAIN-RICH BLEND	\$40.1660	20# Carton	N	0	0
A	100935	SUNFLOWER SEED BUTTER	\$91.7700	6/5# CANS	Y	8	3
A	110394	TORTILLA, WHOLE GRAIN FRZ	\$30.5046	288 1.5 oz TORTILLAS	N	0	0
PAL - Fruits							
A	100206	APPLE SLICES, CND UNSWT	\$30.8256	6/#10 CANS	N	0	0
A	110361	APPLESAUCE CUPS, UNSWT, 96/4.5 OZ	\$41.4882	96/ 4.5 OZ CUPS	Y	50	16
A	110541	APPLESAUCE, CND, UNSWT	\$37.8221	6/#10 CANS	N	0	0
A	100261	APRICOT CUPS, DICED, FRZ, 4.5 OZ	\$39.8350	96/4.5 OZ CUP	N	0	0
A	100216	APRICOTS, DICED, XLT SYRUP, CND	\$39.6374	6/#10 CANS	N	0	0
A	110623	BLUEBERRIES, HIGHBUSH FRZ 12/2.5#	\$39.9180	12/2.5# CARTONS	Y	12	3
A	110723	CRANBERRIES, DRIED, 300/1.16 oz	\$72.5167	300/1.16oz pkgs	N	0	0
A	110859	MIXED BERRIES, CUP, FRZ	\$44.4696	96/4oz cups	N	0	0
A	100212	MIXED FRUIT, XLT SYRUP, CND	\$35.0198	6/#10 CANS	N	0	0
A	110651	ORANGE JUICE, 96/4 oz CUPS	\$26.4600	96/4 oz cups	N	0	0
A	100241	PEACH CUPS, DICED, FRZ, 4.4 OZ	\$38.7446	96/4.4 OZ CUPS	Y	35	10
A	100220	PEACHES, CLING, DICED, XLT SYRUP, CND	\$36.0890	6/#10 CANS	N	0	0
A	100219	PEACHES, SLICED, XLT SYRUP, CND	\$33.9704	6/#10 CANS	N	0	0
A	100239	PEACHES, FREESTONE, SLC, FRZ	\$27.0000	20# CARTON	N	0	0
A	100225	PEARS, DICED, XLT SYRUP, CND	\$34.7363	6/#10 CANS	N	0	0
A	100224	PEARS, SLICED, XLT SYRUP, CND	\$35.0010	6/#10 CANS	N	0	0
A	100293	RAISINS, UNSWT 144/1.33 OZ BOXES	\$35.8188	144/1.33 OZ BOXES	N	0	0
A	110846	STRAWBERRIES WHOLE IQF 12/2.5#	\$50.7360	12/2.5# CARTON	Y	35	20
A	100254	STRAWBERRIES, SLICED, FRZ	\$48.0180	30# CARTON	Y	10	6
A	100256	STRAWBERRY CUPS, DICED, FRZ, 4.5 OZ	\$50.4171	96/4.5 OZ CUPS	N	0	0
PAL - Meats/Alternates							

1/11/23, 7:11 AM

RequestDetailAllocRptprint

A	100134 BEEF CRUMBLES, COOKED W/SPP	\$143.8800	4/10# PKG.	N	0	0
A	100163 BEEF PATTY LEAN, RAW FRZ 3.1 oz	\$155.5360	40# CARTON	N	0	0
A	110348 BEEF PATTY RAW IQF W/SPP 2.8 oz	\$106.5800	40# CARTON	N	0	0
A	110322 BEEF PATTY W/SPP COOKED HMSTYLE 2.2oz	\$185.9080	40# CARTON	N	0	0
A	100158 BEEF, FINE GROUND RAW FRZ	\$121.3280	40# CARTON	Y	5	1
A	100188 HAM, COOKED, DICED, FRZ.	\$98.0000	8/5# PKG	N	0	0
A	100187 HAM, COOKED, SLICED, FRZ.	\$101.5560	8/5# PKG	N	0	0
A	110851 POLLOCK STICKS, BRD FRZ	\$145.9200	40# CASE	N	0	0
A	110138 PORK BNLS LEG ROAST, FRZ	\$86.4000	60# CARTON	N	0	0
A	110730 PORK, UNSEASONED PULLED COOKED FRZ	\$104.3040	8/5# Packages	Y	10	2
PAL - Poultry/Eggs						
A	110080 CHICKEN, OVEN ROASTED	\$84.3450	30# CARTON	N	0	0
A	110554 TURKEY BRST, DELI, SLICED, FRZ	\$188.4800	8/5# Packages	N	0	0
A	111361 CHICKEN CUT UP, RAW, FRZ	\$52.7200	40 LB Case	N	0	0
A	110462 CHICKEN STRIPS, COOKED UNSEASONED	\$149.9100	30# CASE	N	0	0
A	100101 CHICKEN, DICED, COOKED, FRZ	\$149.3480	40# CARTON	Y	4	1
A	100117 CHICKEN, FAJITA STRIPS	\$106.4580	30# CARTON	Y	4	1
A	110921 CHICKEN, FILLET, UNBREADED, FRZ	\$149.9100	30# CASE	N	0	0
A	110931 EGG, PATTY, COOKED ROUND, FRZ	\$85.4875	25# CASE	N	0	0
A	100046 EGGS, WHOLE, FROZEN	\$71.4990	6/5# CASE	N	0	0
A	100121 TURKEY BRST, DELI, FRZ	\$137.0000	40# CASE	N	0	0
A	100122 TURKEY BRST, DELI, SMK, FRZ	\$128.8000	40# CASE	N	0	0
A	100126 TURKEY HAMS, FRZ	\$131.0680	40# CARTON	N	0	0
A	100125 TURKEY ROAST, FROZEN	\$166.7200	32-48# CARTON	N	0	0
A	100119 TURKEY TACO FILLING	\$99.2040	30# CASE	Y	10	1
A	110911 TURKEY, SMOKED HAM, SLICED	\$146.3400	8/5# PKGS	Y	5	3
PAL - Vegetables						
A	100359 BEANS, BLACK (TURTLE), LOW-SODIUM, CND	\$25.6568	6/#10 CANS	N	0	0
A	100360 BEANS, GARBANZO, LOW-SODIUM, CND	\$24.6159	6/#10 CANS	N	0	0
A	100307 BEANS, GREEN, CND, LOW SODIUM	\$23.4498	6/#10 CANS	N	0	0
A	100351 BEANS, GREEN, FRZ, NO SALT	\$23.5620	30# CASE	N	0	0
A	100365 BEANS, PINTO, LOW-SODIUM, CND	\$25.5110	6/#10 CANS	N	0	0
A	100362 BEANS, REFRIED, LOW SODIUM, CND	\$33.9780	6/#10 CANS	N	0	0
A	100366 BEANS, SMALL RED, LOW-SODIUM, CND	\$26.6004	6/#10 CANS	N	0	0
A	100364 BEANS, VEGETARIAN, LOW-SODIUM, CND	\$25.7459	6/#10 CANS	N	0	0
A	110473 BROCCOLI, NO SALT ADDED, FRZ	\$50.0880	30# case	N	0	0
A	100309 CARROTS, SLC, LOW-SODIUM, CND	\$28.7244	6/#10 CANS	N	0	0
A	100352 CARROTS,SLC, NO SALT ADDED, FRZ	\$21.3630	30# CASE	N	0	0
A	100313 CORN, CND, NO SALT	\$32.5791	6/#10 CANS	N	0	0
A	100348 CORN, WHOLE KERNEL, FRZ	\$22.5750	30# CARTON	N	0	0
A	111230 MIXED VEGETABLES FRZ	\$28.0650	6/5 LB BAG	N	0	0
A	100315 PEAS, CND, LOW SODIUM	\$32.3742	6/#10 CANS	N	0	0
A	100350 PEAS, FRZ	\$27.6570	30# CARTON	N	0	0
A	100355 POTATO WEDGES, FRZ	\$20.9790	6/5# PKG.	N	0	0
A	100357 POTATO, OVEN FRY, FRZ	\$19.0500	6/5# PKG.	N	0	0
A	110844 POTATOES, DICED FRZ	\$20.5320	6/5# CASE	N	0	0
A	110186 SALSA, POUCH, LOW SODIUM	\$35.8943	6/106oz POUCHES	N	0	0
A	110177 SPAGHETTI S, MEATLESS PCH LOW SODIUM	\$30.5996	6/106 OZ POUCHES	N	0	0
A	110721 SWT POTATO CRINKLE CUT OVEN FRY	\$40.6920	6/5# Packages	N	0	0
A	100317 SWT POTATOES, XLT SYRUP, CND, LOW SODIUM	\$38.5722	6/#10 CANS	N	0	0
A	110187 TOMATO SAUCE POUCH, LOW SODIUM	\$30.2458	6/106oz POUCHES	N	0	0
A	100329 TOMATOES, DICED, CND	\$24.6139	6/#10 CANS	N	0	0

25.08 Exhibit D: Prior Full School Year Sponsor Claims for Reimbursement

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) [Claim Rates](#) 4: Aug 2021 Claim - Sent to FRIS - 09/28/2021

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	7,210.20	7,210.20	0.00	7,210.20
National Lunch 2021	20,132.50	20,132.50	0.00	20,132.50
Special Milk 2021	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	303.64	303.64	0.00	303.64
National Breakfast 2022	0.00	138,298.35	138,298.35	0.00
National Lunch 2022	0.00	353,317.72	353,317.72	0.00
Special Milk 2022	0.00	0.00	0.00	0.00

Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Aug 2021	Status	Approved-Sent to FRIS
Days of Operation	08/18/2021 - 08/31/2021	Type	Claim
Days Claimed	10	Date Received	09/27/2021
Claim Source	Sponsor	Date Approved	09/27/2021

Last Updated: erogers Submitted by: erogers

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Special Milk - 1 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 2928

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 2928

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 4663

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 4663

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 10
 Enrollment 835
 HDP 783

Eligibles

Seamless Summer Option

Free 835

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) 5: Sep 2021 Claim - Sent to FRIS - 10/05/2021
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	16,730.22	23,940.42	7,210.20	16,730.22
National Lunch 2021	40,485.19	60,617.69	20,132.50	40,485.19
Special Milk 2021	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	646.84	950.48	303.64	646.84
National Breakfast 2022	0.00	138,298.35	138,298.35	0.00
National Lunch 2022	0.00	353,317.72	353,317.72	0.00
Special Milk 2022	0.00	0.00	0.00	0.00

+ Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Sep 2021	Status	Approved-Sent to FRIS
Days of Operation	09/01/2021 - 09/30/2021	Type	Claim
Days Claimed	19	Date Received	10/01/2021
Claim Source	Sponsor	Date Approved	10/01/2021

Last Updated: erogers Submitted by: erogers

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Special Milk - 1 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 6794

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 6794

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 9377

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 9377

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 19
 Enrollment 865
 HDP 779

Eligibles

Seamless Summer Option

Free 865

[Info\[+\]](#)

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) [Claim Rates](#) 9: Oct 2021 Claim - Sent to FRIS - 11/02/2021

Claim Analysis

Payment Category	Claim Earned	Reimb- Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	23,940.42	23,940.42	0.00
National Lunch 2021	0.00	60,617.69	60,617.69	0.00
Special Milk 2021	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	672.84	1,623.32	950.48	672.84
National Breakfast 2022	17,648.73	17,648.73	0.00	17,648.73
National Lunch 2022	41,681.14	41,681.14	0.00	41,681.14
Special Milk 2022	0.00	0.00	0.00	0.00

+ Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Oct 2021	Status	Approved-Sent to FRIS
Days of Operation	10/01/2021 - 10/29/2021	Type	Claim
Days Claimed	20	Date Received	10/29/2021
Claim Source	Sponsor	Date Approved	10/29/2021

Last Updated: erogers Submitted by: erogers

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Special Milk - 1 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option

Free	7167
------	------

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.

Free	7167
------	------

Seamless Summer Option - Lunch

Seamless Summer Option

Free	9654
------	------

Illinois Free Seamless - Lunch

No IL FREE funding remaining.

Free	9654
------	------

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed	20
Enrollment	867
HDP	793

Eligibles

Seamless Summer Option

Free	867
------	-----

[Info\[+\]](#)

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#) [Claim Rates](#) 19: Nov 2021 Claim - Sent to FRIS - 12/07/2021

Claim Analysis

Payment Category	Claim Earned	Reimb- Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	23,940.42	23,940.42	0.00
National Lunch 2021	0.00	60,617.69	60,617.69	0.00
Special Milk 2021	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	633.88	2,257.20	1,623.32	633.88
National Breakfast 2022	16,466.73	34,115.46	17,648.73	16,466.73
National Lunch 2022	39,548.30	81,229.44	41,681.14	39,548.30
Special Milk 2022	0.00	0.00	0.00	0.00

+ Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Nov 2021	Status	Approved-Sent to FRIS
Days of Operation	11/01/2021 - 11/30/2021	Type	Claim
Days Claimed	18	Date Received	12/01/2021
Claim Source	Sponsor	Date Approved	12/01/2021

Last Updated: erogers Submitted by: erogers

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Special Milk - 1 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option

Free	6687
------	------

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.

Free	6687
------	------

Seamless Summer Option - Lunch

Seamless Summer Option

Free	9160
------	------

Illinois Free Seamless - Lunch

No IL FREE funding remaining.

Free	9160
------	------

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed	18
Enrollment	829
HDP	770

Eligibles

Seamless Summer Option

Free	829
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[Info\[+\]](#)

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) 28: Dec 2021 Claim - Sent to FRIS - 01/11/2022 ▼
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb- Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	23,940.42	23,940.42	0.00
National Lunch 2021	0.00	60,617.69	60,617.69	0.00
Special Milk 2021	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	461.84	2,719.04	2,257.20	461.84
National Breakfast 2022	11,684.56	45,800.02	34,115.46	11,684.56
National Lunch 2022	29,363.31	110,592.75	81,229.44	29,363.31
Special Milk 2022	0.00	0.00	0.00	0.00

+ Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Dec 2021	Status	Approved-Sent to FRIS
Days of Operation	12/01/2021 - 12/17/2021	Type	Claim
Days Claimed	13	Date Received	01/05/2022
Claim Source	Sponsor	Date Approved	01/05/2022

Last Updated: erogers Submitted by: erogers

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Special Milk - 1 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 4745

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 4745

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 6801

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 6801

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 13
 Enrollment 829
 HDP 744

Eligibles

Seamless Summer Option

Free 829

[Info\[+\]](#)

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) 35: Jan 2022 Claim R1 - Sent to FRIS - 02/15/2022
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	23,940.42	23,940.42	0.00
National Lunch 2021	0.00	60,617.69	60,617.69	0.00
Special Milk 2021	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	650.60	3,369.64	3,370.40	0.00
National Breakfast 2022	16,330.74	62,130.76	62,180.26	0.00
National Lunch 2022	45,606.75	156,199.50	156,199.50	0.00
Special Milk 2022	0.00	0.00	0.00	0.00

+ Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Jan 2022	Status	Approved-Sent to FRIS
Days of Operation	01/03/2022 - 01/31/2022	Type	Claim
Days Claimed	20	Date Received	02/14/2022
Claim Source	Sponsor	Date Approved	02/14/2022

Last Updated: mwhitake (LOCKED) Submitted by: erogers

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 6269

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 6269

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 9996

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 9996

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 20
 Enrollment 821
 HDP 531

Eligibles

Seamless Summer Option

Free 821

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) 38: Feb 2022 Claim - Sent to FRIS - 03/08/2022 ▼
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	23,940.42	23,940.42	0.00
National Lunch 2021	0.00	60,617.69	60,617.69	0.00
Special Milk 2021	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	687.00	4,056.64	3,370.40	686.24
National Breakfast 2022	18,370.46	80,501.22	62,180.26	18,320.96
National Lunch 2022	46,186.18	202,385.68	156,199.50	46,186.18
Special Milk 2022	0.00	0.00	0.00	0.00

+ Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Feb 2022	Status	Approved-Sent to FRIS
Days of Operation	02/01/2022 - 02/28/2022	Type	Claim
Days Claimed	19	Date Received	03/02/2022
Claim Source	Sponsor	Date Approved	03/02/2022

Last Updated: erogers Submitted by: erogers

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 7052

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 7052

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 10123

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 10123

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 19
 Enrollment 869
 HDP 574

Eligibles

Seamless Summer Option

Free 869

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) [Claim Rates](#) 45: Mar 2022 Claim - Sent to FRIS - 04/06/2022

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	23,940.42	23,940.42	0.00
National Lunch 2021	0.00	60,617.69	60,617.69	0.00
Special Milk 2021	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	610.64	4,667.28	4,056.64	610.64
National Breakfast 2022	16,617.29	97,118.51	80,501.22	16,617.29
National Lunch 2022	40,546.93	242,932.61	202,365.68	40,546.93
Special Milk 2022	0.00	0.00	0.00	0.00

+ Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Mar 2022	Status	Approved-Sent to FRIS
Days of Operation	03/01/2022 - 03/31/2022	Type	Claim
Days Claimed	17	Date Received	04/05/2022
Claim Source	Sponsor	Date Approved	04/05/2022
<small>Last Updated: erogers</small>		<small>Submitted by: erogers</small>	

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 6379

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 6379

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 8887

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 8887

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 17
 Enrollment 867
 HDP 566

Eligibles

Seamless Summer Option

Free 867

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#) [Claim Rates](#) 50: Apr 2022 Claim - Sent to FRIS - 05/10/2022

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	23,940.42	23,940.42	0.00
National Lunch 2021	0.00	60,617.69	60,617.69	0.00
Special Milk 2021	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	746.96	5,414.24	4,667.28	746.96
National Breakfast 2022	19,183.22	116,301.73	97,118.51	19,183.22
National Lunch 2022	51,601.87	294,534.48	242,932.61	51,601.87
Special Milk 2022	0.00	0.00	0.00	0.00

+ Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Apr 2022	Status	Approved-Sent to FRIS
Days of Operation	04/01/2022 - 04/29/2022	Type	Claim
Days Claimed	20	Date Received	05/03/2022
Claim Source	Sponsor	Date Approved	05/03/2022

Last Updated: erogers Submitted by: erogers

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 7364

Illinois Free Seamless - Breakfast

No IL FREE funding remaining.
 Free 7364

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 11310

Illinois Free Seamless - Lunch

No IL FREE funding remaining.
 Free 11310

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 20
 Enrollment 871
 HDP 593

Eligibles

Seamless Summer Option

Free 871

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) 55: May 2022 Claim R1 - Sent to FRIS - 07/19/2022 ▼
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	23,940.42	23,940.42	0.00
National Lunch 2021	0.00	60,617.69	60,617.69	0.00
Special Milk 2021	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	0.00	5,780.89	5,780.89	0.00
National Breakfast 2022	18,047.44	134,349.17	116,301.73	18,047.44
National Lunch 2022	51,510.62	346,045.10	294,534.48	51,510.62
Special Milk 2022	0.00	0.00	0.00	0.00

+ Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	May 2022	Status	Approved-Sent to FRIS
Days of Operation	05/02/2022 - 05/27/2022	Type	Claim
Days Claimed	20	Date Received	07/19/2022
Claim Source	Claim Earnings Recalc by ISBE	Date Approved	07/19/2022
<small>Last Updated: TFS-119257</small>		<small>Submitted by: erogers</small>	

Sponsor Notes

3 site(s) included out of 3 sites approved
 Seamless Summer Option - 3 site(s)
 Illinois Free Seamless - 3 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 6928

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 11290

Statistics

Number of sites 3

Seamless Summer Option

Days Claimed 20
 Enrollment 869
 HDP 576

Eligibles

Seamless Summer Option

Free 869

[Info\(+\)](#)

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2022 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) 55: Jun 2022 Claim R1 - Sent to FRIS - 07/19/2022 ▼
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2021	0.00	23,940.42	23,940.42	0.00
National Lunch 2021	0.00	60,617.69	60,617.69	0.00
Special Milk 2021	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	0.00	5,780.89	5,780.89	0.00
National Breakfast 2022	3,949.18	138,298.35	134,349.17	3,949.18
National Lunch 2022	7,272.62	353,317.72	346,045.10	7,272.62
Special Milk 2022	0.00	0.00	0.00	0.00

+ Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Jun 2022	Status	Approved-Sent to FRIS
Days of Operation	06/06/2022 - 06/30/2022	Type	Claim
Days Claimed	15	Date Received	07/19/2022
Claim Source	Claim Earnings Recalc by ISBE	Date Approved	07/19/2022
<small>Last Updated: TFS-119257</small>		<small>Submitted by: erogers</small>	

Sponsor Notes

2 site(s) included out of 3 sites approved
 Seamless Summer Option - 2 site(s)
 Illinois Free Seamless - 2 site(s)

Meals

Seamless Summer Option - Breakfast

Seamless Summer Option
 Free 1516

Seamless Summer Option - Lunch

Seamless Summer Option
 Free 1594

Statistics

Number of sites 2

Seamless Summer Option

Days Claimed 15
 Enrollment 300
 HDP 212

Eligibles

Seamless Summer Option

Free 300

[Info\(+\)](#)

25.09 Exhibit E-1: Sponsor Claims for Reimbursement for all months to date for school year 2022–2023

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2023 Program: SNP

SNP Sponsor Claim

Quick Links **Version**
[Site Claims](#) 6: Aug 2022 Claim - Sent to FRIS - 09/06/2022
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reim: Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2022	6,319.49	144,617.84	138,298.35	6,319.49
National Lunch 2022	19,657.12	372,974.84	353,317.72	19,657.12
Special Milk 2022	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	128.98	128.98	0.00	128.98
National Breakfast 2023	0.00	25,426.80	25,426.80	0.00
National Lunch 2023	0.00	70,312.59	70,312.59	0.00
Special Milk 2023	0.00	0.00	0.00	0.00

+ Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Aug 2022	Status	Approved-Sent to FRIS
Days of Operation	08/01/2022 - 08/31/2022	Type	Claim
Days Claimed	17	Date Received	09/02/2022
Claim Source	Sponsor	Date Approved	09/02/2022

Last Updated: erogers Submitted by: erogers

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Special Milk - 1 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast
 Free 2247

School Breakfast - Breakfast

Severe Need
 Free 2247
 Paid 640

Illinois Free Lunch - Lunch

Illinois Free Lunch
 Free 4202

National School Lunch - Lunch

60% or more Eligible
 Free 4202
 Paid 1198

Special Milk - Milk

Pricing without Free
 Paid 0

Statistics

Number of sites 3

School Breakfast

Days Claimed 17
 Enrollment 831
 ADA 766

National School Lunch

Days Claimed 17
 Enrollment 831
 ADA 766

Special Milk

Days Claimed 0

Info

Enrollment	0
ADA	0

Eligibles

School Breakfast

Free	647
Paid	184

National School Lunch

Free	647
Paid	184

Special Milk

Paid	0
------	---

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2023 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) 11: Sep 2022 Claim - Sent to FRIS - 11/02/2022 ▼
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2022	14,588.79	159,206.63	144,617.84	14,588.79
National Lunch 2022	40,891.54	413,866.38	372,974.84	40,891.54
Special Milk 2022	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	278.56	407.54	128.98	278.56
National Breakfast 2023	0.00	25,426.80	25,426.80	0.00
National Lunch 2023	0.00	70,312.59	70,312.59	0.00
Special Milk 2023	0.00	0.00	0.00	0.00

+ Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Sep 2022	Status	Approved-Sent to FRIS
Days of Operation	09/01/2022 - 09/30/2022	Type	Claim
Days Claimed	20	Date Received	10/06/2022
Claim Source	Sponsor	Date Approved	10/06/2022

Last Updated: erogers Submitted by: erogers

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Special Milk - 1 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free	5187
------	------

School Breakfast - Breakfast

Severe Need

Free	5187
Paid	1479

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free	8741
------	------

National School Lunch - Lunch

60% or more Eligible

Free	8741
Paid	2493

Special Milk - Milk

Pricing without Free

Paid	0
------	---

Statistics

Number of sites	3
-----------------	---

School Breakfast

Days Claimed	20
Enrollment	863
ADA	778

National School Lunch

Days Claimed	20
Enrollment	863
ADA	778

Special Milk

Days Claimed	0
--------------	---

Info+

Enrollment	0
ADA	0

Eligibles

School Breakfast

Free	671
Paid	192

National School Lunch

Free	671
Paid	192

Special Milk

Paid	0
------	---

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2023 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) 13: Oct 2022 Claim - Sent to FRIS - 11/09/2022 ▼
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2022	0.00	159,206.63	159,206.63	0.00
National Lunch 2022	0.00	413,866.38	413,866.38	0.00
Special Milk 2022	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	252.90	660.44	407.54	252.90
National Breakfast 2023	13,529.20	13,529.20	0.00	13,529.20
National Lunch 2023	36,653.50	36,653.50	0.00	36,653.50
Special Milk 2023	0.00	0.00	0.00	0.00

+ Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Oct 2022	Status	Approved-Sent to FRIS
Days of Operation	10/03/2022 - 10/31/2022	Type	Claim
Days Claimed	19	Date Received	11/01/2022
Claim Source	Sponsor	Date Approved	11/01/2022

Last Updated: erogers Submitted by: erogers

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Special Milk - 1 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free	4810
------	------

School Breakfast - Breakfast

Severe Need

Free	4810
Paid	1373

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free	7835
------	------

National School Lunch - Lunch

60% or more Eligible

Free	7835
Paid	2235

Special Milk - Milk

Pricing without Free

Paid	0
------	---

Statistics

Number of sites	3
-----------------	---

School Breakfast

Days Claimed	19
Enrollment	855
ADA	758

National School Lunch

Days Claimed	18
Enrollment	855
ADA	758

Special Milk

Days Claimed	0
--------------	---

Info+

Enrollment	0
ADA	0

Eligibles

School Breakfast

Free	666
Paid	189

National School Lunch

Free	666
Paid	189

Special Milk

Paid	0
------	---

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2023 Program: SNP

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) 22: Nov 2022 Claim - Sent to FRIS - 12/13/2022 ▼
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2022	0.00	159,206.63	159,206.63	0.00
National Lunch 2022	0.00	413,866.38	413,866.38	0.00
Special Milk 2022	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	228.50	888.94	660.44	228.50
National Breakfast 2023	11,897.60	25,426.80	13,529.20	11,897.60
National Lunch 2023	33,659.09	70,312.59	36,653.50	33,659.09
Special Milk 2023	0.00	0.00	0.00	0.00

+ Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Nov 2022	Status	Approved-Sent to FRIS
Days of Operation	11/01/2022 - 11/30/2022	Type	Claim
Days Claimed	17	Date Received	12/08/2022
Claim Source	Sponsor	Date Approved	12/08/2022

Last Updated: erogers Submitted by: erogers

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Special Milk - 1 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free	4230
------	------

School Breakfast - Breakfast

Severe Need

Free	4230
Paid	1207

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free	7195
------	------

National School Lunch - Lunch

60% or more Eligible

Free	7195
Paid	2052

Special Milk - Milk

Pricing without Free

Paid	0
------	---

Statistics

Number of sites	3
-----------------	---

School Breakfast

Days Claimed	17
Enrollment	857
ADA	745

National School Lunch

Days Claimed	16
Enrollment	857
ADA	745

Special Milk

Days Claimed	0
--------------	---

Enrollment	0
ADA	0

Eligibles

School Breakfast

Free	667
Paid	190

National School Lunch

Free	667
Paid	190

Special Milk

Paid	0
------	---

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Approved
 Program Year: 2023 Program: SNP

Saved Successfully.

SNP Sponsor Claim

Quick Links **Version**

[Site Claims](#) Dec 2022 Claim - Approved - 01/12/2023 ▼
[Claim Rates](#)

Claim Analysis

Payment Category	Claim Earned	Reim'd Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2022	0.00	159,206.63	159,206.63	0.00
National Lunch 2022	0.00	413,866.38	413,866.38	0.00
Special Milk 2022	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	221.72	1,110.66	888.94	221.72
National Breakfast 2023	11,660.82	37,087.62	25,426.80	11,660.82
National Lunch 2023	32,465.06	102,777.65	70,312.59	32,465.06
Special Milk 2023	0.00	0.00	0.00	0.00

+ Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Dec 2022	Status	Approved
Days of Operation	12/01/2022 - 12/30/2022	Type	Claim
Days Claimed	16	Date Received	01/12/2023
Claim Source	Sponsor	Date Approved	01/12/2023

Last Updated: erogers Submitted by: erogers

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Special Milk - 1 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free	4146
------	------

School Breakfast - Breakfast

Severe Need

Free	4146
Paid	1182

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free	6940
------	------

National School Lunch - Lunch

60% or more Eligible

Free	6940
Paid	1978

Special Milk - Milk

Pricing without Free

Paid	0
------	---

Statistics

Number of sites 3

School Breakfast

Days Claimed	16
Enrollment	845
ADA	732

National School Lunch

Days Claimed	16
Enrollment	845
ADA	732

[Info\[+\]](#)

Special Milk

Days Claimed	0
Enrollment	0
ADA	0

Eligibles

School Breakfast

Free	658
Paid	187

National School Lunch

Free	658
Paid	187

Special Milk

Paid	0
------	---

25.10 Exhibit E-2: Site Claims for Reimbursement for October 2022 and November 2022

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2023 Program: SNP

SNP Sponsor Claim

Quick Links **Version**
[Site Claims](#) [Claim Rates](#) 13: Oct 2022 Claim - Sent to FRIS - 11/09/2022

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2022	0.00	159,206.63	159,206.63	0.00
National Lunch 2022	0.00	413,866.38	413,866.38	0.00
Special Milk 2022	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	252.90	660.44	407.54	252.90
National Breakfast 2023	13,529.20	13,529.20	0.00	13,529.20
National Lunch 2023	36,653.50	36,653.50	0.00	36,653.50
Special Milk 2023	0.00	0.00	0.00	0.00

Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Oct 2022	Status	Approved-Sent to FRIS
Days of Operation	10/03/2022 - 10/31/2022	Type	Claim
Days Claimed	19	Date Received	11/01/2022
Claim Source	Sponsor	Date Approved	11/01/2022

Last Updated: erogers Submitted by: erogers

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Special Milk - 1 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast	
Free	4810

School Breakfast - Breakfast

Severe Need	
Free	4810
Paid	1373

Illinois Free Lunch - Lunch

Illinois Free Lunch	
Free	7835

National School Lunch - Lunch

60% or more Eligible	
Free	7835
Paid	2235

Special Milk - Milk

Pricing without Free	
Paid	0

Statistics

Number of sites 3

School Breakfast

Days Claimed	19
Enrollment	855
ADA	758

National School Lunch

Days Claimed	18
Enrollment	855
ADA	758

Special Milk

Days Claimed	0
--------------	---

[Info](#)

Enrollment	0
ADA	0

Eligibles

School Breakfast

Free	666
Paid	189

National School Lunch

Free	666
Paid	189

Special Milk

Paid	0
------	---

Organization: Diamond Lake SD 76 Type: Claim
 RCDT: 34-049-0760-02 Status: Sent to FRIS
 Program Year: 2023 Program: SNP

SNP Sponsor Claim

Quick Links Version

[Site Claims](#) [Claim Rates](#) 22: Nov 2022 Claim - Sent to FRIS - 12/13/2022

Claim Analysis

Payment Category	Claim Earned	Reimb Claimed YTD	Prior Paid YTD	Paid This Claim
National Breakfast 2022	0.00	159,206.63	159,206.63	0.00
National Lunch 2022	0.00	413,866.38	413,866.38	0.00
Special Milk 2022	0.00	0.00	0.00	0.00
Illinois Free Breakfast & Lunch	228.50	888.94	660.44	228.50
National Breakfast 2023	11,897.60	25,426.80	13,529.20	11,897.60
National Lunch 2023	33,659.09	70,312.59	36,653.50	33,659.09
Special Milk 2023	0.00	0.00	0.00	0.00

Diamond Lake SD 76 (34-049-0760-02)

Claim Data

Claim Month	Nov 2022	Status	Approved-Sent to FRIS
Days of Operation	11/01/2022 - 11/30/2022	Type	Claim
Days Claimed	17	Date Received	12/08/2022
Claim Source	Sponsor	Date Approved	12/08/2022

Last Updated: erogers Submitted by: erogers

Sponsor Notes

3 site(s) included out of 3 sites approved
 Illinois Free Breakfast - 3 site(s)
 School Breakfast - 3 site(s)
 National School Lunch - 3 site(s)
 Special Milk - 1 site(s)
 Illinois Free Lunch - 3 site(s)

Meals

Illinois Free Breakfast - Breakfast

Illinois Free Breakfast

Free	4230
------	------

School Breakfast - Breakfast

Severe Need

Free	4230
Paid	1207

Illinois Free Lunch - Lunch

Illinois Free Lunch

Free	7195
------	------

National School Lunch - Lunch

60% or more Eligible

Free	7195
Paid	2052

Special Milk - Milk

Pricing without Free

Paid	0
------	---

Statistics

Number of sites 3

School Breakfast

Days Claimed	17
Enrollment	857
ADA	745

National School Lunch

Days Claimed	16
Enrollment	857
ADA	745

Special Milk

Days Claimed	0
--------------	---

Enrollment	0
ADA	0

Eligibles

School Breakfast

Free	667
Paid	190

National School Lunch

Free	667
Paid	190

Special Milk

Paid	0
------	---

A dark blue rectangular graphic with several colorful circles (yellow, orange, teal, pink, red) on the left side. The text "Mundelein 75 Equipment List" is written in white, bold, sans-serif font on the right side.

Mundelein 75 Equipment List

Contractor Owned Equipment

Step Ladder

Napkin Dispensers

4-Coffee Brewers

Gray Granite Covers / Hot Well (12)

Display containers – 6 Beverage Dispensers

Cambro containers

Catering Items

Pans Cambro Containers

Display Baskets – metal and plastic

Chip Racks Full Size & Tabletop Display Containers

Kitchen mats

2 - Food Warmers

2 - Stand Racks Pizza Pans

Plasticware

Pretzel Warmer

1- Toaster

Signage

Miscellaneous smallware to includes spoodles, tongs, spoons, etc.

2- Compass owned Computer + Printers/Office Supplies

Product @ Mundelein 75 belonging to 76

3 Speed Racks

3 Salad Bars

25.12 Exhibit G: Staffing Patterns

As the current employer of all employees listed, the undersigned does hereby certify that all information provided in this exhibit is accurate.

Current Employer: Chartwells K12

Signature of current employer authorized representative: *Anna Catefor*

Date: 1/17/2023

Benefits offered to Full-Time Employees 30 Hours hours or more: Health coverage, dental, vision, 401k options, Short Term Disability and Long Term

Benefits offered to Part-Time Employees less than 30 Hours hours: Health coverage, dental, vision, 401k options, Short Term Disability and Long Term

*Type of Health Insurance: E=Employee; E+1; E+2; etc.; F=Family; D=Dental; V=Vision; N=None

School Name	Position	Daily Hours Worked	Hourly Wages	Annual Work Days	Annual Open/Close Days	Annual Paid Sick Days	Annual Paid Vacation	Annual Paid Holidays	Type of Health Insurance*	Employer-Paid % Benefit Match	Salary Total
Assistant Director				365			15	9	E +1	6%	To be determined
Diamond Lake	PSW	8	\$13.50	172	2	5		6	E		\$19,980.00
	PSW	4.5	\$13.00	173	3	5		6			\$10,939.50
West Oak MS	PSW	7	\$15.00	172	2	5		6			\$19,425.00
				172	2	5		6			\$0.00
West Oak Intermediate	PSW	6.5	\$13.50	172	2	5		6			\$16,233.75
	PSW	4.25	\$13.00	172	2	5		6			\$10,221.25
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00
											\$0.00

Minimum Initial Contract Term Estimated Labor Cost	\$76,799.50	Total Daily Hours	30.25	Total Hourly Wages	68	Total Work Days	1033	Total Open/Close Days	13	Total Sick Days	30	Total Vacation Days	0	Total Holiday Days	36	Total Anticipated Benefit Costs	0.00	Total Salary Cost	\$76,799.50
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(insert total anticipated employer-paid benefit costs in the cell above)

Create additional pages as necessary. Ensure all data and formulas are duplicated as necessary.

25.13 Exhibit H: Local Wellness Policy

6:50 School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school-based activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA).

The Superintendent will ensure:

1. Each school building complies with this policy;
2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual; and
3. The community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, *Curriculum Content*.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See Board policy 6:60, *Curriculum Content* and Board policy 7:260, *Exemption from Physical Education*.
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See Board policy 6:60, *Curriculum Content* and Board policy 7:260, *Exemption from Physical Education*.
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Illinois State Board of Education (ISBE).

Nutrition Guidelines for Foods Available During the School Day: Marketing Prohibited

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board policy 4:120, *Food Services* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods;
2. Comply with all ISBE rules; and

3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4:120, *Food Services*, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards.

Competitive foods standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, foods for classroom parties, school celebrations, and reward incentives.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law.

ISBE rules prohibit EFDs for grades 8 and below in participating schools.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Monitoring

At least every three years, the Superintendent shall provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy (a triennial report). This triennial report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy
- How the District will make the results of the assessment available to the public
- Where the District will retain records of the assessment

The Board will monitor and adjust the policy pursuant to policy 2:240, *Board Policy Development*.

Community Involvement

The Board and Superintendent will actively invite suggestions and comments concerning the development, implementation, periodic reviews, and updates of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the Board of Education, school administrators, and the community. Community involvement methods shall align their suggestions and comments to policy 2:140, *Communications To and From the Board* and/or the **Community Engagement** subhead in policy 8:10, *Connection with the Community*.

Recordkeeping

The Superintendent shall retain records to document compliance with this policy, the District's records retention protocols, and the Local Records Act.

LEGAL REF.:

Child Nutrition and WIC Reauthorization Act of 2004, Pub. L. 108-265, Sec. 204.

Child Nutrition Act of 1966, 42 U.S.C. §1771 *et seq.*

National School Lunch Act, 42 U.S.C. §1751 et seq.

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. §1758b, Pub. L. 111-296.

42 U.S.C. §1779, as implemented by 7 C.F.R. §§210.11 and 210.31.

Local Records Act, 50 ILCS 205/.

105 ILCS 5/2-3.139.

23 Ill.Admin.Code Part 305, Food Program.

ISBE's "School Wellness Policy" Goal, adopted Oct. 2007.

CROSS REF.: 2:140 (Communications To and From the Board), 2:150 (Committees), 2:240 (Board Policy Development), 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education), 8:10 (Connection with the Community)

ADOPTED: March 19, 2019

Diamond Lake SD 76

25.14 Exhibit I: Collective Bargaining Agreement

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AS THIS SECTION IS NOT APPLICABLE**

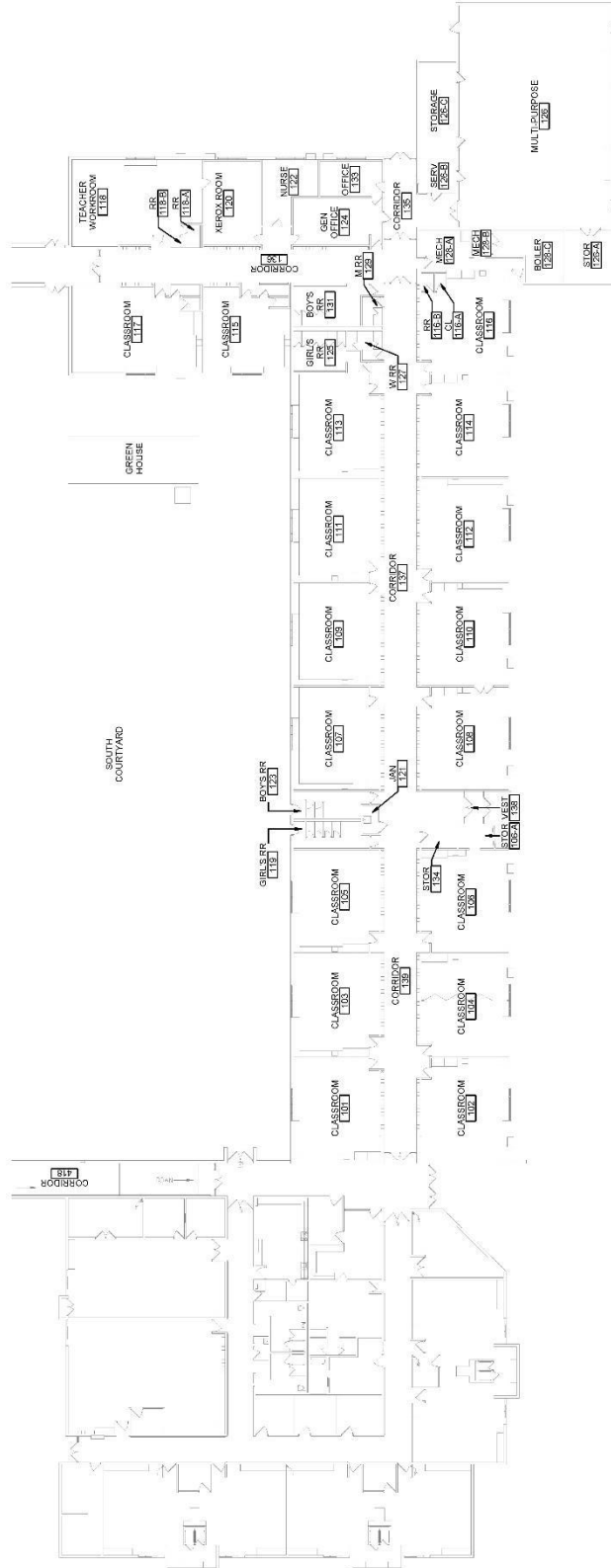
25.15 Exhibit J-1: School District Calendar 2022-2023

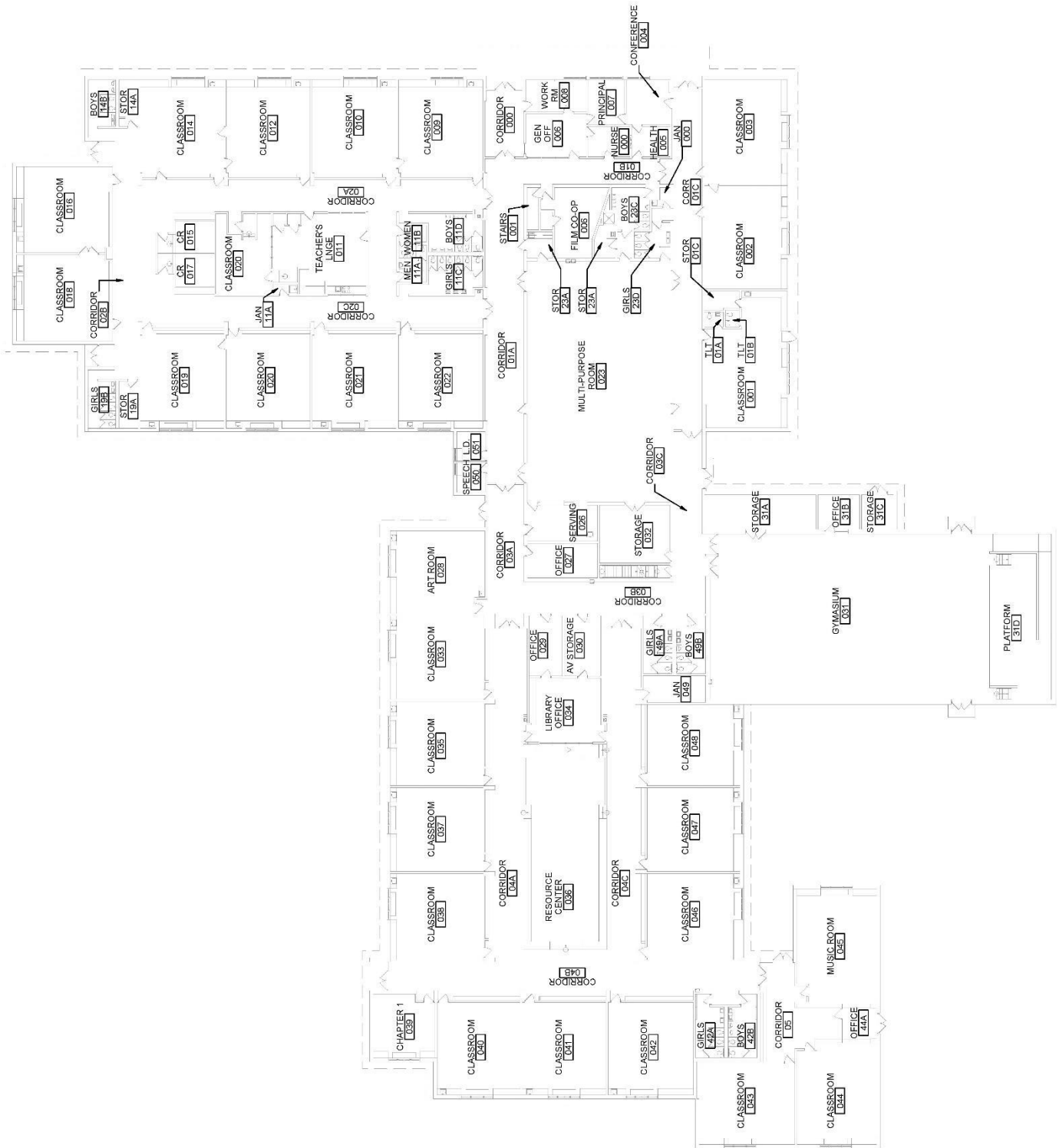
Diamond Lake D76 Calendar												Approved 12.14.21												
2022-2023																								
Aug-22					August					Feb-23					February									
M	T	W	Th	F						M	T	W	Th	F										
1	2	3	4	5	0								1	2	3	3	6	Late Start						
8	9	10	11	12	0	17	Teacher Institute Day	6	7	8	9	10	5	10	Second Trimester Ends									
15	16	17	18	19	1	18	Teacher Institute Day	13	14	15	16	17	5	17	Early Dismissal/Teacher Institute/Report Cards Dis									
22	23	24	25	26	5	19	First Day of School - K-8	20	21	22	23	24	4	20	Presidents Day - No School									
29	30	31			3			27	28				2											
					9								19											
													116											
Sep-22					September					Mar-23					March									
M	T	W	Th	F						M	T	W	Th	F										
			1	2	2	1	First Day of School - PreK/EC			1	2	3	3	6	Late Start									
5	6	7	8	9	4	5	Labor Day - No School	6	7	8	9	10	5	23	Early Dismissal/Conferences									
12	13	14	15	16	5	12	Late Start	13	14	15	16	17	5	24	Teacher Institute Day									
19	20	21	22	23	5	26	Rosh Hashanah-No School	20	21	22	23	24	4	27	Spring Break Begins									
26	27	28	29	30	4			27	28	29	30	31	0											
					20								17											
					29								133											
Oct-22					October					Apr-23					April									
M	T	W	Th	F						M	T	W	Th	F										
3	4	5	6	7	4	3	Late Start																	
10	11	12	13	14	4	5	Yom Kippur - No School	3	4	5	6	7	4	3	Late Start									
17	18	19	20	21	5	10	Indigenous Peoples Day - No School	10	11	12	13	14	5	7	Non Attendance Day - Good Friday									
24	25	26	27	28	5	31	Early Release/Teacher Institute Day	17	18	19	20	21	5											
31					1			24	25	26	27	28	5											
					19								19											
					48								152											
Nov-22					November					May-23					May									
M	T	W	Th	F						M	T	W	Th	F										
	1	2	3	4	4	4	First Trimester Ends	1	2	3	4	5	5	1	Late Start									
7	8	9	10	11	4	7	Late Start	8	9	10	11	12	5	29	Memorial Day - No School									
14	15	16	17	18	5	8	Election Day- No School	15	16	17	18	19	5											
21	22	23	24	25	1	11	Report Cards Distributed	22	23	24	25	26	5											
28	29	30			3	21	Early Dismissal-Conferences	29	30	31			2											
					17	22	Teacher Institute Day						22											
					65	23	Non-attendance Day						174											
						24	Thanksgiving Day - No School																	
						25	Non-attendance Day																	
Dec-22					December					Jun-23					June									
M	T	W	Th	F						M	T	W	Th	F										
			1	2	2									1	2	2	2	Last Day for Students						
5	6	7	8	9	5	5	Late Start	5	6	7	8	9	0	5	Emergency Day, if needed									
12	13	14	15	16	5	23	Winter Break Begins	12	13	14	15	16	6	Emergency Day, if needed										
19	20	21	22	23	4	26	Winter Break Continues	19	20	21	22	23	7	Emergency Day, if needed										
26	27	28	29	30	0			26	27	28	29	30	8	Emergency Day, if needed										
					16								2	9	Emergency Day, if needed									
					81								176											
Jan-23					January					Jul-23					July									
M	T	W	Th	F						M	T	W	Th	F										
2	3	4	5	6	0	2	Winter Break Continues	3	4	5	6	7	4	Independence Day										
9	10	11	12	13	5	9	Late Start	10	11	12	13	14												
16	17	18	19	20	4	16	Martin Luther King, Jr. Day - No School	17	18	19	20	21												
23	24	25	26	27	5			24	25	26	27	28												
30	31				2			31																
					16																			
					97																			
Color Key:					Tri:					Grading Periods:					Report Cards Distributed									
First and Last Student Day					Parent Teacher Conferences					I	August 17-November 4				November 11									
Holiday					Teacher Institutes					II	November 7-February 10				February 17									
Late Start					Emergency Days					III	February 13-June 2				June 2									
Early Dismissal					Non Attendance Day																			
Vacation					Report Cards Distributed																			

25.16 Exhibit J-2: School District Calendar 2023-2024

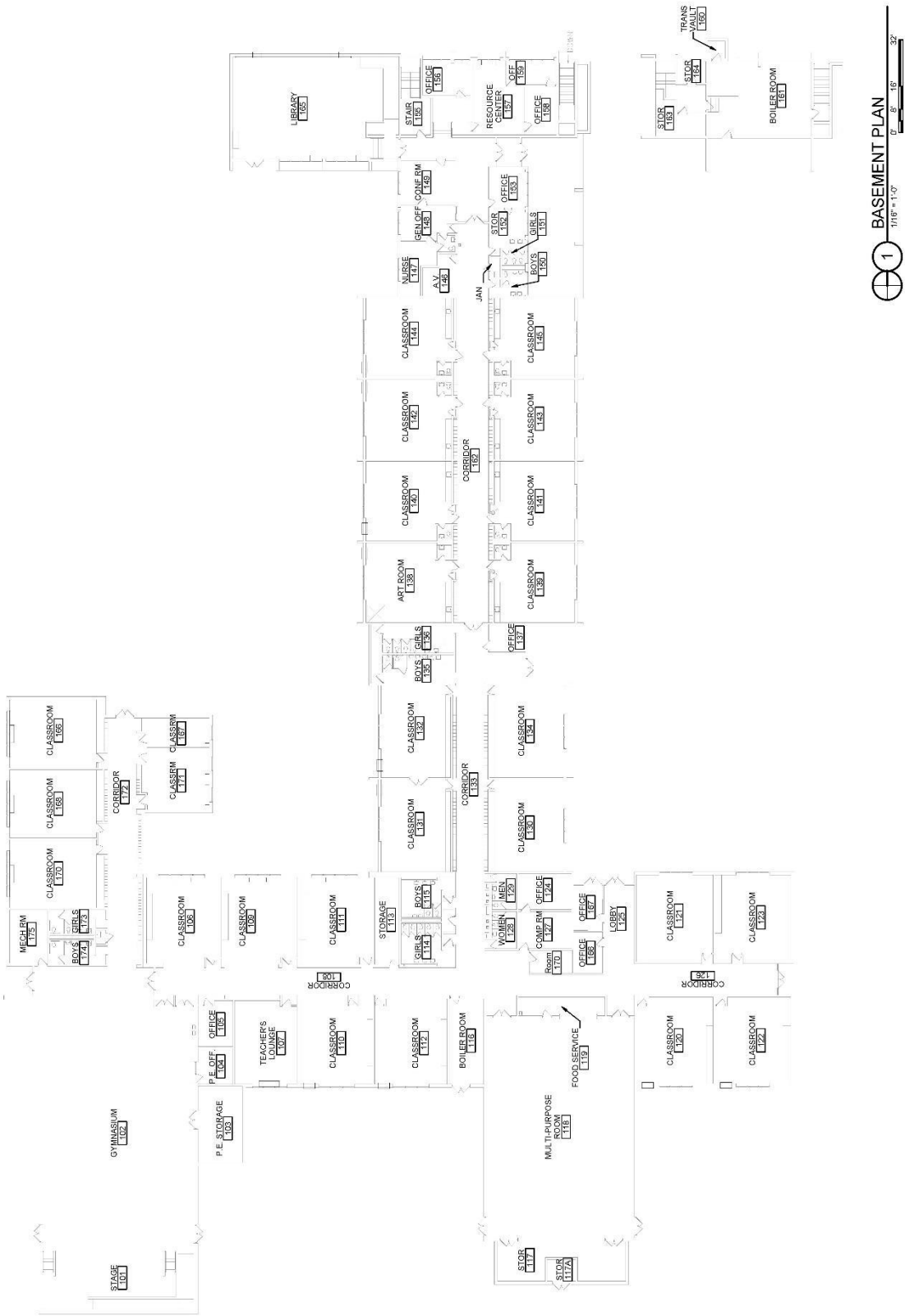
Diamond Lake D76 Calendar 2023-2024																				
Aug-23					August					Feb-24					February					
M	T	W	Th	F						M	T	W	Th	F						
		1	2	3	4	16	Teacher Institute Day					1	2	2	5	Late Start				
		7	8	9	10	11	17	Teacher Institute Day	5	6	7	8	9	5	9	Second Trimester Ends				
		14	15	16	17	18	1	18	First Day of School - K-8	12	13	14	15	16	5	16	Early Dismissal/Teacher Institute/Report Cards Distributed			
		21	22	23	24	25	5			19	20	21	22	23	4	19	Presidents Day - No School			
		28	29	30	31		4			26	27	28	29		4					
						10									4					
															20					
															120					
Sep-23					September					Mar-24					March					
M	T	W	Th	F						M	T	W	Th	F						
				1	1	4	Labor Day - No School						1	1	4	Late Start				
4	5	6	7	8	4	5	First Day of School - PreK/EC	4	5	6	7	8	5	21	Early Dismissal/Conferences					
11	12	13	14	15	4	11	Late Start	11	12	13	14	15	5	22	Teacher Institute Day-No School					
18	19	20	21	22	5	15	Rosh Hashanah-No School	18	19	20	21	22	4	25	Spring Break Begins					
25	26	27	28	29	4	25	Yom Kippur - No School	25	26	27	28	29	0	29	Non Attendance Day - Good Friday					
					18									15						
					28									135						
Oct-23					October					Apr-24					April					
M	T	W	Th	F						M	T	W	Th	F						
				2	3	4	5	6	5	2	Late Start	1	2	3	4	5	4	1	Spring Break Continues	
				9	10	11	12	13	4	9	Indigenous Peoples Day - No School	8	9	10	11	12	5	8	Late Start	
				16	17	18	19	20	5	31	Early Release/Teacher Institute Day	15	16	17	18	19	5			
				23	24	25	26	27	5			22	23	24	25	26	5			
				30	31				2			29	30				2			
									21								21			
									49								156			
Nov-23					November					May-24					May					
M	T	W	Th	F						M	T	W	Th	F						
				3	3	4	5	6	3	3	First Trimester Ends				1	2	3	3	6	Late Start
				6	7	8	9	10	5	10	Report Cards Distributed	6	7	8	9	10	5	24	Last Day for Students	
				13	14	15	16	17	5	20	Early Dismissal-Conferences	13	14	15	16	17	5	27	Memorial Day	
				20	21	22	23	24	1	21	Teacher Institute Day-No School	20	21	22	23	24	5			
				27	28	29	30		4	22	Non-attendance Day - Thanksgiving	27	28	29	30	31				
									18	23	Thanksgiving Day - No School							18		
									67	24	Non-attendance Day - Thanksgiving							174		
Dec-23					December					Jun-24					June					
M	T	W	Th	F						M	T	W	Th	F						
				1	1	4	Late Start						3	4	5	6	7	19	Juneteenth	
				4	5	6	7	8	5	25	Christmas Day - No School	10	11	12	13	14				Emergency Day, if needed
				11	12	13	14	15	5	26	Winter Break Begins	17	18	19	20	21				Emergency Day, if needed
				18	19	20	21	22	5			24	25	26	27	28				Emergency Day, if needed
				25	26	27	28	29											Emergency Day, if needed	
									16										Emergency Day, if needed	
									83											
Jan-24					January					Jul-24					July					
M	T	W	Th	F						M	T	W	Th	F						
				1	2	3	4	5	1	Winter Break Continues	1	2	3	4	5	4	Independence Day			
				8	9	10	11	12	5	1	Non Attendance Day - New Years Day	8	9	10	11	12				
				15	16	17	18	19	4	8	Late Start	15	16	17	18	19				
				22	23	24	25	26	5	15	Martin Luther King, Jr. Day - No School	22	23	24	25	26				
				29	30	31			3			29	30	31						
									17											
									100											
Color Key:					Tri:					Grading Periods:					Report Cards Distributed					
First and Last Student Day					Parent Teacher Conferences					I August - November										
Holiday					Teacher Institutes					II November - February										
Late Start					Emergency Days					III February - May										
Early Dismissal					Non Attendance Day															
Vacation					Report Cards Distributed															

26.03 CARL SANDBURG MIDDLE SCHOOL' AND FLOOR PLAN



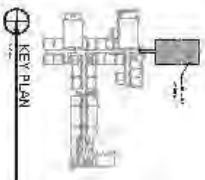
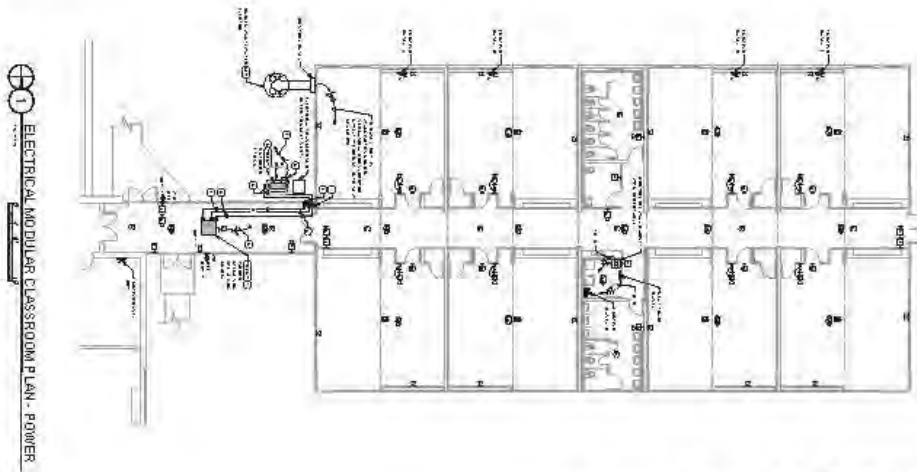
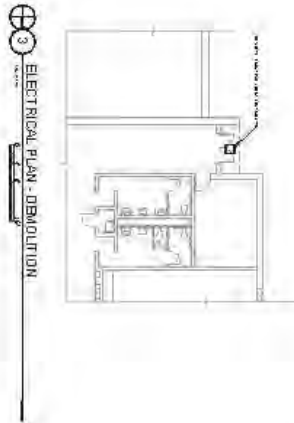
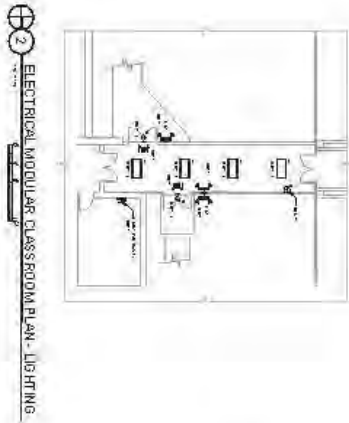


26.05 WASHINGTON ELEMENTARY SCHOOL FLOOR PLAN



1 BASEMENT PLAN
 1/8" = 1'-0"
 0" 6" 12" 18" 24" 30"

26.06 WASHINGTON ELEMENTARY SCHOOL 2016 ADDITION FLOOR PLAN



REVISIONS

1	ISSUED FOR PERMIT
2	ISSUED FOR PERMIT
3	ISSUED FOR PERMIT
4	ISSUED FOR PERMIT
5	ISSUED FOR PERMIT
6	ISSUED FOR PERMIT
7	ISSUED FOR PERMIT
8	ISSUED FOR PERMIT
9	ISSUED FOR PERMIT
10	ISSUED FOR PERMIT

NOTES

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 NATIONAL ELECTRICAL CODE (NEC) AND THE 2014 NATIONAL FIRE ALARM AND SIGNAL CODE (NFPA 72).
2. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL WIREMANNING REGULATORY CODE (IWIRC).
3. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR LIGHTING (IESNA).
4. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR DEMOLITION (ICB).
5. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR MODULAR BUILDINGS (ICM).
6. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR ELECTRICAL SYSTEMS (IEC).
7. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR LIGHTING SYSTEMS (IES).
8. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR DEMOLITION SYSTEMS (ID).
9. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR MODULAR BUILDING SYSTEMS (IM).
10. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR ELECTRICAL SYSTEMS (IE).

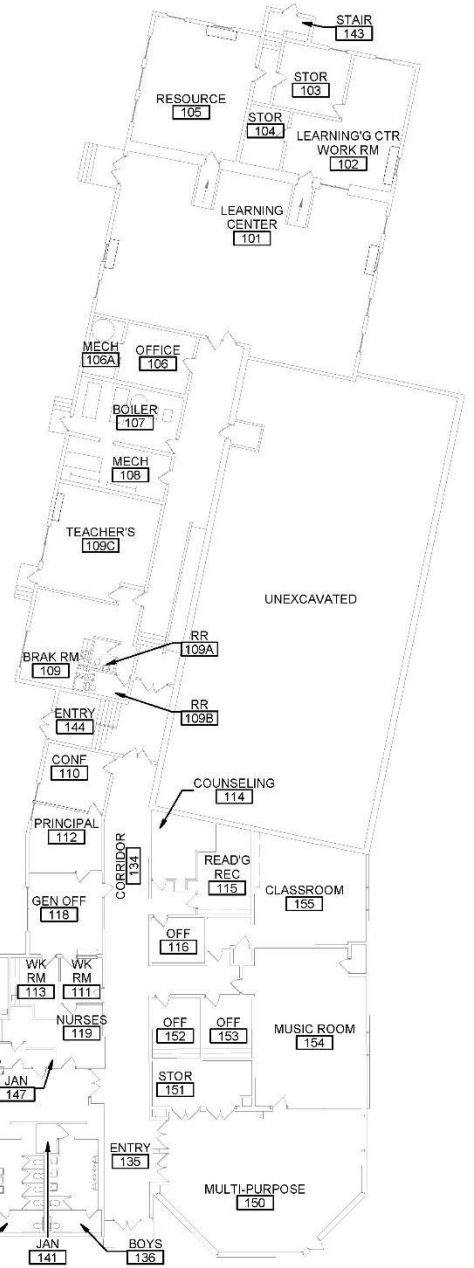
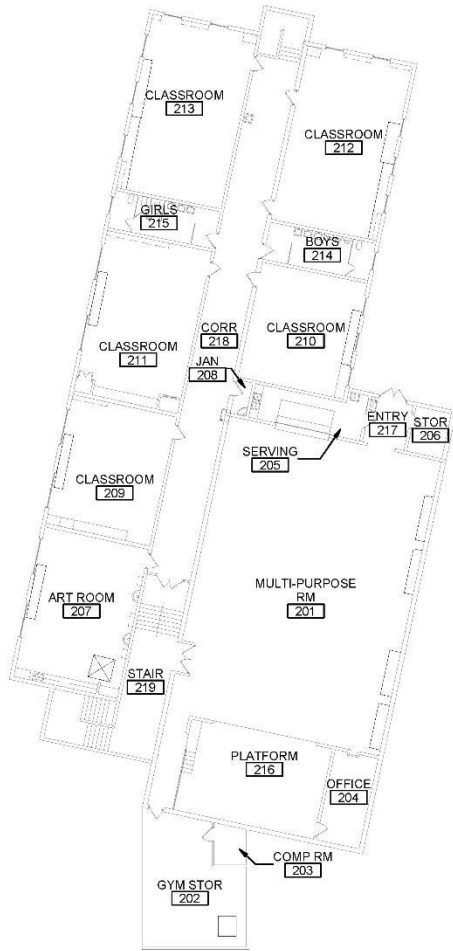
GENERAL NOTES

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR ELECTRICAL SYSTEMS (IE).
2. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR LIGHTING SYSTEMS (IES).
3. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR DEMOLITION SYSTEMS (ID).
4. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR MODULAR BUILDING SYSTEMS (IM).
5. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR ELECTRICAL SYSTEMS (IE).
6. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR LIGHTING SYSTEMS (IES).
7. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR DEMOLITION SYSTEMS (ID).
8. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR MODULAR BUILDING SYSTEMS (IM).
9. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR ELECTRICAL SYSTEMS (IE).
10. ALL WORK SHALL BE IN ACCORDANCE WITH THE 2014 INTERNATIONAL CODES AND STANDARDS FOR LIGHTING SYSTEMS (IES).

REVISIONS

1	ISSUED FOR PERMIT
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8	ISSUED FOR PERMIT
9	ISSUED FOR PERMIT
10	ISSUED FOR PERMIT

26.07 LINCOLN EARLY CHILDHOOD CENTER FLOOR PLAN



2 SECOND FLOOR PLAN
 1/16" = 1'-0"
 0' 8' 16' 32'

