

Riding the Bus

2019-20 Bus Policy Guidelines

Bus services for the 2019-20 year are being provided by Lakeside Transportation.



ELIGIBILITY

Eligibility is based on the distance between home and school.

In accordance with Board of Education Policy 4:110 Operational Services – Transportation: District 75 provides **free transportation** for any student in the district who resides:

- At a distance of 1.2 miles or more from his or her assigned school, or
- Within 1.2 miles from his or her assigned school where walking to school or to a pick-up point or bus stop would constitute a serious safety hazard, as approved by the Illinois Department of Transportation (IDOT).

To determine eligibility, assigned bus stop, and pick up/drop off times, please contact the district's registrar via email at pdelozier@district75.org or at (847) 949-2700, ext 2014.

ADDITIONAL TRANSPORTATION OPTIONS

Child Care Busing

Illinois State Law does not require local Boards of Education to pick-up or drop-off at daycare centers. The Mundelein District 75 Board of Education may provide transportation to or from a daycare center located in the district's boundaries, at a distance of 1.2 miles or more from the assigned school, as a favor *if space is available on the bus and with the cooperation of all parties concerned*. Students whose parents wish to have them dropped off and/or picked up at any location **other than the stop that correlates to their home address** must apply. To apply and/or request a permanent bus stop change, please go to the district website www.district75.org and go to Transportation and click on *Space Available Busing* to fill out the form. If you have questions please contact the district's registrar at (847) 949-2700, ext. 2014 or via email at pdelozier@district75.org.

Special Education

It is the responsibility of the IEP Team to determine when transportation services should be included in the IEP as a related service. This decision is made on a case-by-case basis and is based on the unique needs of the student and the concept of providing the least restrictive environment. Only those students whose IEP team determines that special transportation is required will receive free door-to-door special education transportation.

BUS STOPS

Bus stops are determined by the need and location of bus riders and may change year to year.

Change Of Address

Contact the district's registrar at (847) 949-2700, ext. 2014, or via email at: pdelozier@district75.org and the school to report any changes in an address during the school year (You will need to provide a mortgage or lease for your new address) to either arrange a new bus stop or withdraw from transportation services.

Drop-off and Pick-up Rules

For safety reasons, students in Early Childhood-2nd grade will not be dropped off without confirmation of the presence of Mom, Dad or a person on your emergency contact list. Students must use their own assigned bus stop. They may not get on or off the bus at an earlier or later bus stop. Students may not cross major roads. Students will be picked up and dropped off at only one location, every day for the entire year.

Please note that route times are approximate times. The bus driver may be a few minutes earlier or a few minutes later. All students must be outside and ready at their assigned bus stop at least ten (10) minutes before their scheduled pick-up time. Students who cross must wait for the bus to stop--with flashing lights and stop sign; and bus driver to signal student when to cross--before student crosses in front of the bus.

*Bus drivers are NOT required to stop if there are no students waiting, so it is important for students to be at their bus stop ten (10) minutes **before** bus pick up time, waiting to board the bus.* Being late to the bus stop means that every subsequent stop may be late, inconveniencing other families and possibly meaning a late arrival to school.

Guardians of students in early childhood-2nd grade should be at the bus stop ten (10) minutes before the scheduled drop off time to ensure the bus is able to drop off all students along the route in a timely manner.

BUS SAFETY

Student safety is our number one concern. Students are expected to follow bus expectations:

- Staying in his/her seat for the entire bus ride
- Keeping hands and feet to themselves
- Treating other students and their belongings with respect

If students are not following conduct guidelines, District 75 has a discipline system in place:

- 1st Offense: Conversation with principal
- 2nd Offense: Conversation with the principal, call home and assigned bus seat
- 3rd Offense: Conversation with the principal, call home and suspension from the bus for 1 week
- Further Offenses: Conversation with the principal, call home and suspension from the bus for one month.
- Significant Safety Hazard: Conversation with the principal, call home and suspension from the bus for an extended period of time.

SEVERE WEATHER

On severe weather days when schools are open, parents are reminded to expect delays in school bus service and to help dress children appropriately.

School Closure

The decision to close schools for extreme weather conditions is made by approximately 5:30 a.m. that day. Visit the District 75 website (www.district75.org) or tune in to local radio/television stations. Please do not call the schools, district offices or broadcast media to find out if district schools are closed.

2-Hour Delayed Start

The decision to follow the delayed-start schedule is made by 5:30 a.m. that day. During a delayed start, students will be picked up at their bus stop 2 hours later than normal. Early childhood programs are cancelled on these days.

Early Release

If the weather forecast suddenly changes to adverse conditions, District 75 may put an early release into action. When the decision is made to release students early, parents will be notified by phone and email. Parents are urged to develop a plan for the possibility of their student's early release from school and keep emergency contact information updated at their child's school. Local media outlets also will communicate early release.

TEXT NOTIFICATIONS

For Mundelein bus routes, Lakeside Transportation is using the Bus Bulletin notification system to inform parents and students when there are bus delays and schedule changes. There is no cost for this service and parents can choose to receive text messages, phone calls and emails. All contact information is securely stored and will not be shared or sold.

To register, go to busbulletin.com/parents. Find Mundelein Area Schools when prompted for a district.

FOR MORE INFORMATION

If you have any questions or need further information or clarification about our bus riding policies, please contact our district's registrar at:

Phone: (847) 949-2700 extension 2014

Email: pdelozier@district75.org

Or visit the district's website at www.district75.org